

Nicole Hatfield

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EDUCATION

Washington College 2021
Bachelor of Arts in English; minors in Creative Writing and Journalism, Editing & Publishing
summa cum laude

EXPERIENCES

- Poetry Screener, *Cherry Tree National Journal* Aug. 2019 - Present
- Determine whether poets' submissions should be accepted, considered, or denied using the following techniques: close reading, critical analysis, and proofreading.
 - Provide concise notes for each submission through the Submittable platform that then get reviewed by the managing editor.
- English Department Intern, Washington College Aug. 2020 - May 2021
- Re-designed the department's website using their CMS and web technologies and created new content, increasing search engine visibility and average visit duration. Increase community and student engagement.
 - Created Instagram and Twitter posts using Canva Design to facilitate events and market the department to prospective students.
- Research Intern, Eastern Shore Food Lab Jun. 2019 - May 2021
- Published educational art prints, literature reviews, and peer-reviewed resources for the Food Lab's website using the following skills: content creation, visual design, and creative writing.
 - Led a hands-on workshops on fermentation and nutrient bioavailability for a group of 40 students in the Horizons of Kent & Queen Anne's County summer program.
 - Maintained Washington College's campus garden by adhering to regenerative agricultural practices.
- Literary Research Intern, Reading Is Fundamental Jun. 2018 - Aug. 2018
- Created and edited re-branding content and organized archives using Microsoft Excel.
 - Collaborated with other interns to make educational videos for volunteers and wrote newsletters geared towards teachers and guardians.

EXPANDED EXPERIENCES

- Customer Service Associate, Recreational Equipment, Inc. (REI) Aug. 2021 - Jun. 2022
- Expanded customer service by checking customers out, responding to issues, and ensuring a positive shopping experience.
 - Worked directly with shipping providers to fulfill online orders.
- Finalist, Sophie Kerr Award May 2021
- Composed and copy edited a 50 page portfolio that demonstrated both my academic and creative writing skills; in addition, I created visual art to accompany my written work
 - Read my poetry in front of an audience alongside the other five finalists .

SKILLS

Content creation. Information Architecture. Social Media: Facebook, Instagram, Twitter. Canva. WordPress. Microsoft Office Suite. Google Suite. MLA & APA style.