

Joseph M. Deras

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OBJECTIVE: Seeking a challenging career with a continuously growing organization that will utilize and develop my abilities, skills and education.

QUALIFICATIONS

- I am in the beginning of my working career and I look forward to learning and gaining knowledge through hands-on training.
- Bi-Lingual communicator with excellent organizational, time management, and follow through skills.

PROFESSIONAL EXPERIENCE

RainKing, Bethesda, MD

Internship Program, January 2016 – December 2016

Research Analyst, December 2016 – August 2017

Note: Company was bought out by DiscoverOrg, over 100 employees were released, including myself.

- Create and maintain database of high-level information that looks at forward-looking company trends
- Prepare source data for entry by compiling and organizing data and researching incomplete or unclear information
- Create surveys with the Survey Analytics Team to gain insight on company trends
- Maintain accurate documentation of sources and collected data
- Worked with the Customer Relations Management (CRM) program Salesforce to help maintain database
- Work with Research on Demand Team to offer specific and immediate assistance to client questions

CarMax Auto Center, Laurel, MD

Inventory Associate, July 2010 – December 2015

- Check-in and receive vehicles that are shipped to CarMax
- Complete the daily scanning and reconciliation of vehicle inventory; ensure that all vehicles meet CarMax Final Quality Standards

- Work-in-progress zones; prepare vehicles for delivery to customers
- Provide outstanding customer service to customers
- Drive vehicles to and from various locations as requested by supervisor
- Ensure the daily maintenance and security of display areas

EDUCATION

Howard Community College, Columbia, MD

Associates Degree, January 2015

Laurel High School, Laurel, MD

Graduated, June 2010

ADDITIONAL SKILLS

- Proficient in Word, PowerPoint and Beginner Level in Excel
- Leadership: Youth/Young Adult Leader responsible for coordinating monthly learning opportunities and interactive events