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1. How to find the module in admin area

To get to the main module page please log in admin area and click "Checkout Attributes" link in "System" section of the main menu.

2. Add a checkout attribute

2. Add a checkout attribute

Properties

Manage Label / Options

Websites / Store Views

Customer Groups

Categories

Related Products

Once you fill in all necessary fields at the "Properties" page, please go to "Manage Label\Options" subpage to add the field title and description.

Edit Checkout Attribute "Comments"

Back | Reset | Delete Attribute | Save Attribute

Attribute Properties

Attribute Code *	comments
	▲ For internal use. Must be unique with no spaces
Input Type	Text Area
Input Validation	None
Attribute Placeholder *	On Top
	▲ If you choose "On Top", the attribute will be displayed in the top placeholder of the checkout step and vice versa if you choose "At the Bottom"
Position in Placeholder	0
	▲ Can be used to manage attributes' positions when there are more than one attribute in one placeholder
Default value	
Step (for one page)	5. Order Review
	▲ Add the attribute to a step of the one page checkout
Step (for multi-address)	4. Place Order
	▲ Add the attribute to a step of the multi-address checkout
Values Required	No
Display on Order Page in Admin Area	Yes
Display on Invoice Page in Admin Area	Yes
Display on Order Page in Member Area	Yes
Use on Sales Grid	No
Use on Registration Page	No
Use for excel export	No
Depends on product/category of product in cart	No
	▲ Only displayed if certain product or product of certain

Supports the following input types for attributes: Text Field, Text Area, Date, Yes/No, Multiple Select, Dropdown, Checkbox, Radio Button.

Allows to specify the step for multi-address and one-page checkout pages where to display the custom attribute

Allows to add custom fields to the order grid except for the date field (see 7. Order grid options)

Allows to export data from the custom fields available at the orders grid along with standard Magento order export to csv and xls (see 7. Order grid options)

2. Add a checkout attribute

At "Websites/Store Views" subpage you can indicate on which store views of the available websites, the new checkout attribute should be displayed. By default it will be displayed on all store views of all websites, so if this is ok, you can save the attribute without proceeding to the "Websites/Store Views" subpage.

Description entered here will be displayed under the field on the checkout pages and can be used for providing guidelines for your customers. It is not mandatory to enter description.

2. Add a checkout attribute

Magento Admin Panel

Global Record Search

Logged in as admin | Friday, July 17, 2009 | Log Out

Dashboard   Sales   Catalog   Customers   Promotions   Newsletter   CMS   Reports   **System**   ⓘ Get help for this page

Attribute Information

Properties

Edit Checkout Attribute "Comments"   ◎ Back   Reset   ⊗ Delete Attribute   ⊘ Save Attribute

Display of Attribute on Websites and Stores

☐ Global (if checked, the attribute will be displayed to all websites and store views)

Main Website
☐ All store views of the website

Default Store View
English

New Website
☑ All store views of the website

If "Global" is checked (it is by default), the new attribute will be displayed on checkout of all store views of all websites (both current and future ones).

Once you filled in all the attribute info, click "Save Attribute" button.

If "All store views of the website" is checked, the new attribute will be displayed on checkout of all store views of the website (both current and future ones).

If you need to display the new checkout attribute only on a specific Store View, please uncheck "Global" and "All store views of the website" of the website you need and then select the necessary Store View in the multiselect, that appears.

2. Add a checkout attribute

Attribute Information

Properties

Manage Label / Options

Websites / Store Views

Customer Groups

Categories

Related Products

Edit Checkout Attribute "Comments"

[Back] [Reset] [⊗ Delete Attribute] [✓ Save Attribute]

Attribute Properties

Attribute Code *	[ ]
	▲ For internal use. Must be unique with no spaces
Input Type	Dropdown
Input Validation	None
Attribute Placeholder *	On Top
	▲ If you choose "On Top", the attribute will be displayed the top placeholder of the checkout step and vice versa if you choose "At the Bottom"
Position in Placeholder	[ ]
	▲ Can be used to manage attributes' positions when there are more than one attribute in one placeholder
Step (for one page)	None ▼
	▲ Add the attribute to a step of the one page checkout
Step (for multi-address)	None ▼
	▲ Add the attribute to a step of the multi-address checkout
Add default "Please Select" option	No ▼
	▲ If set to "Yes" and Values Are Required customers will not be able to proceed to the next checkout step until they select a different option
Values Required	No ▼
Display on Invoice Page in Admin Area	Yes ▼
Use on Sales Grid	No ▼
Use on Registration Page	Yes
Attribute Placeholder (Registration)	On Top ▼
	▲ If you choose "On Top", the attribute will be displayed in the top placeholder of the registration page and vice versa if you choose "At the Bottom"
Position in Placeholder (Registration)	0
	▲ Can be used to manage attributes' positions on registration page when there are more than one attribute in one placeholder

CFM adds the info from the custom fields into the HTML Order Confirmation e-mail by default (when customer uses standard Magento payment gateways, including PayPal).

Admin can add label and value of custom field to Plain text order confirmation email. Attribute code is used as XYZ in example below {{var cfm.XYZ_label}}:{{var cfm. XYZ}}

For dropdown option there is an additional setting 'Add default "Please Select" option'. It can be enabled for cases when instead of indicating a default option you would like customers to choose an option. When this setting is enabled, a customer will not be able to continue checkout process until he/she chooses an option different from the "Please select" one.

Choose Yes if you want to use custom attribute also for customer registration page. Additional options for the Attribute Placeholder and Position will appear for the Registration if Yes is chosen. CFM allows to automatically fill out the information from the custom registration fields into the same custom checkout fields.

2. Add a checkout attribute

Attribute Information

Properties	💾
Manage Label / Options	💾

Websites / Store Views

Customer Groups

Categories

Related Products

New Checkout Attribute

Back   Reset   ⊘ Save Attribute

💡 If you do not specify an option value for a store then the default value will be used.

Manage Titles (Size, Color, etc.)

Admin '	English	French	German
How did you hear			

Manage Description

English	French	German

Manage Default non-selectable Option Title (i.e. "please select")

English '	French	German
Please Select		

At the "Manage Label/Options" subpage you can indicate your own title for the "Please Select" option.

Manage Options (values of your attribute)

Admin	English	French	German	Position	Is Default	⊕ Add Option
Ad banner					☐	⊗ Delete
Google					☐	⊗ Delete
Newspaper ad					☐	⊗ Delete

2. Add a checkout attribute

Attribute Information

| Properties |
| Manage Label / Options |
| Websites / Store Views |
| **Customer Groups** |
| Categories |

Edit Checkout Attribute "Comments"

Back   Reset   ⊗ Delete Attribute   ✓ Save Attribute

Customer Groups

Customer Groups

> NOT LOGGED IN
> General
> Wholesale
> Retailer
> QAAAA

> **CFM enables Admin to configure which custom fields are displayed for specific customer groups.**

2. Add a checkout attribute

Attribute Information

- Properties
- Manage Label / Options
- Websites / Store Views
- Customer Groups
- Categories
- Related Products

CFM allows to display a certain custom field when a product from specific category is ordered

Edit Checkout Attribute "Comments"

Back | Reset | Delete Attribute | Save Attribute

Product Categories

- Root Catalog (0)
  - Furniture (6)
  - Electronics (42)
    - Cell Phones (6)
    - Cameras (8)
    - ☑ Computers (28)
      - Build Your Own (3)
      - Laptops (4)
      - ☑ Hard Drives (4)
      - ☑ Monitors (4)
      - ☑ RAM / Memory (3)
      - Cases (2)
      - ☑ Processors (4)

Attribute Information

- Properties
- Manage Label / Options
- Websites / Store Views
- Customer Groups
- Categories
- Related Products

CFM allows to display a certain custom field when a specific product is ordered

Edit Checkout Attribute "Comments"

Back | Reset | Delete Attribute | Save Attribute

Page ◄ 1 ► of 6 pages | View 20 ▼ per page | Total 120 records found

Reset Filter | Search

☐	ID ↓	Name	Status	SKU
Any ▼			▼	
☐	166	HTC Touch Diamond	Enabled	HTC Touch Diamond
☑	165	My Computer	Enabled	mycomputer
☐	164	Gaming Computer	Enabled	computer_fixed
☑	163	Computer	Enabled	computer
☑	162	Microsoft Wireless Optical Mouse 5000	Enabled	micronmouse5000
☐	161	Logitech diNovo Edge Keyboard	Enabled	logidinovo

3. Front end view

3. Front end view

Review Order

Comments

I love your store!

Please let us know your opinion about our store

> An example of how a custom attribute looks on the multi-address checkout.

Billing Information

Billing Address | Change

Mel Melson
123 New Ave
Good City, Arizona, 77777
United States
T: 7777777777

Payment Method | Change

Check / Money order

Shipping Information

Address 1 of 1

Shipping to | Change

Mel Melson
123 New Ave
Good City, Arizona, 77777
United States
T: 7777777777

Shipping Method | Change

Flat Rate - Fixed $5.00

Items | Edit Items

Product Name	Price	Qty	Subtotal
Device	$100.00	1	$100.00
		Subtotal	$100.00
		Surcharge	$10.00
	Shipping & Handling (Flat Rate - Fixed)		$5.00
		Total for this address	$115.00

Grand Total: **$115.00**   **Place Order**

4. Customer account order details

MY ACCOUNT

Account Dashboard
Account Information
Address Book
My Orders
My Product Reviews
My Tags
Newsletter Subscriptions
My Wishlist
My Downloadable Products

Did you know?
Our customer service is available **24/7**
(555) 555-0123
Hold on, help is on the way.

NEWSLETTER
Sign up for our newsletter:

Subscribe

MY CART
You have no items in your shopping cart.

Order #100000003 – Pending   Reorder | Print Order

About This Order: Order Information

Order Date: July 17, 2009

Shipping Address
Mel Melson
123 New Ave
Good City, Arizona, 77777
United States
T: 7777777777

Shipping Method
Flat Rate - Fixed

Billing Address
Mel Melson
123 New Ave
Good City, Arizona, 77777
United States
T: 7777777777

Payment Method
Check / Money order

Order Custom Data
Date   07/23/09
Comments   I love your store!

> **All data entered by customers into the custom checkout attributes is displayed in "Order Custom Data" block on the order details page in their accounts (for registered members only).**

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Device	12	$100.00	Ordered: 1	$100.00

Order Subtotal	$100.00
Surcharge	$10.00
Shipping & Handling	$5.00
Grand Total	$115.00

5. Admin area order details

Order View

Information

- Invoices
- Credit Memos
- Shipments
- Comments History

Order # 100000003 | Order Date Oct 15, 2009 11:14:57 AM

[Back] [Edit] [Cancel] [Hold] [Invoice] [Ship]

Order # 100000003 (Order confirmation email sent)

Order Date	Oct 15, 2009 11:14:57 AM
Order Status	Pending
	Main Website Main Store English
	192.168.91.1

Account Information

Customer Name	Guest
Email	mel@mel.com
Customer Group	NOT LOGGED IN

> **Admin can edit the custom data, entered by customers, by clicking the "Change" link. The order is not cancelled and new order is not created.**

Order Custom Data | Change

Date	01/2/2013
Comments	I love your site!

> **The information entered by customers is displayed in "Order Custom Data" block on the order details page.**

Invoice #INV317296 | Paid | Nov 6, 2012 5:23:43 AM (the invoice email is not sent)

[Back] [Send Email] [Print]

Order # ORD317306 (the order confirmation email was sent)

Order Date	Oct 8, 2012 2:05:42 AM
Order Status	Processing
Purchased From	Main Website Main Store English
Placed from IP	192.168.90.1 (192.168.90.64)

Account Information

Customer Name	fname lname
Email	address@tereshko.it
Customer Group	NOT LOGGED IN

Additional Info

Date 1	01/2/2013
Comments	I love your site!

> **The custom fields data is displayed at the invoice overview and print invoice in the admin panel in the "Additional Info" block.**

6. Order grid options

- **Allows to export data from the custom fields available at the orders grid along with standard Magento order export to csv and xls;**
- **Allows to export to xls the data from selected custom fields matched with order IDs;**

📋 **Orders**

⊕ Create New Order

Page ◁ 1 ▷ of 1 pages | View 20 ▾ per page | Total 4 records found | 📶 New Order RSS

📤 Export to: EXCEL check ▾ **Export** | **Reset Filter** | **Search**

EXCEL checkoutfields
CSV
Excel XML

Select Visible | Unselect Visible | 0 items selected

▾ **Submit**

- **Allows to add custom fields to the order grid (except for the date field);**
- **Enables Admin to filter orders by custom fields data (except for the date field);**
- **Enables Admin to sort orders by custom fields data (except for the date field, checkbox and multiselect).**

	Order #	Products	SKU	Purchased From (Store)	Purchased On ↓	Bill to Name	Ship to Name	G.T. (Base)	G.T. (Purchased)	Status	Gender
Any ▾				▾	From: 📅 / To: 📅			From: / To:	From: / To:	▾	Male ▾
☐	ORD317311	Couch	1113	Main Website Main Store English							
☐	ORD317306	Computer	computer-1yr_p_l-W1952TQ-TF-500gb5400-250gb5400-1gbdimm-intelcore2extreme-apevia-black, apevia-black, intelcore2extreme, 1gbdimm, 250gb5400, 500gb5400, W1952TQ-TF, 1yr_p_l	Main Website Main Store English							
☐	ORD317301	Chair	1112	Main Website Main Store English	Sep 28, 2012 4:59:46 AM	Piter Pen		$134.99	$134.99	Pending	
☐	ORD317296	Chair	1112	Main Website Main Store English	Sep 28, 2012 4:10:32 AM	Nik Kilton		$134.99	$134.99	Pending	

7. Magento API support

It is possible to export data entered by customers into the custom fields, using Magento API.
We add data entered via our module to the following Magento objects:
sales_order.list
sales_order.info

Please find below an example of how to retrieve an order data using the API:

```
// SOAP v1:
$client = new SoapClient('http://example.com/api/?wsdl=1');
$order = '100000001';
$session = $client->login('apiUser', 'apiKey');
$return = $client->call($session, 'sales_order.info', array($order));
echo '<pre>'.print_r($session,1).'</pre>';
echo '<pre>'.print_r($return,1).'</pre>';

// SOAP v2:
$client = new SoapClient('http://example.com/index.php/api/v2_soap?wsdl=1');
$order = '100000001';
$session = $client->login('apiUser', 'apiKey');
$return = $client->salesOrderInfo($session, $order);
$client->endSession($session, $order);
echo '<pre>'.print_r($session,1).'</pre>';
echo '<pre>'.print_r($return,1).'</pre>';

// SOAP v2 + WSI:
 $client = new SoapClient('http://example.com/api/v2_soap?wsdl=1');
$order = '100000001';
$session = $client->login((object)array('username'=> 'apiUser', 'apiKey' => 'apiKey')); //with WS-I
$return = $client->salesOrderInfo((object)array('sessionId'=> $session->result, 'orderIncrementId' => $order));
$client->endSession((object)array('sessionId'=> $session->result, 'orderIncrementId' => $order));
echo '<pre>'.print_r($session,1).'</pre>';
echo '<pre>'.print_r($return,1).'</pre>';

* WS-I works only without index.php in hostname
* WSDL works only with index.php
```

The data can also be retrieved within sales_order.list.