

# **USER MANUAL**

# **EPHORUS PLUGIN FOR ILIAS**

version 1.0



## **INTRODUCTION**

Dear Sir, Madam,

Thank you for downloading this manual. This manual contains all the information an instructor needs to use the Ephorus plugin for Ilias. Ephorus can be used to check documents for similarities with other documents and prevent plagiarism.

The Ephorus plugin adds a new exercise module: the Ephorus exercise. The Ephorus exercise works the same as a standard exercise module, but sends a copy of each submitted document to Ephorus. Ephorus will perform a plagiarism check and send a report back to the plugin.

Students can use the Ephorus Exercise plugin the same way as the standard Exercise module; they will not see any difference, except for the name.

If you have any questions, please contact integrations@ephorus.com.

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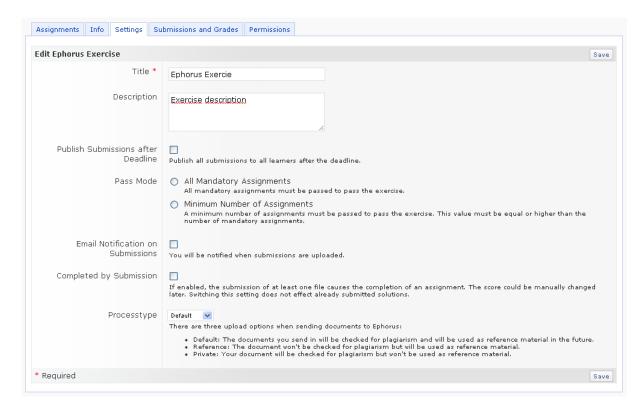
## 1. CREATING AN EPHORUS EXERCISE

To create an Ephorus Exercise, go to the repository or a course, and select a new item to add.

# Settings page

After choosing a title for the exercise you will see the rest of the settings. You can select a process type on this page, which affects how documents are uploaded to Ephorus. Process types are explained at this page.





The rest of the exercise works just the same as a normal exercise. Students see the exercise in their overview and can submit documents.

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## 2. VIEW SUBMISSIONS

Every document that is submitted in an Ephorus Exercise will be send to Ephorus. Ephorus will check the documents and return a report for every document.

To view the documents and reports, go to the Submissions and Grades page. For every submitted document, there will be a report.



# **Ephorus statuses**

As seen in the screenshot above, there are many different statuses. These are explained below:

# Wait for sending

The document is not sent to Ephorus yet. Documents are sent to Ephorus automatically. The frequency by which this is done is set by the administrator.

#### **Processing**

The document is sent to Ephorus, a report will arrive shortly.

## **Percentage**

Ephorus has found matches in the document. Click on the percentage to view the Ephorus report.

# **Duplicate Document**

The same document has been handed in before. If the original document is available, you will see a link to the original report, and you can see who and when delivered the document earlier.

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## Other statuses

In some cases, Ephorus can't check the document, different statuses will be shown. Instead of a report, a status message is shown explaining why Ephorus could not check the document.

# **Document visibility**

When a document has a normal report, there will be an eye icon next to the percentage. When the eye is open (visible), the document will be used as reference for future plagiarism scans. To set the document to invisible, in other words to prevent it from being used as reference material for future scans, just click the eye icon to close it.

**NOTE**: changing visibility will not affect the detection of duplicate documents. Uploading a document again after setting the original document to invisible will still return a duplicate status.

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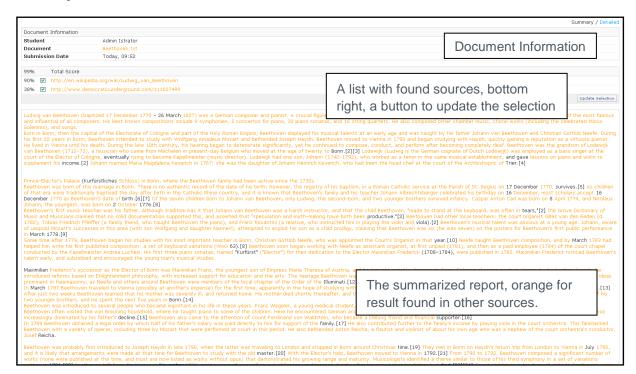
## 3. REPORT

Reports come in two versions; *Summary* and *Detailed*. The summary is an overview that shows which parts are found in other sources. The detailed gives a side-to-side report per source.

Every report consists of information about the document, a list with found sources and the report itself.

The sources can be websites or documents that were handed in before.

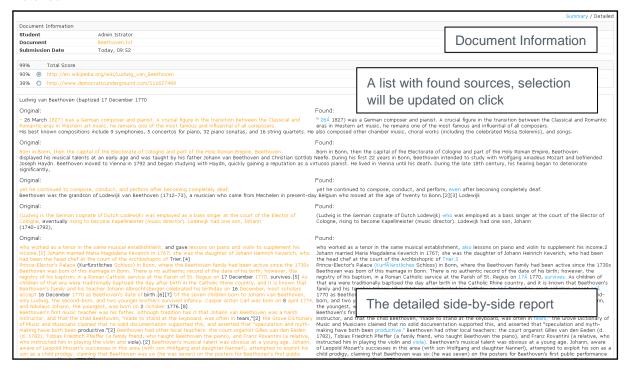
## **Summary**



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#### **Detailed**



#### **Duplicate**

Document Information		
Student	Admin Istrator	
Document	Beethoven.txt	
Submission Date	Today, 09:52	
_	as handed in by Friedrich von Hü Beethoven, Ludwig von.doc	gel (2362) on Yesterday, 15:21  The duplicate report, with details of
		the original document and report.

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