

# JOSEPH M. MAALOUF

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## Education

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**New York University**, Applied Psychology, Bachelor of Science – Chemistry minor – December 2018

## Experience

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### **Property Manager Assistant, GAH, LLC – Henderson, NV – January 2019 to present**

- Accomplished financial objectives by collecting rents, paying bills, scheduling expenditures, and initiating corrective action.
- Maintained property rentals by advertising and filling vacancies, enforcing leases, and maintaining premises
- Investigated tenant complaints, enforced rules of occupancy, inspected vacant units, and completed repairs.

### **PCIT Program Volunteer, Gouverneur Health – New York, NY – September 2018 to December 2018**

- Observed patient sessions via observation room as well as live coding of sessions as needed.
- Assisted patients in completing intake forms and other paperwork pertinent to visits.
- Gathered data regarding patients' experiences and entering data into spreadsheets.
- Researched and presented pertinent topics with supervisory staff.

### **Teaching Facilitator, The College Prep Academy – New York, NY – January 2018 to May 2018**

- Taught classes of 10-15 high school students to aid with the college admissions process.
- Engaged students with a variety of activities including mock interviews and problem-solving scenarios.
- Hosted career panels that invited professionals to discuss potential career paths and answer questions.
- Offer SAT tutoring and financial aid information to provide students with all resources available to them.

### **Research Volunteer, Blaser Lab Group – New York, NY – September 2017 to May 2018**

- Researched bacteria of the microbiome including Campylobacter and Helicobacter species.
- 6 hours a week pelleting mice, performing DEXA samples, running statistical analyses, and other bench tasks.
- Dissected mice for bacterial analysis in various organs and tissues.

### **Research Assistant, The New Fathers and Mothers Study – New York, NY – June 2016 to December 2017**

- NSF-funded multi-national project examining prenatal roots of individual differences in self-regulation.
- 8 hours a week visiting families in the tristate area collecting data from parents and children through various tasks and speech samples.
- Coded the collected videos and speech samples for sensitivity, reaction, and transcription.

### **New York University Admissions Ambassador – New York, NY – January 2016 to September 2018**

- Interacted with prospective students and parents that visit NYU as a campus tour guide.
- Engaged in informative and inviting conversations over the phone.
- Created a positive face for NYU while implementing a positive atmosphere around campus.
- Conducted interviews for international students to test proficiency in English.

### **Intern, Clinique du Levant – Beirut, Lebanon – June 2014 to July 2014**

- 6-week intensive internship at a French/Lebanese hospital.
- Shadowed a general/plastic surgeon at the hospital and at his private clinic.
- Rotated between emergency room, intensive care unit, and surgeries ranging from cosmetic to cardiovascular.

## Skills

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Language: Arabic (conversationally fluent)

Technical: HTML/CSS, JavaScript, Node.js, React, SPSS