**E-LEARNING WEBSITE**

* Made an E-Learning website using HTML, CSS, XML and Javascript.
* Integrated a series of quiz and exams using Adobe Captivate in the website.
* Integrated my own made mini games using Adobe Flash in the website.

THESIS

JUNIOR SYSTEMS AND NETWORK ADMINISTRATOR

**MCS Outsourcing Consultancy Services**

Manages the calling lists in our Dialer system and controls the flow of the calls for the production team.

Coordinates with business partners when there are issues that affect the production team whether it is line issues, VOIP issues, or technical issues.

Helps on fixing technical and hardware issues of the agents and other employees.

Manages and restores Windows and Linux servers.

Configures the IP of all PC and servers in the office network.

Manages email accounts including password reset, email account creation and deletion.

Add phone numbers for DNC (Do Not Call) to our DNC table in MSSQL using queries.

Retrieves call history and other information on MSSQL and PostgreSQL Servers using queries.

Configuration of MSSQL and PostgreSQL database servers. And also WAMP server for our api.

Coordinates with our business partners when there are requests for IP whitelisting.

JUNE 2018 - JUNE 2019

**Ronald John Lim**

**MCS Outsourcing Consultancy Services**

Operations Manager

09952979387

**Rendee Astilla III**

**MCS Outsourcing Consultancy Services** HR Manager

09209177062

**Phone**

MAY 2014 - APR 2017

**SKILLS**

DATA ANALYST

**Accenture**

* Responsible of enrolling the client’s members and customers to medical, dental, visual or life insurance plans according to their requests.

**EDUCATION**

FACILITES ADMIN / BMS OPERATOR

**Cognizant Technology Solutions**

* Manages the company’s facilities by doing daily monitoring and ensuring that equipments are working normally.
* Making employee proximity IDs to give them access to specific rooms in the building accoring to their job level.

ENGLISH TEACHER

**Ban Lahansai School** (1 year) – May 2014 to May 2015

**Ban Banoktha School** (2 years) – May 2015 to June 2017

* Taught Basic English communication skills for Kindergarten and Primary Levels.

COURSE

APR 2013-SEPT 2013

PRODUCTION ASSOCIATE

**Ripe ConceptsInc.**

Checks and corrects the submitted designs received from the designer using adobe illustrator.

Uploads finished designs to the client’s website.

Makes sure that the submitted designs meet the standards of the company.

AUG 2017 - DEC 2017

**WORK EXPERIENCE**

OTHER PROGRAMMING LANGUAGES

* C, C++, JAVA, VisualBasic, JSON

NETWORKING

* Basic IP Configuration, Router & Switch Setup,

OTHER SKILLS

* MSOFFICE (Word,Excel,Powerpoint,Access),

Adobe Photoshop, Illustrator and Dreamweaver

FRONT END

* HTML, CSS, Javascript, PHP, Material-UI, MaterializeCSS, TailwindCss, Bootstrap, SASS

BACK END

* SQL, MySQL, NodeJS, MongoDB, PostgreSQL

FRAMEWORKS, LIBRARIES, DATA FORMAT

* ReactJS, JQuery, ExpressJS, JSON, WordPress



**Julius Erillo**

**MCS Outsourcing Consultancy Services**

Former Senior Systems and Network Administrator

09974897130

2462, P. Zamora St., Brgy. 106, Pasay City, NCR, 1300

jmjaropojop92@gmail.com

+6392930879991 (Smart)

**Address**

**E-mail**

A goal-oriented and motivated individual seeking for a position that utilizes my knowledge and skills in an environment that encourages innovative thinking and professional growth.

**CEBU INSTITUTE OF TECHNOLOGY – UNIVERSITY**

Completed **Bachelor of Science in Information Technology in 2012.**

JEROME MICO S. JAROPOJOP

**REFERENCES**

**CONTACT**

**CAREER OBJECTIVE**

MAY 2012-JAN 2013