

# JORDAN M. HART

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## PROFESSIONAL EXPERIENCE

### BLUE CROSS BLUE SHIELD OF MISSISSIPPI

JACKSON, MS

#### CLAIMS AND ADJUSTMENTS SPECIALIST

OCTOBER 2023 - PRESENT

- Oversee and review standard and escalated adjustment cases initiated through regulatory complaints or via other key stakeholders
- Develop SQL queries to analyze healthcare claims data, reducing overpayments through anomaly detection
- Research and review claims for appropriate application of benefits and contract interpretation
- Utilize Excel and basic Python scripts to analyze patterns in claim adjustments, improving claim accuracy
- Collaborate with cross-functional teams to refine data governance policies, ensuring regulatory compliance
- Optimize internal processes, reducing claim review time by 30% and improving response time

### CPA REALITY

RIDGELAND, MS

#### REALTOR

MAY 2023 - PRESENT

- Analyze real estate market trends using Excel-based regression models, providing insights that contribute to increases in investment returns
- Assist in developing property valuation models, reducing valuation time
- Support the creation of performance tracking dashboards for key real estate metrics
- Assist in closing over \$500K in real estate transactions by leveraging data-driven pricing strategies
- Collaborate with broker and senior real estate agent to provide consulting to clients while also helping initiate negotiation processes

### PHI THETA KAPPA INTERNATIONAL HONORS SOCIETY

JACKSON, MS

#### LOGISTICS AND FULFILLMENT SYSTEMS INTERN

FEBRUARY 2021 - OCTOBER 2022

- Assisted in implementing logistics and fulfillment workflows, ensuring alignment with organizational standards and operational efficiency
- Maintained communication with stakeholders to verify data accuracy in order processing, inventory management, and fulfillment tracking
- Analyzed daily reports to monitor key performance metrics, leveraging data insights to optimize order processing times and improve operational efficiency

### WELLS FARGO CORPORATE & INVESTMENT BANKING PROGRAM

#### FINANCE & INVESTMENTS BANKING LEADERSHIP SUMMIT

JULY 2020

- Participated in an intensive finance boot camp, gaining insights into financial modeling, risk assessment, and capital markets
- Collaborated with investment professionals to analyze M&A transactions and debt financing strategies, strengthening financial analysis skills

## EDUCATION

### UNIVERSITY OF TEXAS AT AUSTIN

AUSTIN, TX

#### Data Analytics Essentials Program

IN PROGRESS

### JACKSON STATE UNIVERSITY

JACKSON, MS

#### Master of Business Administration (MBA)

DECEMBER, 2023

- GPA 3.4/4.0

#### Bachelor of Business Administration, Finance

MAY, 2022

- GPA 3.4/4.0

**Relevant Courses:** Business Finance, Managerial Finance, Financial Accounting & Analysis, Advanced Managerial Accounting, Macro and Microeconomics, Commercial Banking, Investments, International Trade, Marketing Channels, Supply Chain Management, Data Analytics using SQL, SQL for Business, Generating Insights using Excel, Querying Data with SQL, Advanced Querying to Extract Business Insights, Advanced Data Modeling with Power BI, Power BI Visuals and Reports

## **PROFESSIONAL DEVELOPMENT**

**Technical Training:** Microsoft Word, Excel, PowerPoint, Power BI, Mainframe, SQL, Udemy Financial Analysis & Financial Reporting with Advanced Excel Certification

**Professional Associations:** The American Finance Association, National Association of Realtors

**Community Involvement:** Kappa Alpha Psi Fraternity Incorporated, The National Society of Collegiate Scholars, National Association of Black Accountants