

Jacob Metcalf

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OBJECTIVE

Seeking an internship in the field of Computer Science or Cybersecurity.

EDUCATION

Texas A&M University, College Station, Texas
Bachelor of Science in Computer Science
Minor in Cybersecurity

Graduation Date: May 2021

Relevant Coursework: Intro to Programming Design & Concept, Data Structures & Algorithms, Discrete Structures Computing, Computer Organization, Intro to Computer System, Programming Languages, Programming Studio, Computer Human Interaction

EXPERIENCE

Stonebriar Chevrolet, Frisco, TX

December 2018 – January 2019

Loaner Car Assistant

- Issued and returned 40+ vehicles per week using loanercar.net
- Kept record of mileage and fuel level of each loaner vehicle
- Tracked usage of tolls and charged customers the appropriate amount
- Handled and copied customer insurances and driver licenses
- Managed and secured keys for all loaner vehicles

Stonebriar Chevrolet, Frisco, TX

May 2018 – August 2018

Service Porter

- Efficiently moved vehicles from service drive to shop
- Greeted customers, answered questions, and directed them to the appropriate location
- Communicated via radio with service advisors and dispatch
- Documented location of over 100 vehicles in for service each week
- Handled paperwork for cashiers

Frisco Soccer Association, Frisco, TX

February 2013 – August 2017

Referee

- Officiated 4 games each week smoothly and efficiently
- Developed positive relationships with coaches
- Advised and mentored players while ensuring their safety
- Updated game scores online after each game

ACTIVITIES

Professional Brotherhood of Engineers

August 2018 – Present

Founding member, Social Committee member

- Built relationships with numerous organizations on campus to plan and execute social events
- Assisted in planning events for 65 members
- Mentored underclassmen members and assisted with coursework

SKILLS

C++, Java, Matlab, Microsoft Office, Python, Unix, Linux, HTML, CSS