

# ANASTASIA PROKOPENKO

Russia • +79515132225 • hello.anaprok@gmail.com

**IT-focused Project Manager with more than 3.5 years of experience in the software development and marketing industries.** Have the proven ability to manage large scale projects in accordance with the Agile and Scrum best practices and deliver them on time, on budget and to specification.

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## SKILLS

Task and time trackers: Jira, Asana, Trello, Hubstaff - 3 years

Technology stack: React, Angular, Vue.js, Node.js, Symfony, Laravel; Swift, Kotlin - 3 years

Databases: MongoDB, MySQL, NoSQL - 3 years

Version control tools: GitHub, GitLab, Bitbucket - 3 years

End-to-end project delivery: design projects, mobile (iOS & Android) projects, web projects - 3 years

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## WORK EXPERIENCE

### Project Manager

04/2018 to Present

Mentalstack

Taganrog, Russia

- Multiple projects management;
- Management of cross-functional teams of 10 people;
- Negotiations with project stakeholders to define the engagement scope, deliverables and deadlines;
- User stories, project plans, technical specification creation;
- Agile and scrum best practices;
- Daily stand-up meetings and retrospective meetings facilitation;
- Sprint planning & backlog prioritization;
- Monitor project milestones and deliverables as well as the performance of project team members;
- Burndown & velocity charts creations;
- Risk management.

### Marketing & Development Manager

02/2017 to 04/2018

Umbrella IT

Taganrog, Russia

- Design projects coordination;

- Business analysis & marketing strategies creation;
- AdWords, Facebook & LinkedIn advertising campaigns setup;
- Cold emailing marketing with.

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## CERTIFICATIONS / LICENSES

### **ICAgile Certified Professional**

02/2019

Global Agile Project Management certification and accreditation.

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## EDUCATION

### **Southern Federal University**

Bachelor's

Linguistics: English, German & Russian languages (GPA: 4.85)

Taganrog, Russia

06/2012 to 06/2016