

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES VENDOR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</b>				1. REQUISITION NO. 654-26-1-6093-0016	PAGE 1 OF 16
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NO.		5. SOLICITATION NUMBER 36C26126Q0281	6. SOLICITATION ISSUE DATE 12-19-2025
7. FOR SOLICITATION INFORMATION CALL:	a. NAME Gary Christensen   gary.christensen@va.gov			b. TELEPHONE NO. (No Collect Calls) 650-493-5000 x65825	8. OFFER DUE DATE/LOCAL TIME 12-26-2025 13:00 PST
9. ISSUED BY  Department of Veterans Affairs Network Contracting Office 21	CODE	10. THIS ACQUISITION IS  <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input checked="" type="checkbox"/> 8(A)	<input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: _____ % FOR:  <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 811210 <input type="checkbox"/> EDWOSB  SIZE STANDARD:		
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING N/A		
15. DELIVER TO  Reference the Performance Work Statement	CODE	14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
17a. CONTRACTOR/VENDOR CODE	FACILITY CODE	16. ADMINISTERED BY  Department of Veterans Affairs Network Contracting Office 21			
TELEPHONE NO.	UEI:	EFT:	18a. PAYMENT WILL BE MADE BY  Department of Veterans Affairs FMS-VA-2 (101) Financial Services Center  PO Box 149971 Austin TX 78714-9971  PHONE: _____ FAX: _____		
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER			18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM		
19. ITEM NO.	20. See CONTINUATION Page SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>This solicitation is to provide weekly in person and remote service and support for the Metasys Building Automation System for Veteran Affairs Sierra Nevada Health Care System (VASNHCS) in accordance with the Performance Work Statement.</p> <p>Period of Performance: 1/1/2026-12/31/2026</p> <p>All responses to this solicitation shall be submitted by email to gary.christensen@va.gov.</p> <p>(Use Reverse and/or Attach Additional Sheets as Necessary)</p>					
25. ACCOUNTING AND APPROPRIATION DATA See CONTINUATION Page			26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA			<input type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED			<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS:		
30a. SIGNATURE OF VENDOR/CONTRACTOR		31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Gary Christensen Contracting Officer		31c. DATE SIGNED

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## SECTION B - CONTINUATION OF SF 1449 BLOCKS

### B.1 CONTRACT ADMINISTRATION DATA

1. Contract Administration: All contract administration matters will be handled by the following individuals:

a. CONTRACTOR:

b. GOVERNMENT: Contracting Officer 36C261

Department of Veterans Affairs

Network Contracting Office (NCO) 21

2. CONTRACTOR REMITTANCE ADDRESS: All payments by the Government to the contractor will be made in accordance with:

- 52.232-33, Payment by Electronic Funds Transfer—System For Award Management, or  
 52.232-36, Payment by Third Party

3. INVOICES: Invoices shall be submitted in arrears:

- a. Quarterly   
b. Semi-Annually   
c. Other  Monthly in Arrears

4. GOVERNMENT INVOICE ADDRESS: All Invoices from the contractor shall be submitted electronically in accordance with VAAR Clause 852.232-72 Electronic Submission of Payment Requests. VA's Electronic Invoice Presentment and Payment System - The FSC uses a third-party contractor, Tungsten, to transition vendors from paper to electronic invoice submission. Please go to this website: <http://www.tungsten-network.com/US/en/veterans-affairs/> to register and begin submitting electronic invoices, free of charge. The Department of Veterans Affairs Tungsten Number is: AAA544240062 (this allows you to file invoices online for free.)

More information on the VA Financial Services Center is available at:  
<http://www.fsc.va.gov/einvoice.asp>.

## B.2 PRICE/COST SCHEDULE

### ITEM INFORMATION

ITEM NUMBER	DESCRIPTION OF SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Certified Johnson Controls Inc. Technician to provide Weekly Onsite and Remote Services in accordance with the Performance Work Statement. Contract Period: Base POP Begin: 01-01-2026 POP End: 12-31-2026 PRINCIPAL NAICS CODE: 811210 - Electronic and Precision Equipment Repair and Maintenance PRODUCT/SERVICE CODE: J065 - Maintenance, Repair, and Rebuilding of Equipment - Medical, Dental, and Veterinary Equipment and Supplies	12.00	MO		
<b>GRAND TOTAL</b>					

## B.3 PERFORMANCE WORK STATEMENT

### General Information

**1. General:** This is a services contract to provide weekly service for the Metasys building automation system (BAS) located at VA Sierra Nevada Health Care System (VASNHCS). The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the contractor who, in turn, is responsible to the Government.

**1.1 Description of Services/Introduction:** The contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items necessary to perform weekly service for the Metasys BAS as defined in this Performance Work Statement (PWS) except for those items specified as government furnished property and services. The contractor shall perform to the standards in this contract.

**1.3 Objectives:** To provide a service in which the Johnson Controls (certified) technician will be onsite (or remote) for programming, troubleshooting, repairs, day-to-day maintenance/preventive maintenance (PM), and/or training to ensure hospital operations are sustained and not disrupted.

**1.4 Scope:** The following are requirements to work at VASNHCs per this PWS.

1. Place of work and period of performance:
  - a. VASNHCs, 975 Kirman Ave, Reno, NV 89502; Boiler Plant/Bldg 8
  - b. Period of performance:
    - i. Base year: January 1, 2026 through December 31, 2026
2. Equipment: Metasys system: All hospital-wide Johnson Control Inc. (JCI) front end, field controllers/equipment, and control equipment tied to the JCI system (sensors, actuators, 3<sup>rd</sup> party equipment, etc.,).
3. Overview (Site visit may be required):
  - a. Identify site conditions, material/labor, and any other requirements required for a Controls technician to provide the following: programming, troubleshooting, repairs, maintenance, PMs, and/or training.
4. Codes and Standards

- a. The publications listed below form a part of this contract. The Metasys system shall meet the requirements of the most current and latest (to include, but not limited to): code editions published, all manufacturer guidelines, The Joint Commission, Veteran's Affairs Directives/Memorandums, State of Nevada, and industry standards, as applicable, and in the case of conflicting standards the most stringent shall apply.
- b. Adhere to all documented standards, best practices, and memos set forth by the equipment manufacture.

5. General

- a. The contractor will perform the following service for the Metasys / JCI System located in the Controls room in the Boiler Plant as well as other locations on the hospital campus:
  - i. The contractor will provide two onsite visits and one remote visit each week, totaling 3 visits per week. 52 onsite services and 26 remote services
    1. During the scheduled visits:
      - a. Priority #1
        - i. The contractor will be provided with a list of issues that will need to be addressed during the site visit.
      - b. Priority #2
        - i. The contractor will prepare a prioritized list of issues found during the service that are identified with the existing control systems. This list will be provided to the Contracting Officer Representative (COR) and Boiler Plant Manager via email as well as explained to the VA representative that will be working with the contractor.
          1. Go through alarms and trends.
          2. Verify network health.
          3. Look at the mechanical equipment and note discrepancies (values not maintaining setpoint values, temperatures, pressures, air flow, etc.,)
          4. Documentation of completed work will be provided by close of business at the end of the work week.
      - c. Priority #3
        - i. Provide training to VASNHC staff
      - d. Additional services to be provided by contractor:
        - i. Frontend and DDC (Direct Digital Controls) troubleshooting and repair.
        - ii. Field troubleshooting of equipment and repair.

- iii. Network troubleshooting and repair.
  - iv. Graphic, alarm, and trend creation.
  - v. Programming at the front-end level as well as field controllers.
  - e. Remote access time can be used on an “as needed basis”. Any unscheduled remote access support by the contractor will be deducted from the time allotted from upcoming scheduled remote service.
  - f. Immediately report to the COR or Boiler Plant manager all issues observed. This includes any safety related deficiencies.
  - g. Ensure the Metasys control system is operating as required per VA and manufacturer’s requirements.
  - h. The Contracting Officer (CO) must approve in advance all repairs, programming, training, or material/parts not covered under this contract/PWS.
    - i. The contractor shall prepare an estimate or quote to include: parts, labor, transportation, and shipping costs for review prior to performing the work. If approved, the CO shall either issue a separate purchase order (PO) or a modification to the contract, in advance of undertaking such work.
      - 1. No work shall begin without a purchase order or modification to the contract for such work;
      - 2. No invoice will be paid without prior approval and assurance that the work has been completed to the Government’s satisfaction.
  - b. All material, tools, and equipment used in the performance of the service shall be in compliance with industry standards, local, state, and federal laws and will be used in accordance with the manufacturer’s recommendations.
  - c. The contractor, without additional expense to the Government, shall obtain all licenses, permits, and insurance required to perform the work in this contract. The contractor shall comply with all current, applicable federal, state, and local laws. Evidence of insurance, licenses, and permits shall be provided to the Contracting Officer (CO) and COR before work commences.
6. Qualifications:

- a. The contractor shall be a JCI., licensed and certified technician to work on the Metasys system).
    - i. The technician shall have two years of experience with field controls troubleshooting and replacement, programming, networking troubleshooting/evaluation, and front-end graphics.
    - ii. The contractor will provide all qualifications to the COR and/or designated representative prior to start of contract.
    - iii. If an additional technician will work onsite, they must also meet the contract criteria and their resume must be approved by the COR and/or the designated representative prior to commencing work on the system.
  - b. The contractor shall be responsible for compliance and liable for penalties, fines, or natural resource damage claims that may be required or assessed by the State of Nevada, Federal, or local governments resulting from contractor performance or failure to perform during the course of this contract.
  - c. The government will inspect for environmental compliance at their discretion and will notify the CO and/or COR of any discrepancies found.
7. The contractor shall ensure that their personnel comply with all VASNHCs policies to include but is not limited to:
- a. Parking in the appropriate/authorized spaces, with special consideration to ensure that they are not parking in veteran/patient spaces. (Parking is only available on the 2<sup>nd</sup> deck of the two-story parking garage south of Belli Drive, the four-story parking garage south of the two-story parking garage, or on the streets surrounding the hospital.)
  - b. No tobacco or vaping (not authorized on any part of the hospital property).
  - c. Contractor personnel must check-in with the VASNHCs Police every day (during the duration of the service) to receive a visitor badge (which is only good for 24 hours).
  - d. The contractor and their employees must ensure that they wear the proper face mask (hospital grade, no cloth) while in clinical areas.
    - i. If the contractor(s) are not feeling well, has been around someone who has tested positive for COVID within the seven days prior to service, or is awaiting a COVID test result, immediately contact the COR or designated representative to reschedule the work.
  - e. VASNHCs may demand that the contractor remove any person(s) who pose a threat to the health, safety, or security of the hospital, employees, or patients.
8. Security and records management disclaimer:
- a. The Certification and Accreditation requirements do not apply as the contractors will not be doing work inside the hospital or will work in or around any VA computer system. A Security Accreditation Package is not required.

- b. Applicability
  - i. This clause applies to all contractors whose employees create, work with, or otherwise handle Federal records, as defined in Section B, regardless of the medium in which the record exists.
- c. Definitions
  - i. “Federal record” as defined in 44 U.S.C. § 3301, includes all recorded information, regardless of form or characteristics, made or received by a Federal agency under Federal law or in connection with the transaction of public business and preserved or appropriate for preservation by that agency or its legitimate successor as evidence of the organization, functions, policies, decisions, procedures, operations, or other activities of the United States Government or because of the informational value of data in them.
    - 1. The term Federal record:
      - a. includes VA records.
      - b. does not include personal materials.
      - c. applies to records created, received, or maintained by contractors pursuant to the VA contract.
      - d. may include deliverables and documentation associated with deliverables.
- d. Requirements
  - i. Contractor shall comply with all applicable records management laws and regulations, as well as National Archives and Records Administration (NARA) records policies, including but not limited to the Federal Records Act (44 U.S.C. chs. 21, 29, 31, 33), NARA regulations at 36 CFR Chapter XII Subchapter B, and those policies associated with the safeguarding of records covered by the Privacy Act of 1974 (5 U.S.C. 552a). These policies include the preservation of all records, regardless of form or characteristics, mode of transmission, or state of completion.
  - ii. In accordance with 36 CFR 1222.32, all data created for Government use and delivered to, or falling under the legal control of, the Government are Federal records subject to the provisions of 44 U.S.C. chapters 21, 29, 31, and 33, the Freedom of Information Act (FOIA) (5 U.S.C. 552), as amended, and the Privacy Act of 1974 (5 U.S.C. 552a), as amended and must be managed and scheduled for disposition only as permitted by statute or regulation.
  - iii. In accordance with 36 CFR 1222.32, contractor shall maintain all records created for Government use or created in the course of performing the contract and/or delivered to, or under the legal control of the Government and must be managed in accordance with Federal law. Electronic records and associated metadata must be accompanied by sufficient technical documentation to permit understanding and use of the records and data.
  - iv. The VA and its contractors are responsible for preventing the alienation or unauthorized destruction of records, including all forms of mutilation. Records may not be removed from the legal custody of the VA or destroyed except for in accordance with the provisions of the agency

- records schedules and with the written concurrence of the Head of the contracting activity. Willful and unlawful destruction, damage or alienation of Federal records is subject to the fines and penalties imposed by 18 U.S.C. 2701. In the event of any unlawful or accidental removal, defacing, alteration, or destruction of records, contractor must report to the VA. The agency must report promptly to NARA in accordance with 36 CFR 1230.
- v. The contractor shall immediately notify the appropriate CO and/or COR upon discovery of any inadvertent or unauthorized disclosures of information, data, documentary materials, records or equipment. Disclosure of non-public information is limited to authorized personnel with a need-to-know as described in the [contract vehicle]. The contractor shall ensure that the appropriate personnel, administrative, technical, and physical safeguards are established to ensure the security and confidentiality of this information, data, documentary material, records and/or equipment is properly protected. The contractor shall not remove material from Government facilities or systems, or facilities or systems operated or maintained on the Government's behalf, without the express written permission of the Head of the Contracting Activity. When information, data, documentary material, records and/or equipment is no longer required, it shall be returned to VA control, or the contractor must hold it until otherwise directed. Items returned to the Government shall be hand carried, mailed, emailed, or securely electronically transmitted to the CO or address prescribed in the [contract vehicle]. Destruction of records is EXPRESSLY PROHIBITED unless in accordance with Paragraph (4).
  - vi. The contractor is required to obtain the CO's approval prior to engaging in any contractual relationship (sub-contractor) in support of this contract requiring the disclosure of information, documentary material and/or records generated under, or relating to, contracts. The contractor (and any sub-contractor) is required to abide by Government and VA's guidance for protecting sensitive, proprietary information, classified, and controlled unclassified information.
  - vii. The contractor shall only use Government IT equipment for purposes specifically tied to or authorized by the contract and in accordance with VA's policy.
  - viii. The contractor shall not create or maintain any records containing any non-public VA information that is not specifically tied to or authorized by the contract.
  - ix. The contractor shall not retain, use, sell, or disseminate copies of any deliverable that contains information covered by the Privacy Act of 1974 or that which is generally protected from public disclosure by an exemption to the FOIA.
  - x. The VA owns the rights to all data and records produced as part of this contract. All deliverables under the contract are the property of the U.S. Government for which the VA shall have unlimited rights to use, dispose of, or disclose such data contained therein as it determines to be in the public interest. Any contractor rights in the data or deliverables must be identified as required by FAR 52.227-11 through FAR 52.227-20.

- e. Flow down of requirements to subcontractors
  - i. The contractor shall incorporate the substance of this clause, its terms and requirements including this paragraph, in all subcontracts under this contract, and require written subcontractor acknowledgment of same.
  - ii. Violation by a subcontractor of any provision set forth in this clause will be attributed to the contractor.

## SECTION C - CONTRACT CLAUSES

### C.1 FSS RFQ INTRODUCTORY LANGUAGE

The terms and conditions of the contractor's FSS contract (including any contract modifications) apply to all Blanket Purchase Agreements (BPA) and task or delivery orders issued under the contract as a result of this RFQ. When a lower price has been established, or when the delivery terms, FOB terms, or ordering requirements have been modified by the BPA or task/delivery order, those modified terms will apply to all purchases made pursuant to it and take precedence over the FSS contract. Any unique terms and conditions of a BPA or order issued under the contract that are not a part of the applicable FSS contract will govern. In the event of an inconsistency between the terms and conditions of a BPA or task/delivery order and the Contractor's FSS terms, other than those identified above, the terms of the FSS contract will take precedence.

### C.2 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <https://www.acquisition.gov/far-overhaul/far-part-deviation-guide>, <https://www.acquisition.gov/vaar>

<u>FAR Number</u>	<u>Title</u>	<u>Date</u>
852.201-70	CONTRACTING OFFICER'S REPRESENTATIVE	DEC 2022
852.203-70	COMMERCIAL ADVERTISING	MAY 2018
852.204-70	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL	MAY 2020
852.208-70	SERVICE-DISABLED VETERAN-OWNED AND VETERAN-OWNED SMALL BUSINESS EVALUATION FACTORS—ORDERS OR BPAS (DEVIATION)	JAN 2023
852.208-71	SERVICE-DISABLED VETERAN-OWNED AND VETERAN-OWNED SMALL BUSINESS EVALUATION FACTOR COMMITMENTS-ORDERS AND BPAS (DEVIATION)	JAN 2023
852.222-71	COMPLIANCE WITH EXECUTIVE ORDER 13899 (DEVIATION) (APR 2025)	APR 2025
852.232-72	ELECTRONIC SUBMISSION OF PAYMENT REQUESTS	NOV 2018
852.242-71	ADMINISTRATIVE CONTRACTING OFFICER	OCT 2020

(End of Clause)

### C.3 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The specified rates under this clause will be those rates in effect under the contract at the time the option is exercised. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days of contract end date.

(End of Clause)

## SECTION E - SOLICITATION PROVISIONS

### E.1 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998) (DEVIATION OCT 2025)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The vendor is cautioned that the listed provisions may include blocks that must be completed by the vendor and submitted with its quotation. In lieu of submitting the full text of those provisions, the vendor may identify the provision by paragraph identifier and provide the appropriate information with its quotation. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

[https://www.acquisition.gov/far-overhaul/far-part-deviation-guide/far-overhaul-part-52#FAR\\_52\\_252\\_1](https://www.acquisition.gov/far-overhaul/far-part-deviation-guide/far-overhaul-part-52#FAR_52_252_1) (FAR)

and

<http://www.va.gov/oal/library/vaar/index.asp> (VAAR)

(End of Provision)

<u>FAR Number</u>	<u>Title</u>	<u>Date</u>
852.215-72	NOTICE OF INTENT TO RE-SOLICIT	OCT 2019
852.233-70	PROTEST CONTENT/ALTERNATIVE DISPUTE RESOLUTION	OCT 2018
852.233-71	ALTERNATE PROTEST PROCEDURE	OCT 2018

### E.2 52.212-2 EVALUATION—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021) (DEVIATION OCT2025)

The Government will award a contract resulting from this solicitation to the responsible vendor whose quotation conforming to the solicitation will be most advantageous to the Government, price and other factors considered.

The quotes will undergo a **comparative evaluation** to determine which vendor provides the best value to the government in terms of technical submission, past performance, SDVSOB/VOSB Status while also providing a competitive price. Each response must meet the minimum requirements of the solicitation. The Government is NOT requesting or accepting alternate quotations.

The following factors shall be used to evaluate quotations:

## 1. Factor 1 Technical factors.

The Government will award a contract resulting from this solicitation to the responsible vendor whose quotation conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The quotes will undergo a comparative evaluation to determine which vendor provides the best value to the government in terms of technical submission, past performance, SDVOSB/VOSB status, while also providing a competitive price. Each response must meet the minimum requirements of the solicitation. The Government is NOT requesting or accepting alternate quotations

- 1.1. **Technical Experience.** Vendors shall provide documentation from Johnson Controls, Inc. (JCI), that they are authorized to service and able to provide OEM parts for Metasys line of building automation products. Documentation must be on JCI letterhead, state vendor's name, business address and be dated within the last 12 months of quote submission.
- 1.2. **Understanding of the Project.** Provide a written plan which details the approach and sequencing to accomplish all of the requirements of the Statement of Work. Also, demonstrate an understanding of the service and types of problems likely to be encountered, as evidenced by the completeness of the quotation and specific comments on procedures, technology, and proposed improvements.
- 1.3. **Experience and Qualification.** Vendors shall submit resume of technician detailing qualifications of individual working under this contract demonstrating at least 3 years of experience working on Metasys system.
- 1.4. **Contingency.** Describe the company's contingency plans. The plan shall address solutions to interruptions as well as methods to complete inspections on schedule due to illness, change of employment and no shows.

Vendors that provide detailed information addressing all factors will be rated more favorably.

## 2. Factor 2 Past Performance.

- 2.1. **References.** For the past performance factor, Contractor shall provide a maximum of five recent (within the past five years) and relevant references regarding the company's past performance. Relevant means similar in scope, magnitude of effort and complexity to the subject requirement. The past performance information shall include contract/purchase order number, dates of performance, contract value, description of work, and point of contact information, at a minimum.
- 2.2. **Quality of Service.** Compliance with contract requirements; accuracy of work and technical excellence.
- 2.3. **Customer Satisfaction.** Satisfaction of the client and end users with the vendor's service.

Vendors that can provide references, proof of quality of service and customer satisfaction will be rated more favorably.

3. **Factor 3 - SDVOSB/VOSB Status (Factor 3):** This factor will be used to assess the Vendor's status as a service disabled veteran-owned small business (SDVOSB) or veteran-owned small business (VOSB) concern, or the Vendor's proposed use of eligible SDVOSB/VOSB concerns as subcontractors. The Government will rate more favorable quotes that receive "full credit". The Government will rate less favorable quotes that receive "no credit".
  
4. **Factor 4 Cost.** Total cost will be evaluated by the Government by abstracting the initial cost quotations and comparing them against the Independent Government Cost Estimate. If final quotation revisions are requested, the revised cost quotations will be re-abstracted to assist with the final award decision. In evaluating the vendor's proposed cost for this project, the Government concern includes determining whether:
  - 4.1. It reflects the prospective contractor's understanding of the requirements and ability to successfully organize and perform the contract.
  - 4.2. It is based on adequate estimating procedures, supported by backup documentation, and is consistent with the information provided in the contractor's quotation
  - 4.3. It is reasonable in comparison with other quotes that have been submitted in response to the solicitation.

The quote should contain the vendor's best terms from a price standpoint. The Government will evaluate quotes for award purposes by adding the total price for all contract line items, including options, for a total price utilizing the line items at the beginning of this RFQ. Pricing shall be submitted error free. Do not change or add line items in the Price Schedule. Doing so may have your quote be deemed unresponsive and not considered for evaluation.

For the purposes of the award of this Contract, the Government intends to evaluate the option to extend services, provided under FAR 52.217-8, as follows: The evaluation will consider the possibility that the option can be exercised at any time, and can be exercised in increments of one to six months, but for no more than a total of six months during the life of the contract. The evaluation will assume that the prices for any option exercised under FAR 52.217-8 will be at the same rates as those in effect under the contract at the time the option is exercised. The evaluation will therefore assume that the addition of the price or prices of any possible extension or extensions under FAR 52.217-8 to the total price for the basic requirement and the total price for the priced options has the same effect on the total price of all quotations relative to each other, and will not affect the ranking of quotations based on price, unless, after reviewing the quotations, the Government determines that there is a basis for finding otherwise. This evaluation will not obligate the Government to exercise any option under FAR 52.217-8.

A written notice of award or acceptance of a quotation, mailed or otherwise furnished to the successful vendor within the time for acceptance specified in the quotation, shall result in a binding contract without further action by either party. Before the vendor's specified expiration time, the Government may accept a quotation, whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

When combined, non-price factors are *significantly more important than* price. Price will be evaluated for reasonableness.

(End of Provision)