

Santa Clara OA Jurisdiction Status (Radio/Fax)

WebEOC: 20190327

PDF: 190329

Radio Operator Only:

Origin Msg #:

Destination Msg #:

This Section to be Completed by Jurisdiction Personnel:

(Underlined=Required)

Date: **Time** (24hr): **Handling:** ☐ Immediate (ASAP) ☐ Priority (<1 hr) ☐ Routine (<2 hr)

T O	<u>ICS Position:</u>	F R O M	<u>ICS Position:</u>
	<u>Location:</u>		<u>Location:</u>
	Name		Name
	Contact Info:		Contact Info:

Report Type: ☐ Update ☐ Complete
Important: See Instructions!

Jurisdiction Name:

Contact Information

(If Report Type=Complete, then Underline=Required)

<u>EOC Phone:</u>	<u>EOC Fax:</u>
<u>Pri EM Contact Name:</u>	<u>Pri EM Contact Phone:</u>
<u>Sec EM Contact Name:</u>	<u>Sec EM Contact Phone:</u>

Government Office Status

(If Report Type=Complete, then Underline=Required)

Office Status: (Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Open (Green) <input type="radio"/> Closed (Red)	
<u>Expected to Open Date:</u>	<u>Expected to Open Time:</u>
<u>Expected to Close Date:</u>	<u>Expected to Close Time:</u>

EOC Status

(If Report Type=Complete, then Underline=Required)

<u>EOC Open:</u> (Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Yes (Red) <input type="radio"/> No (Green)	
<u>Activation:</u> (Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Duty Officer (Yellow) <input type="radio"/> Monitor (Orange)	
<input type="radio"/> Partial (Red) <input type="radio"/> Full (Red)	
<u>Expected to Open Date:</u>	<u>Expected to Open Time:</u>
<u>Expected to Close Date:</u>	<u>Expected to Close Time:</u>

Declarations

(If Report Type=Complete, then Underline=Required)

State of Emergency: (Pick One) <input type="radio"/> Unknown (Grey) <input type="radio"/> Yes (Red) <input type="radio"/> No (Green)
Attachment (indicate where/how sent):

Current Situation		(If Report Type=Complete, then <u>Underline</u> =Required)			
Communications	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Debris	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Flooding	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Hazmat	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Emergency Services	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Casualties	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Utilities (Gas)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Utilities (Electric)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Infrastructure (Power)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Infrastructure (Water Systems)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				

Current Situation (continued)		(If Report Type=Complete, then <u>Underline</u> =Required)			
Infrastructure (Sewer Systems)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Search and Rescue	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Transportation (Roads)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Transportation (Bridges)	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Civil Unrest	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				
Animal Issues	(Pick One) <input type="radio"/> Normal (Green) <input type="radio"/> Unknown (Grey) <input type="radio"/> Problem (Yellow) <input type="radio"/> Failure (Red) <input type="radio"/> Delayed (White) <input type="radio"/> Closed (White) <input type="radio"/> Early Out (White)				
	Comment:				

Radio Operator Only:			
Relay From:		Relay To:	
Name:	Call Sign:	Date:	Time (24hr):

Santa Clara OA Jurisdiction Status (Radio/Fax)

Purpose: The Santa Clara OA Jurisdiction Status (Radio/Fax) form is used to send an update to the WebEOC Municipal Status board via radio or fax when direct access to WebEOC is not available.

Instructions for Jurisdictions:

Field	Instructions
Date	<u>Required</u> . Enter the date created.
Time	<u>Required</u> . Enter the time created. Use 24-hour time.
Handling	<u>Required</u> . Select one. For this form, typically: Immediate. Messages are sent in priority order and as soon as possible. Indicated times are approximate maximum wait times if radio net is busy.
TO / FROM	
ICS Position	<u>Required</u> . Enter the ICS position name.
Location	<u>Required</u> . Enter the location.
Name	Optional. Enter only if the message is to a specific individual.
Contact Info	Optional. Enter a phone number, frequency or other info that may help reach the sender/recipient.
Report Type	<u>Required</u> . <ul style="list-style-type: none"> Update: Normal mode. Only replace fields in WebEOC that are entered here. Other fields will retain their current values. To clear a text field in WebEOC, write "{CLEAR}" in the field. To append to a field in WebEOC, write "{APPEND}", followed by the text to be appended. Complete: <u>Use with caution</u>. An empty field here will clear the field in WebEOC. Use this to replace all fields in WebEOC with the data provided here, or to report on current status of all WebEOC fields.
Jurisdiction Name	<u>Required</u> .
Contact Info	If Report Type = Complete: <u>Underlined fields are Required</u> . Otherwise, optional.
Gov Office Status	If Report Type = Complete: <u>Underlined fields are Required</u> . Otherwise, optional.
EOC Status	If Report Type = Complete: <u>Underlined fields are Required</u> . Otherwise, optional.
Declarations	If Report Type = Complete: <u>Underlined fields are Required</u> . Otherwise, optional.
Current Situation	If Report Type = Complete: <u>Underlined fields are Required</u> . Otherwise, optional.

Instructions for Radio Operators:

Field	Instructions
Origin Msg #	<u>Required</u> . Enter the message number of the original sending station.
Destination Msg #	<u>Required</u> . Enter the message number of the ultimate destination station.
Relay From	When relaying: Enter the call sign of the station that relayed the message to you
Relay To	When relaying: Enter the call sign of the station that you relayed the message to
Name	<u>Required</u> . Enter the first initial and last name of the radio operator that handled the message.
Call Sign	<u>Required</u> . Enter the call sign of the radio operator that handled the message.
Date	<u>Required</u> . Enter the date the message was sent/received.
Time	<u>Required</u> . Enter the time the message was sent/received. Use 24-hour time.