

Overall METRO Culture in Transit Project Statistics

Institution	Collection	Days onsite	Days needed for digitization	Available hours of digitization*	Scanner kit used?	Copystand kit used?	Amount of images digitized	No. of unique items in digitized collection	Metadata creation?*	Any post processing work done onsite?***	Average number of images digitized per day	Types of material digitized
Wildlife Conservation Society	Ephemera Collection	8.5	8.5	42.5	✓	✓	402	112	Full	No	47.29	Leaflets, brochures, maps, printed publications, building plans, posters, documents, postcards
New York Academy of Medicine	Carte de Visite Collection	4.5	3	15	✓	✗	446	223	Partial	No	148.66	Carte-de-visites
White Plains Public Library	White Plains Collection	7	7	35	✓	✓	246	246	Minimal	No	35.14	Photographs
Hostos Community College	Hostos Arts & Culture Collection	7.5	5	35	✓	✗	217	101	Full	Yes	43.4	Postcards, brochures, small posters
The Grolier Club	French Book Arts Trade Card Coll	4	2	10	✓	✗	92	57	Full	Yes	46	Trade cards, lithographs and engravings
LGBT Center	Bar Guides Collection	9.5	7	37.5	✓	✓	680	89	Full	Yes	97.14	Pamphlets and newsletters
	The Center Records Collection											
Yeshiva University	Student Struggle for Soviet Jewry	6	4	20	✗	✓	177	177	Minimal	Yes	44.25	Posters
Bronx Community College	Hall of Fame Collection	7	5.5	22.5	✓	✓	297	142	Minimal	No	54	Manuscript material and photographs
General Society for Mechanics and Tradesmen	Industry & Culture Collection	10	10	50	✓	✓	733	364	Partial	No	73.3	Manuscript material, photographs, lantern slides and glass plate negatives
Fordham University	The Catholic Church during Italian	9.5	8	40	✓	✗	953	93	Minimal	Partial	119.13	Pamphlets and broadsides

70.83 images per day

*Hours of digitization per day

Over the course of the project, I averaged around 5 hours of digitization per day.

**Metadata descriptions:

Full: All metadata - technical and descriptive

Partial: Technical metadata and subject access terms

Minimal: Technical metadata

***Post processing onsite:

Because of scheduling clashes/other work commitments - all derivative creation and editing and metadata completion had to be completed during onsite working time at 4 institutions.