



Kingsgate Five Homeowner's Association  
P.O. Box 1791  
Woodinville WA 98072  
[www.kingsgate5.com](http://www.kingsgate5.com)

December 12, 2023

Greetings Fellow Kingsgate Five Homeowner,

Kingsgate Five has spent 2023 enjoying gatherings as a community through the Easter Egg Hunt, the Summer BBQ, the Gators Swim Team Season, and a great season at the pool with record attendance on the first day, over 200 guests checked in this season, and over 250 children took part in swim lessons. Plans are in place for tile replacement at the pool and fixing the coating on the bottom of the pool. We are in a healthy financial position with sufficient reserves to care for our infrastructure. We are looking at potential sign replacement project in the upcoming year or two. We look forward to the continued growth of our community and a great 2024. Keep up to date with HOA news and activities at our website (<http://www.kingsgate5.com>).

The 2024 annual meeting will be held in person at **John Muir Elementary Library** on **Monday, January 22, 2024 from 7:00 – 9:00pm**. The library will open at 6:30pm to allow time to check-in and assure a quorum prior to the 7pm meeting start.

I would like to thank all members of our association. Without you there would be no community. We appreciate all who attend meetings and help support the community through service or ideas.

Thank you to our board who support our whole community with many hours of service. Thank you, Essex Speckhals, as vice president and taking on communications; Ashley Gillen for her diligence as treasurer; Meighan Lailey for a great job as secretary; Sarah Starr for keeping our pool the best in the area as pool manager; Bill Keating for helping to keep our park beautiful. In addition, our Gators board led by Sarah Wujick and Jonathan McPherson for upkeeping our website. A thank you for service as Alan Nelson who has been driving compliance and Carissa Haws who has headed our parks and recreation programs will be stepping down from the board this year.

We will be looking for help on the board this year with recreation and compliance. If you would like to be considered, please let the board know and we will uphold nominees at the annual meeting. I look forward to seeing many of you at the annual meeting. If you are unable to attend the meeting in person, please submit a proxy ballot (enclosed) to appoint an individual to vote on your behalf. Make sure your proxy is mailed or placed in the drop box at the pool by January 15<sup>th</sup> to make sure it can be processed before the meeting.

Sincerely,  
Sarah Curde  
President & Homeowner  
Enclosure:  
- Proxy Ballot

# Kingsgate Highlands Division Number Five Homes Assoc.

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Woodinville WA 98072  
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The Board of Trustees requests your attendance at the 2024 Annual Meeting of the Kingsgate Highlands Division Number Five Homes Association to be held on/at:

**Monday, January 22, 2024 from 7:00 – 9:00 pm**

**in the John Muir Elementary Library, located at  
14012 132nd Ave NE, Kirkland, WA 98034**

The annual meeting allows each Homeowner to review the affairs of the Board for 2023 and is accompanied by each chairperson discussing the highlights of their respective committee's activities, along with some open Q&A time with the Homeowners. The highlights of the agenda for this meeting include, but are not limited to:

- Approve 2023 Meeting Minutes
- Budget Proposal for 2024
- Vote for new Board Members – if you are interested in volunteering to be nominated to serve on the board, please let the board know prior to the meeting by emailing [board@kingsgate5.com](mailto:board@kingsgate5.com).

After consideration of current maintenance costs and future needs, the annual dues will be increased by \$16 in accordance with the 2023 Consumer Price Index. Dues for 2023 will be \$553/per year.

Please remember that only homeowners current with their dues may cast a vote during the meeting. If you are not able to attend the meeting, please assist the Board by sending your proxy ballot to our mailing address at the top of this letter. Proxies can be designated to a board member, neighbor, or renter.

Sincerely,  
Sarah Curde, President and Homeowner  
Kingsgate Highlands Division Five Homes Association

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Kingsgate Highlands Division Five Homes Association  
2024 Annual Meeting - January 22, 2024

## PROXY BALLOT

To the President of the Kingsgate Highlands Division Number Five Homes Association:

I, \_\_\_\_\_, as a member in good standing of the Kingsgate Highlands Division Five Homes Association, do hereby appoint and authorize the following individual, \_\_\_\_\_, to vote on my behalf for the issues appearing on the published agenda for the January 22, 2024 Annual Homeowner meeting.

\_\_\_\_\_  
Signature of member

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Lot Number

\_\_\_\_\_  
Date

If you cannot attend the meeting in person, you may vote by proxy. Proxy votes may be cast by a neighbor, renter of your property, or any other concerned party attending the meeting with your signed proxy ballot and that person shall cast your vote using their own judgment on your behalf. In accordance with the by-laws of the Association as amended January 1985, no person at the meeting may vote more than ten (10) proxies. This is an official proxy statement for your use.