

<b>WebEOC Medical Facility Status</b>			WebEOC: 20160101 PDF: 190531
<b>Radio Operator Only:</b>	<b>Origin Msg #:</b>	<b>Destination Msg #:</b>	
<b>This Section to be Completed by Hospital Personnel:</b> <span style="float: right;">(<u>Underlined=Required</u>)</span>			
<b>Date:</b>	<b>Time (24hr):</b>	<b>Handling:</b> <input type="radio"/> Immediate (ASAP) <input type="radio"/> Priority (<1 hr) <input type="radio"/> Routine (<2 hr)	
T O	<b>ICS Position:</b>	F R O M	<b>ICS Position:</b>
	<b>Location:</b>		<b>Location:</b>
	<b>Name:</b>		<b>Name:</b>
	<b>Contact Info:</b>		<b>Contact Info:</b>
<b>Report Type:</b> <input type="radio"/> Update <input type="radio"/> Complete <i>Important: See Instructions!</i>		<b>Hospital Name:</b>	
<b>Medical Facility Status</b> <span style="float: right;">(If Report Type=Complete, then <u>Underline=Required</u>)</span>			
<b>Diversion</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Open (Green) <input type="radio"/> Diverting Ambulances (White) <input type="radio"/> Internal Disaster (Black) <input type="radio"/> Specialty Bypass (Yellow)		
	<b>Comment:</b>		
<b>Decon</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Not Available (Orange) <input type="radio"/> Active (Green) <input type="radio"/> Available (Yellow)		
	<b>Comment:</b>		
<b>Command Ctr</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Inactive (Green) <input type="radio"/> Activated (Red)		
	<b>Comment:</b>		
<b>Morgue</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Open (Green) <input type="radio"/> Full (Yellow)		
	<b>Comment:</b>		
<b>Power</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Normal (Green) <input type="radio"/> Generator (Yellow) <input type="radio"/> None (White)		
	<b>Hours of Fuel Remaining:</b>		
	<b>Comment:</b>		
<b>Building</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Restricted Use (White) <input type="radio"/> Unsafe to Occupy (White) <input type="radio"/> Not Inspected (White) <input type="radio"/> Safe to Occupy (Yellow) <input type="radio"/> Normal (Green) <input type="radio"/> Compromised (White) <input type="radio"/> Evacuating (Red) <input type="radio"/> Closed (White)		
	<b>Comment:</b>		
<b>Security</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Normal (Green) <input type="radio"/> Elevated (Yellow) <input type="radio"/> Restricted Access (Orange) <input type="radio"/> Lockdown (Red)		
	<b>Comment:</b>		
<b>Staffing</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Adequate (Green) <input type="radio"/> Insufficient (Red)		
	<b>Comment:</b>		
<b>Medical Facility Supplies</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Adequate (Green) <input type="radio"/> Insufficient (Red)		
	<b>Comment:</b>		
<b>Clinical Supplies</b>	(Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Adequate (Green) <input type="radio"/> Insufficient (Red)		
	<b>Comment:</b>		

<b>Patient Flow</b> (Optional: Indicate quantity for each)			
Ambulatory Patients to Evacuate			
Non-Ambulatory Patients to Evacuate			
Patients Treated and Released			
Patients Admitted (Last 12 Hours)			
Patients Not Yet Seen			
<b>Specialty Service Capabilities</b> (If Report Type=Complete, then <u>Underline</u> =Required)			
Specialty Service	<u>Available Now?</u>	Reason Closed	Expected Reopening (Date)
Cardiology	<input type="radio"/> Yes <input type="radio"/> No		
Dialysis	<input type="radio"/> Yes <input type="radio"/> No		
Emergency Department	<input type="radio"/> Yes <input type="radio"/> No		
Neurology	<input type="radio"/> Yes <input type="radio"/> No		
Obstetrics	<input type="radio"/> Yes <input type="radio"/> No		
Obstetrics: Labor & Delivery	<input type="radio"/> Yes <input type="radio"/> No		
Ophthalmology	<input type="radio"/> Yes <input type="radio"/> No		
Orthopedics	<input type="radio"/> Yes <input type="radio"/> No		
Pediatrics	<input type="radio"/> Yes <input type="radio"/> No		
Surgery	<input type="radio"/> Yes <input type="radio"/> No		
<b>Evacuation</b> (If Report Type=Complete, then <u>Underline</u> =Required)			
<u>Hospital is evacuating:</u>	<input type="radio"/> No <input type="radio"/> Yes		

<b>Radio Operator Only:</b>				
Relay:	Rcvd:		Sent:	
Name:	Call Sign:	Date:	Time (24hr):	

## Instructions: WebEOC Medical Facility Status

**Purpose:** This WebEOC Medical Facility Status form is used to send WebEOC Medical Facility Status board information via alternative means (radio, fax, e-mail, ...) when direct access to WebEOC is not available.

### Instructions for Hospitals:

Field	Instructions
<b>Date</b>	<u>Required</u> . Enter the date created.
<b>Time</b>	<u>Required</u> . Enter the time created. Use 24-hour time.
<b>Handling</b>	<u>Required</u> . Select one. For this form, typically: Immediate. Messages are sent in priority order and as soon as possible. Indicated times are approximate maximum wait times if radio net is busy.
<b>TO / FROM</b>	If needed, radio operator can suggest most appropriate TO position and location.
<b>ICS Position</b>	<u>Required</u> . Enter the ICS position name. For this form, typically: EMS Unit
<b>Location</b>	<u>Required</u> . Enter the location. For this form, typically: "MHJOC" if it is open, otherwise "Santa Clara County EOC"
<b>Name</b>	Optional. Enter only if the message is to a specific individual.
<b>Contact Info</b>	Optional. Enter a phone number, frequency or other info that may help reach the sender/recipient.
<b>Report Type</b>	<u>Required</u> . <ul style="list-style-type: none"> <li>• <b>Update:</b> Normal mode. Recipient should only replace fields in WebEOC that are entered here. Other fields should retain their current values. To tell the recipient to clear a text field in WebEOC, write "{CLEAR}" in the field. To append to existing data in a WebEOC text field, write "{APPEND}", followed by the text to be appended.</li> <li>• <b>Complete:</b> <u>Use with caution</u>. An empty field here tells the recipient to clear the field in WebEOC. Use this to replace all fields in WebEOC with the data provided here, or to report on current status of all WebEOC fields.</li> </ul>
<b>Hospital Name</b>	<u>Required</u> .
<b>Med Facility Status</b>	If Report Type = Complete, then <u>Underlined fields are Required</u> . Otherwise, optional.
<b>Patient Flow Info</b>	Optional.
<b>Specialty Services</b>	If Report Type = Complete, then <u>Underlined fields are Required</u> . Otherwise, optional.
<b>Evacuation</b>	If Report Type = Complete, then <u>Underlined fields are Required</u> . Otherwise, optional.

### Instructions for Radio Operators:

Field	Instructions
<b>Origin Msg #</b>	<u>Required</u> . Enter the message number of the original sending station.
<b>Destination Msg #</b>	<u>Required</u> . Enter the message number of the ultimate destination station.
<b>Relay</b>	When relaying: Enter a call sign and/or time, or other useful mark or info, to indicate status.
<b>Name</b>	<u>Required</u> . Enter the first initial and last name of the radio operator that handled the message.
<b>Call Sign</b>	<u>Required</u> . Enter the call sign of the radio operator that handled the message.
<b>Date</b>	<u>Required</u> . Enter the date the message was sent/received.
<b>Time</b>	<u>Required</u> . Enter the time the message was sent/received. Use 24-hour time.