

## APPLICANT/CANDIDATE RESUME

### CONTACT INFORMATION

Name: Alec Job A. Melchor  
Address: Lower Busay Heights NHA, Cebu City  
Telephone number: 2358324  
Email address: malecjob@gmail.com



### PERSONAL INFORMATION

Date of Birth: April 28, 1995  
Age: 21  
Citizenship/Nationality: Filipino  
Gender: Male  
Marital Status: Single  
Language proficiency: English, Filipino, Cebuano  
Computer PMS and Software skills: Web Development

### EDUCATIONAL BACKGROUND (state year achieved)

#### 1. Education Level

*2012-Present*

*University of San Carlos – Talamban Campus  
Tertiary*

*2008-2012*

*University of San Carlos – North Campus  
Secondary*

*2002-2008*

*University of San Carlos – North Campus  
Elementary*

### STRENGTHS/TRAITS & SKILLS (see below examples)

1. *Optimistic*
2. *Independent*
3. *Willing to learn new things*
4. *Understandable*
5. *Ethical*

### TECHNICAL SKILLS

- Knowledgeable in Multimedia like Adobe Photoshop, After Effects and Premiere Pro.
- Knowledgeable in basic troubleshooting and networking configurations.
- Knowledgeable in C and Java programming language.

## CAREER OBJECTIVES

*To develop and explore more to enhance my skills and knowledge in this field.*

## WORK EXPERIENCE

April – June 2016

Cloud Employee (Roccattech PHP)  
OJT Student

## References

1. Jeane Villacruz  
Bill Processor  
Accenture Cebu City, Philippines  
09233023099
2. Mr. Cañabano  
Teacher  
University of San Carlos – North Campus  
0932 880 7129