

**REQUEST FOR QUOTE (RFQ)**

**693JJ426Q000006**

**United States (US) Department of Transportation (DOT)  
Federal Motor Carrier Safety Administration (FMCSA)**

**TruData Modernization Information Technology (IT) Support**

**in support of:**

**DOT FMCSA  
Office of the Chief Technology Officer (OCTO)**

**Conducted under Federal Acquisition Regulation (FAR) 8.4**

**US Department of Transportation  
Federal Motor Carrier Safety Administration  
Office of Acquisitions Management  
1200 New Jersey, Ave., SE Washington, DC 20590-0001**

**December 15, 2025**

## **1.1 ORDER TYPE**

The Contractor, shall perform the effort required by this Task Order (TO). This Request for Quote (RFQ) will result in a Firm Fixed Price (FFP) TO under GSA Multiple Award Schedule (MAS), Category 54151S, Information Technology Professional Services, set-aside for sources within the GSA MAS 8(A) Pool-Competitive category shall respond. The work shall be performed in accordance with all Sections of the resultant TO and the offeror's GSA MAS which the resulting TO will be placed.

## **1.2 DESCRIPTION OF SERVICES**

The Contractor shall provide an innovative technical approach to implement, support and continue the modernization of the TruData platform for FMCSA and realize the objectives outlined in the Statement of Objectives (SOO) (Attachment 2). The contractor shall provide the Amazon Web Services (AWS) native technology stack to continue the implementation of the new data platform for FMCSA. The technology set includes but is not limited to: Amazon Redshift, Data Pipeline, AWS Data Exchange, AWS Lake Formation, AWS Glue, Kinesis, DynamoDB, and S3. as detailed in the SOO.

## **1.3 SCHEDULE OF SERVICES AND PRICE**

The Contractor shall furnish the services described in the Statement Of Objectives on a Firm Fixed Price Basis for one (1) twelve (12) month base period plus Three (3) (12) month option periods not to exceed 48 months. **See Attachment 1: Price Schedule Template** – The contractor shall complete and submit Attachment 1 in the Price Quotation, detailing the price below.

### **2.1 STATEMENT OF OBJECTIVES – See Attachment 2**

### **3.1 PACKAGING**

Preservation, packing, and packaging of items for shipment shall be in accordance with best commercial practices and adequate for acceptance by common carrier for safe transportation at the most economical rates.

The contractor shall clearly mark each shipment with the company name, the Task Order number (TO), and as appropriate, the item identification, quantity of items, and notice of partial or final delivery and shall be delivered to the Contracting Officer's Representative (COR) (TBD).

### **4.1 PLACE OF INSPECTION AND ACCEPTANCE**

Inspection and acceptance of all work performance, reports, and other deliverables under this Task Order will be performed by the designated Contracting Officer's Representative (COR).

## **4.2 SCOPE OF INSPECTION**

All deliverables will be inspected for content, completeness, accuracy, and conformance to TO requirements by the COR. Inspection may include validation of information or software using automated tools, testing, or inspections of the deliverables, as specified in the TO. The scope and nature of this inspection will be sufficiently comprehensive to ensure the completeness, quality, and adequacy of all deliverables.

The Government requires a period NTE 15 workdays after receipt of final deliverable items for inspection and acceptance or rejection.

## **4.3 BASIS OF ACCEPTANCE**

The basis for acceptance shall be in compliance with the requirements set forth in the TO, the Contractor's Quote, and relevant terms and conditions of the contract. Deliverable items rejected shall be corrected in accordance with the applicable clauses.

The final acceptance will occur when all discrepancies, errors, or other deficiencies identified in writing by the Government have been resolved, through documentation updates, program correction, or other mutually agreeable methods.

Reports, documents, and narrative-type deliverables will be accepted when all discrepancies, errors, or other deficiencies identified in writing by the Government have been corrected.

If the draft deliverable is adequate, the Government may accept the draft and provide comments for incorporation into the final version.

All of the Government's comments on deliverables shall either be incorporated in the succeeding version of the deliverable, or the Contractor shall explain to the Government's satisfaction why such comments should not be incorporated.

If the Government finds that a draft or final deliverable contains spelling errors, grammatical errors, or improper format, or otherwise does not conform to the quality assurance requirements stated within this TO, the document may be rejected without further review and returned to the Contractor for correction and resubmission. If the Contractor requires additional Government guidance to produce an acceptable draft, the Contractor shall arrange a meeting with the COR.

## **4.4 WRITTEN ACCEPTANCE/REJECTION BY THE GOVERNMENT**

The Contracting Officer (CO) or Contracting Officer's Representative (COR) will provide written notification of acceptance or rejection of all final deliverables within 15 workdays. All notifications of rejection will be accompanied with an explanation of the specific deficiencies causing the rejection.

## **5.1 PERIOD OF PERFORMANCE (POP)**

The POP for this TO shall include:

- Twelve (12) month base period
- Three (3) 12-month option periods.

The total duration of this task order shall be 48 months.

## **5.2 PLACE OF PERFORMANCE**

The Contractor shall perform the work both at the Contractor's facility as well as on-site at DOT Headquarters: 1200 New Jersey Ave SE, Washington, DC 20590. The Government will also provide laptop images for use on site or remote.

## **6.1 CONTRACTING OFFICER'S REPRESENTATIVE (COR)**

The CO will appoint a COR in writing for the Task Order (TO) through a COR Appointment Letter that will be provided to the Contractor upon award. The COR will receive, for the Government, all work called for by the TO and will represent the CO in the technical phases of the work. The COR will provide no supervisory or instructional assistance to Contractor personnel.

The COR is not authorized to change any of the terms and conditions, scope, schedule, and price of the Contract or the TO. Changes in the scope of work will be made only by the CO by properly executed modifications to the TO.

### **6.1.1 CONTRACT ADMINISTRATION**

- Contracting Officer: Mark Miller
- Contract Specialist: Kyle Kohnke
- Contracting Officer's Representative: Loraine Williams

### **6.1.2 INVOICE REQUIREMENTS**

The Contractor may invoice the fixed price monthly. The monthly fixed-price invoice shall be proportionate to the amount based on the awarded CLINs.

## **7.1 KEY PERSONNEL - TAR 1252.237-73 (NOV 2022)**

- (a) The personnel as specified below are considered essential to the work being performed under this Task Order and may, with the consent of the contracting parties, be changed from time to time during the course of the contract by adding or deleting personnel, as appropriate.
- (b) Before removing, replacing, or diverting any of the specified individuals, the Contractor shall notify the contracting officer, in writing, before the change becomes effective. The Contractor shall submit information to support the proposed action to enable the contracting officer to evaluate the potential impact of the change on the contract. The Contractor shall not remove or replace personnel under this contract until the Contracting Officer approves the change.

The Key Personnel, at a minimum, under this Task Order are:

| <b>Labor Category</b>       | <b>Name</b>                |
|-----------------------------|----------------------------|
| Project Manager             | (To be completed at award) |
| Database Developer – Senior | (To be completed at award) |
| Quality Assurance Analyst   | (To be completed at award) |

## **7.2 PROTECTION OF INFORMATION /PRIVACY ACT**

The Contractor shall not publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results of conclusions made pursuant to the performance of this contract, without prior written consent of the CO. Two copies of any material proposed to be published or distributed shall be submitted to the CO.

The Contractor shall be granted access to information protected under the Privacy Act. The Contractor and their employees shall safeguard this information against unauthorized disclosure or dissemination in accordance with the law and Government policy and regulation. The Contractor shall agree to comply with the Privacy Act of 1974 (the Act) and the agency rules and regulations issued under the Act in the design, development, or operation of any system of records on individuals to accomplish an agency function. The Contractor shall review and comply with the Federal Acquisition Regulation (FAR) paragraphs 52.224-1 and FAR 52.224.2, Public Law 93-579, December 31, 1974 (5 U.S.C. 552a) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties.

## **7.3 HOLIDAYS/ADMINISTRATIVE LEAVE AND TELEWORK**

Any Contractor personnel working on Government premises shall observe only the holidays listed below:

|                        |                                      |                          |
|------------------------|--------------------------------------|--------------------------|
| New Year's Day         | Columbus Day                         | Martin Luther King Jr.'s |
| Birthday Veteran's Day | President's Day                      | Thanksgiving Day         |
| Memorial Day           | Christmas Day                        |                          |
|                        | Independence Day Labor Day           |                          |
|                        | Juneteenth National Independence Day |                          |

Any other day designated by Federal statute. Any other day designated by Executive Order.  
Any other day designated by Presidential proclamation. Any other Federal Emergency proclamation.

When any such day falls on a Saturday, the preceding Friday is observed; when any such day falls on Sunday, the following Monday is observed.

Government closures may occur during the contract performance period as a result of

Executive Order, Office of Personnel Management direction or other form of Federal proclamation. These closures are often due to inclement weather, potentially hazardous conditions or other special circumstances. Closures or delays of this nature during the performance period do not entitle the Contractor to additional compensation or to an automatic period of performance extension.

**Government Building Closure:**

In the event of a Government building closure, the Government may require specific contractor staff to be on site at the facility if they are deemed essential personnel. The essential personnel and/or job functions are at the discretion of the COR who will also provide guidance on Federal oversight.

**7.4 SECURITY COMPLIANCE**

The contractor shall comply with the following security standards:

**7.4.1 PRIVACY ACT NOTIFICATIONS**

As prescribed in the Federal Acquisition Regulation (FAR) 24.104, if the system involves the design, development, or operation of a system of records on individuals, the Contractor shall implement requirements in FAR clause 52.224-1, "Privacy Act Notification" and FAR clause 52.224-2, "Privacy Act." The Contractor shall ensure that the following banner is displayed on all FMCSA systems that contain Privacy Act information operated by the Contractor prior to allowing anyone access to the system:

"This system contains information protected under the provisions of the Privacy Act of 1974, as amended, (5 U.S.C. § 552a). Any privacy information displayed on the screen or printed shall be protected from unauthorized disclosure. Individuals who violate privacy safeguards may be subject to disciplinary actions, a fine of up to \$5,000, or both."

**7.4.2 NON-DISCLOSURE AGREEMENTS**

The Contractor shall ensure that a Non-Disclosure Statement (NDS) is signed by all staff assigned to or performing on this task order, including all subcontractors and consultants. The NDS shall be delivered to the COR by the contractor. The Contractor shall also ensure that all staff understand and adhere to the terms of the non-disclosure statement, protecting the procurement sensitive information of the Government and the proprietary information of other Contractors.

Assignment of personnel, who have not executed this statement or failed to adhere to this statement, shall constitute default on the part of the Contractor.

**7.4.3 PII AND PRIVACY INCIDENT RESPONSE SYSTEMS ACCESS.**

Work to be performed under this task order requires the handling of Sensitive PII. The Contractor shall provide the Government access to, and information regarding systems the Contractor operates on behalf of the Government under this contract, when requested by the Government, as part of its responsibility to ensure compliance with security requirements and shall otherwise cooperate with the Government in assuring compliance with such requirements. Government access shall include independent

validation testing of controls, system penetration testing by the Government, Federal Information Security Management Act (FISMA) data reviews, and access by agency Inspectors General for its reviews.

## **7.5 INCIDENT RESPONSE AND RESOLUTION**

The Contractor shall report all Privacy Incidents to FMCSA Information System Security Manager and the FMCSA Privacy Officer within one hour of discovery. The Contractor shall complete the FMCSA incident reporting form to accurately document the observations regarding the incident. The FMCSA incident reporting form will be provided by the COR. If the incident occurs during non-duty hours, or the FMCSA ISSM and FMCSA Privacy Officer are unavailable, the Contractor shall report the incident directly to the DOT Cyber Security within one hour of discovery.

## **7.6 IT SECURITY INFORMATION GATHERING**

The Contractor shall assist in gathering information to support reporting on data calls, audit information, and ad hoc information requested from IT Security. IT Security data gathering templates will be provided by the Government.

## **7.7 CONFIGURATION COMPLIANCE MANAGEMENT**

System Configuration Settings - Reference: NIST SP 800-53, "Security and Privacy Controls for Federal Information Systems and Organizations" control CM-6 – The Contractor shall establish and document mandatory configuration settings for information technology products employed within the information system that reflect the most restrictive mode consistent with operational requirements. Configuration settings are the configurable security-related parameters of information technology products that compose the information system; and identify and document exceptions from the mandatory configuration settings for individual components within the information system based on explicit operational requirements. Systems should be configured in agreement with NIST guidelines at the NIST Checklist website ([checklists.nist.gov](http://checklists.nist.gov)) and in accordance with approved DOT baseline. In the event FMCSA determines a waiver is required, the Government will provide further direction to the Contractor on how to apply configurations.

The Contractor shall perform monthly configuration compliance audits in accordance with FMCSA SA&A and Continuous Monitoring Performance Guide. The result of testing must be examined to detect deviations from approved configuration baselines/benchmarks and submitted to the FMCSA ISSM.

## **7.8 DISSEMINATION OF INFORMATION/PUBLISHING**

There shall be no dissemination or publication, except within and between the Contractor and any Subcontractors or specified Integrated Program Team (IPT) members who have a need to know, of information developed under this task order or contained in the reports to be furnished pursuant to this task order without prior written approval of the CO. FMCSA approval for publication will require provisions which protect the intellectual property and patent rights of both FMCSA and the Contractor.

## **7.9 CONTRACT ADMINISTRATION**

The Contractor shall provide sufficient management to ensure that this task is performed efficiently, accurately, on time, and in compliance with the requirements of this document. Specifically, the Contractor shall designate a single manager to oversee this task and supervise staff assigned to this task.

## **7.10 EMPLOYEE STANDARDS**

All Contractor employees shall meet the highest standards of professionalism and personal integrity. Standards of professionalism include competency, training, appearance, and behavior. The Contractor shall perform pre-employment suitability checks for all employees and prospective employees. The Contractor shall take disciplinary action against employees who disregard those standards.

The Contractor shall ensure all personnel complete all annual security awareness training. The Contractor shall ensure all required personnel complete all annual specialized security training. Upon request, the Contractor shall submit all course certificates to the COR within 24 hours of request.

## **7.11 EMPLOYEE IDENTIFICATION**

All Contractor personnel must be recognizable as such while on any activity or work effort performed under this contract. This shall be accomplished by issuing badges and/or name tags that contain the Contractor's company name and employee's full name. The Contractor shall furnish badges or nametags for his/her employee at the Contractor's expense prior to task order performance. All employees shall wear the identification in a conspicuous place on exterior clothing. The Contractor shall ensure that Contractor personnel identify themselves as Contractors when attending meetings, answering Government telephones, providing any type of written correspondence, or working in situations where their actions could be construed as official Government acts.

To ensure the requirements of FIPS 201-2, Personal Identity Verification (PIV) of Federal Employees and Contractors, are met, the Contractor shall:

- Provide a listing of personnel for whom identification (ID) card is requested to the COR or CO who will provide a copy of the listing to the card issuing office. This may include Contractor and Subcontractor personnel. Follow issuing office directions for submittal of an application package(s).
- While visiting or performing work on a DOT facility, as specified by the issuing office, CO or COR, ensure that Contractor employees prominently display their identification card.
- Promptly deliver to the issuing office: (1) all ID cards assigned to an employee who no longer requires access to the facility; and (2) all expired ID cards within five (5) days of their expiration or all cards at time of task order termination, whichever occurs first.
- Immediately report any lost or stolen ID cards to the issuing office and follow their instructions.



#### **7.12 CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES**

The rights of the Government and remedies described in this section are in addition to all other rights and remedies set forth in the contract. Specifically, the Government reserves its rights under the Inspection of Services and Termination clauses. Any reductions in the Contractor's invoice shall reflect the contract's reduced value resulting from the Contractor's failure to perform required services. The Contractor shall not be relieved of full performance of the services hereunder and may be terminated for default based upon inadequate performance of services, even if a reduction was previously taken for any inadequate performance.

#### **7.13 CONTRACTOR LIABILITY**

The Contractor shall protect, defend, indemnify, save, and hold harmless the United States Government and its employees or agents, from and against any and all claims, demands, expenses, causes of action, judgments and liability arising out of, or in connection with, any negligent acts or omissions of the Contractor, its agents, Subcontractors, employees, assignees, or anyone for whom the Contractor may be responsible. The Contractor shall also be liable for any and all costs, expenses and attorney's fees incurred as a result of any such claim, demand, cause of action, judgment or liability, including those costs, expenses, and attorneys' fees incurred by the United States Government and its employees or agents. The Contractor's liability shall not be limited by any provision or limits of insurance set forth in the resulting contract.

#### **7.14 INTELLECTUAL PROPERTY**

All Contractor deliverables, processes and procedures and other forms of intellectual property first developed under this contract shall be considered Government property. All documentation, photography and electronic data and information collected by the Contractor and entered into or generated in support of this task order shall be considered Government property and shall be returned to the Government at the end of the performance period. The Government retains the rights for any information provided to and used by the Contractor as part of the software.

**All applicable and required provisions/clauses set forth in Contractors GSA Multiple Award Schedule (MAS) automatically flow down to the resultant Task Order**

Additional clauses are included below:

#### **8.1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)**

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the CO will make the full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation of offer. The solicitation provisions and/or contract clauses are available in

either HTML or PDF format at:

<https://www.acquisition.gov/far>

| Provision No | Provision Title  | Date                                 |
|--------------|--|--------------------------------------|
| 52.204-7     | System for Award Management–Registration (Deviation)                                   | (Nov 2025)                           |
| 52.212-3     | Offeror Representations and Certifications—Commercial Products and Commercial Services | (May 2024)<br>(DEVIATION<br>Feb2025) |

## 8.2 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This task order incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request the CO will make their full text available. Also, the full text of a provision may be accessed electronically at:

FAR website: <https://www.acquisition.gov/far/>

| Clause No | Clause Title   | Date        |
|-----------|--|-------------|
| 52.204-2  | Security Requirements  | (Mar 2021)  |
| 52.204-9  | Personal Identity Verification of Contractor Personnel       | (Jan 2011)  |
| 52.229-1  | State and Local Taxes  | (Apr 1984)  |
| 52.232-18 | Availability of Funds  | (Apr 1984)  |
| 52.242-15 | Stop Work Order  | (Aug 1989)  |
| 52.246-4  | Inspection of Services- Fixed Price                          | (Aug 1996)  |
| 52.249-2  | Termination for Convenience of the Government (Fixed- Price) | (Apr 2012)  |
| 52.204-13 | System for Award Management–Maintenance                      | (Sept 2025) |
|           |  |             |
| 52.211-13 | Time Extensions  | (Sept 2000) |
| 52.243-1  | Changes-Fixed Price  | (Jul 2025)  |
| 52.240-93 | Basic Safeguarding of Covered Contractor Information Systems | (Aug 2025)  |
| 52.240-92 | Security Requirements  | (Aug 2025)  |

## 8.3 FAR CLAUSES INCORPORATED BY FULL TEXT

### **8.3.1 FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)**

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed six months.

The Contracting Officer may exercise the option by written notice to the Contractor within two weeks of the end of the period of performance.

(End of clause)

### **8.3.2 FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

- a. The Government may extend the term of this contract by written notice to the Contractor within thirty days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least sixty days before the contract expires. The preliminary notice does not commit the Government to an extension.
- b. If the Government exercises this option, the extended contract shall be considered to include this option clause.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed 54 months.

(End of clause)

## **8.4 TRANSPORTATION ACQUISITION REGULATION (TAR) CLAUSES INCORPORATED BY REFERENCE**

The full text of a clause may be accessed electronically at: <https://www.acquisition.gov/tar>

| <b>Clause No</b> | <b>Clause Title</b>  | <b>Date</b> |
|------------------|--|-------------|
| 1252.201-70      | CONTRACTING OFFICER'S REPRESENTATIVE   | NOV 2022    |
| 1252.204-70      | CONTRACTOR PERSONNEL SECURITY AND AGENCY ACCESS  | NOV 2022    |
| 1252.209-70      | ORGANIZATIONAL AND CONSULTANT CONFLICTS OF INTEREST  | NOV 2022    |
| 1252.223-73      | SEAT BELT USE POLICIES AND PROGRAMS  | NOV 2022    |
| 1252.239-71      | INFORMATION TECHNOLOGY SECURITY PLAN AND ACCREDITATION   | NOV 2022    |
| 1252.239-73      | LIMITATIONS ON THE USE OR DISCLOSURE OF THIRD-PARTY CONTRACTOR REPORTED CYBER INCIDENT INFORMATION | Nov 2022    |
| 1252.239-74      | SAFEGUARDING DOT SENSITIVE DATA AND CYBER INCIDENT REPORTING                                       | Nov 2022    |

|             |  |          |
|-------------|--|----------|
| 1252.239-75 | DOT PROTECTION OF INFORMATION ABOUT INDIVIDUALS, PII, AND PRIVACY RISK MANAGEMENT REQUIREMENTS | Nov 2022 |
| 1252.239-82 | IDENTIFICATION AND AUTHENTICATION (NON-ORGANIZATIONAL USERS)                                   | Nov 2022 |
| 1252.239-83 | INCIDENT REPORTING TIMEFRAMES  | Nov 2022 |
| 1252.242-72 | DISSEMINATION OF CONTRACT INFORMATION  | Nov 2022 |

## 8.5 TRANSPORTATION ACQUISITION REGULATION (TAR) CLAUSES INCORPORATED BY FULL TEXT

### 8.5.1 1252.232-70 Electronic Submission of Payment Requests. Class Deviation (CD) 2025-02 (Aug 2025)

Electronic Submission of Payment Requests (NOV 2022)

(a) *Definitions.* As used in this clause—

(1) *Contract financing payment* has the meaning given in FAR 32.001.

(2) *Payment request* means a bill, voucher, invoice, or request for contract financing payment or invoice payment with associated supporting documentation. The payment request must comply with the requirements identified in FAR 32.905(b), “Content of Invoices,” this clause, and the applicable Payment clause included in this contract.

(3) *Electronic form* means an automated system transmitting information electronically according to the accepted electronic data transmission methods and formats identified in paragraph (c) of this clause. Facsimile, email, and scanned documents are not acceptable electronic forms for submission of payment requests.

(4) *Invoice payment* has the meaning given in FAR 32.001.

(b) *Electronic payment requests.* Except as provided in paragraph (e) of this clause, the contractor shall submit payment requests in electronic form. Purchases paid with a Governmentwide commercial purchase card are considered to be an electronic transaction for purposes of this rule, and therefore no additional electronic invoice submission is required.

(c) *Processing system.* The Department of Transportation utilizes the DELPHI system for processing invoices. The DELPHI module for submitting invoices is called *iSupplier*. Access to DELPHI is granted with electronic authentication of credentials (name & valid email address) utilizing the GSA credentialing platform *login.gov*. Vendors submitting invoices are required to submit invoices via *iSupplier* (DELPHI) and authenticated via

*www.login.gov.*

(d) *Invoice requirements.* To receive payment and in accordance with the Prompt Payment Act, all invoices submitted as attachments in *iSupplier* (DELPHI) shall contain the following:

- (1) Invoice number and invoice date.
- (2) Period of performance covered by invoice.
- (3) Contract number and title.
- (4) Task/Delivery Order number and title (if applicable).
- (5) Amount billed (by CLIN), current and cumulative.
- (6) Total (\$) of billing.
- (7) Cumulative total billed for all contract work to date.

(8) Name, title, phone number, and mailing address of person to be contacted in the event of a defective invoice.

(9) Travel. If the contract includes allowances for travel, all invoices which include charges pertaining to travel expenses will catalog a breakdown of reimbursable expenses with the appropriate receipts to substantiate the travel expenses.

**(TAR Class Deviation 2025-02)**

[(10) The following statement “The Contractor certifies that, by submitting this invoice to the Government, the supplies and/or services billed have been shipped, rendered, or delivered in accordance with instructions issued by the ordering officer; that they are reflected in the quantities and/or period of performance stated on the invoice; and that such supplies and/or services conform to the quantity and quality requirements specified in the applicable contract, order, or blanket purchase agreement.

Furthermore, pursuant to Executive Order 14173, Ending Illegal Discrimination And Restoring Merit-Based Opportunity, the Contractor certifies that it is in compliance with the Equal Protection principles of the Constitution and all applicable Federal anti-discrimination laws, and acknowledges that such compliance is material to the Government’s payment decision under the False Claims Act (31 U.S.C. § 3729(b)(4)). The Contractor also affirms that it does not operate any diversity, equity, and inclusion (DEI) initiatives that are inconsistent with the Equal Protection principles of the Constitution and the non-discrimination requirements of Federal law, as interpreted by the Supreme Court in *Students for Fair Admissions v. Harvard*, 600 U.S. 181 (2023).”

(e) *Payment system registration.* All persons accessing the *iSupplier* (DELPHI)

will be required to have their own unique user ID and password and be credentialed through *login.gov*.

(1) *Electronic authentication.* See *www.login.gov* for instructions.

(2) To create a *www.login.gov* account, the user will need a valid email address and a working phone number. The user will create a password and then *www.login.gov* will reply with an email confirming the email address.

(3) *iSupplier* (DELPHI) registration instructions: New users should navigate to: <http://einvoice.esc.gov> to establish an account. Users are required to log in to *iSupplier* (DELPHI) every 45 days to keep it active.

(4) *Training on DELPHI.* To facilitate use of DELPHI, comprehensive user information is available at <http://einvoice.esc.gov>.

(5) *Account Management.* Vendors are responsible to contact their assigned COR when their firm's points of contacts will no longer be submitting invoices, so they can be removed from the system.

(f) *Waivers.* For contractors/vendors who are unable to utilize DOT's DELPHI system, waivers may be considered by DOT on a case-by-case basis. Vendors should contact their Contracting Officer's Representative (COR) for procedures.

(g) *Exceptions and alternate payment procedures.* If, based on one of the circumstances set forth in 1232.7002(a) or (b), and the contracting officer directs that payment requests be made by mail, the contractor shall submit payment requests by mail through the United States Postal

Service to the designated agency office. If alternate payment procedures are authorized, the Contractor shall include a copy of the Contracting Officer's written authorization with each payment request. If DELPHI is succeeded by later technology, the Contracting Officer will supply the Contractor with the latest applicable electronic invoicing instructions.

(End of clause)

#### **8.5.2 TAR 1252.239-93 Information and Communication Technology Accessibility (NOV 2022)**

(a) All Information and Communication Technology (ICT) supplies, information, documentation and services support developed, acquired, maintained or delivered under this contract or order must comply with the Information and Communication Technology (ICT) Standards and Guidelines (*see* 36 CFR parts 1193 and 1194). Information about Section 508 is available at <https://www.section508.gov/>.

(b) The Section 508 accessibility standards applicable to this contract or order are identified in the Specification, Statement of Work, or Performance Work Statement. If it is determined by the Government that ICT supplies and services provided by the Contractor do not conform to the described accessibility standards in the contract, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its own expense.

(c) The Section 508 accessibility standards applicable to this contract are:

<https://dotnet.dot.gov/technology/section-508-and-accessibility/dot-uses-accessibility-requirements-tool-art>

(d) In the event of a modification(s) to this contract or order, which adds new ICT supplies or services or revises the type of, or specifications for, supplies or services, the Contracting Officer may require that the Contractor submit a completed Section 508 Checklist and any other additional information necessary to assist the Government in determining that the ICT supplies or services conform to Section 508 accessibility standards. If the Government determines that ICT supplies and services provided by the Contractor do not conform to the described accessibility standards in the contract, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its own expense.

(e) If this is an indefinite-delivery type contract, a Blanket Purchase Agreement or a Basic Ordering Agreement, the task/delivery order requests that include ICT supplies or services will define the specifications and accessibility standards for the order. In those cases, the Contractor may be required to provide a completed Section 508 Checklist and any other additional information necessary to assist the Government in determining that the ICT supplies or services conform to Section 508 accessibility standards. If it is determined by the Government that ICT supplies and services provided by the Contractor do not conform to the described accessibility standards in the provided documentation, remediation of the supplies or services to the level of conformance specified in the contract will be the responsibility of the Contractor at its own expense.

(End of clause)

## 9.1 LIST OF ATTACHMENTS

| Attachment | Title  |
|------------|--|
| 1          | Attachment 1 –Price Quote Schedule   |
| 2          | Attachment 2- Statement of Objectives (SOO)  |
| 3          | Attachment 3 – Cybersecurity – Privacy Requirements for Unclassified Information Technology (IT) Resources |
| 4          | Attachment 4 – Questions and Responses RFQ 693JJ426Q000006   |

## 10.0 Intentionally Left Blank

## 11.0 INSTRUCTIONS TO OFFEROR

### 11.1 GENERAL INSTRUCTIONS

- a. “Offeror” as used within this solicitation, encompasses either a single entity or a consortium of entities, including subcontractors or teaming partners that submit a quote in response to this solicitation.
- b. Offeror shall furnish the information required by this solicitation.
- c. Offeror is expected to examine this entire solicitation document including the attachments. Failure to do so will be at the offeror's own risk. Likewise, failure to follow the instructions found in Section 11 could materially affect an Offeror’s opportunity for award.
- d. The Government may make award based on initial offer received, without requesting additional information of such offer. Therefore, the Offeror’s initial quote must contain the Offeror’s best approach and terms from a technical, management, and price standpoint. Quotes shall set forth full, accurate, and complete information as required by this solicitation package (including Attachments). The penalty for making false statements in quotes is prescribed in 18 U.S.C. 1001.
- e. In the event an Offeror is concerned that information submitted in response to this solicitation contains confidential financial and proprietary information including trade secrets, then such information must be clearly marked. In the event a Quoter considers specific information to be confidential they shall provide a written declaration containing supporting rationale for their contention that the information constitutes an exception to release under Federal law.
- f. The Government assumes no liability for disclosure or use of unmarked data and may use or disclose the data for any purpose. Unless restricted, information submitted in response to this request may become subject to disclosure to the public pursuant to the provisions of the Freedom of Information Act (5 U.S.C. 551).
- g. Offeror shall not merely reiterate the objectives or reformulate the requirements specified in the solicitation and/or SOO. A quote that only restates the requirements or statements from the documents, or



simply states that it is compliant with the requirements without providing a description of the approaches, techniques, or solutions may be considered unsatisfactory.

- h. The authorized negotiator or the signatory of the Offer Cover Letter will be notified of the date and time of any discussions/negotiations the oral technical quote presentation, if required. Offerors shall provide the name of the individual, the position title, telephone number, and electronic mail address of that individual.
- i. The price quote shall disclose the contractor's Unique Entity Identification (UEI) Number.
- j. Minimum Quote Acceptance Period. The Government requires a minimum acceptance period of at least 120 calendar days from the Quote due date.

### **11.2 Instructions for formatting Quotation. Applicable to both Phase I and Phase II.**

- Do not include marketing materials
- Quote shall be prepared to print on 8½ x 11 inch paper.
- Margins (Top, Bottom, Right and Left) no smaller than 1" (headers and footers are allowed in the margins)
- Quote shall be submitted in a format readable by Microsoft (MS) Word 2016, MS Excel 2016, or in text searchable PDF format, as applicable.
- The subject line of your email and all correspondence must include the solicitation number 693JJ426Q000006

### **11.3 QUESTIONS**

Questions regarding this requirement were previously submitted on GSA E-Buy under reference number RFQ1782756 (693JJ425Q000030). Responses to those questions are included with this final RFQ 693JJ426Q000006 (See Attachment 4). Offerors are encouraged to review the responses to those questions prior to submitting a Quote response. An additional Q&A period will not be offered with this final solicitation.

### **11.4 Quote Submission**

Phase I quote submission is due by January 15, 2026 no later than 3:00 PM EST. Quote must be submitted via the GSA E-buy Website. referencing the RFQ number 693JJ426Q000006, TruData Modernization IT Support. **The due date and time for Phase II submission will commence after the Government has completed the Technical Evaluation of the Phase I Response and Advisory Notifications have been sent.** Quoters will be notified no later than five (5) days prior to the Phase II submission deadline.

The Government Point of Contacts (POC) for this solicitation is below:

Mark Miller, Contracting Officer, [mark.miller@dot.gov](mailto:mark.miller@dot.gov)  
Kyle Kohnke, Contract Specialist, [kyle.kohnke@dot.gov](mailto:kyle.kohnke@dot.gov)

## **11.5 Quotation Preparation and Delivery Instructions**

A two (2) phase multi-step down select strategy will be used for this procurement. Interested firms are required to submit a response in Volume I, to the Phase I criteria in this Request for Quote (RFQ). Failure to participate in Phase I of the RFQ precludes further consideration of a Quoter.

After the Government completes a technical evaluation of Phase I submissions. Quoters who are the most highly rated will be advised to proceed to Phase II of the Quote submission process. Quoters who were **NOT** among the most highly rated will be advised that they are unlikely to be viable competitors, along with the general basis for the Government's advisory recommendation.

The intent of this advisory notice is to minimize development and other costs for those Quoters with little to no chance of receiving an award. The Government does not intend to provide a brief explanation in accordance with FAR 8.405-2(d) after the completion of the advisory notifications.

Quoters should note that factors evaluated in Phase I are more important than factors evaluated in Phases II. The Government's advice will be a recommendation only, and those Quoters who are advised not to proceed may elect to continue their participation in the procurement. Quoters participating in Phase II of the evaluation shall provide a Technical Response in Volume II to the factors in Phase II including the Price Quote submission.

Any quotation that is non-compliant with any requested submission requirements of this RFQ may immediately be removed from further consideration.

### **VOLUME I**

**Phase 1** – limited to a total of Ten (10) pages. Cover Letters may be excluded from this page count.

#### **Factor (1) Prior Experience**

The Quoter shall provide relevant Government and/or Commercial prior experience as the Prime Contractor. Experience from the Sub-contractor will not be acceptable. The Quoter shall address the following:

- Provide no more than three (3) demonstratable examples of delivering a Cloud Data Warehouse Solution utilizing Amazon Redshift. Include challenges faced, solution, and outcomes achieved as a Prime Contractor.

- Key Personnel Expertise -Provide demonstratable experience with Amazon Redshift or - AWS Advanced / Premier Tier Certification with specialization in Redshift.
- Provide an approach to managing a multi-source, high-volume data integration in a complex data environment. Include challenges faced, innovative or best practice solution, and outcomes achieved.
- Provide no more than three (3) demonstratable examples of corporate experience as the Prime Contractor with the administration/support of a Data Platform, to include complex datasets and visualization. Include challenges faced, solution, actionable data insights identified, and outcomes achieved.

## **VOLUME II**

### **SUBMISSION (PHASE II)**

After the Government completes evaluation of Phase I – Factor 1 Prior Experience, quoters will be provided advisory notifications regarding proceeding to Phase II. Quoters will be notified at least five (5) days prior to the close date and time for the Phase II submission.

Volume II shall include Part 1 and Part 2 content described below:

- Part 1: Technical Quote - include a Performance Work Statement with a Technical Approach, Staffing and Management Plan, Draft Quality Assurance Surveillance Plan, and Key Personnel Resumes.
- Part 2: Price Quote, Include Completed Attachment 1, Price Quote Template

Part 1 Technical Quote is limited to a total of Ten (10) pages. Cover Letter, Index, Resumes, commitment letters and Draft QASP are excluded from the Technical Quote page limitation, but Resumes are limited to no more than two (2) pages each. Technical diagrams can be included as an appendix and excluded from the page limitation.

Part 2 Price Quote does not have a page limitation.

All Sections are to be clearly separated from the other (i.e., Separate electronic files). The contractor shall provide all price information only in the Price Quote. The Technical Quote shall not contain any price information.

The quote must address all the elements set forth in the Statement of Objectives (SOO) in order to be considered acceptable.

## **Part 1 - Technical Quote**

The technical Quote shall address the technical aspects of the requirement. The Offerors shall provide a Performance Work Statement (PWS) in response to Attachment 2-Statement of Objectives (SOO), Draft Quality Assurance Surveillance Plan (QASP) and provide proposed Key Personnel Resumes in accordance with this RFQ. The Offeror shall describe and provide the following:

- **Factor 2 – Technical Approach** – Include a Performance Work Statement (PWS) with a technical approach which details the deliverables, methods for developing deliverables, allocation of staff and other resources necessary to produce the deliverables and a revised timeline for producing the deliverables, if deemed necessary. The PWS shall demonstrate in the Offeror's approach, a complete understanding of the Solicitation in accordance with Attachment 2, SOO. A Staffing and Management Plan that supports the technical approach for this requirement.
- **Factor 3 – Draft Quality Assurance Surveillance Plan** – A draft QASP which shall explain how the Contractor's processes, procedures, and deliverables will be monitored and conducted/submitted in line with requirements and performance standards introduced in the PWS. The draft QASP shall provide the corrective action approach for any delayed deliverable or ineffective process step identified over the course of the task order. Note: The awardee will submit a final draft after award.
- **Factor 4 Key Personnel Resumes** The Quoter shall provide a resume of their proposed key personnel. Resumes submitted for key personnel shall highlight skills, relative experience and expertise executing the responsibilities of the individual's role in this requirement. Additional consideration for each individual's resume shall be given to demonstrated work experience in a similar size, scope, magnitude, complexity, and cost of the requirements outlined in the PWS.

If the proposed key personnel is/are not a current employee of the Contractor, the Contractor shall include a signed commitment letter from the employee that reflects their intention and willingness to perform in the event the Contractor is awarded this TO. Also, if the Quoter learns before an award is made that a proposed Key Person is no longer available, the offeror must inform the Contracting Officer of the Key Person's unavailability as soon as that information becomes known to the Contractor.

## **Part 2 Price Quote**

### **Factor 5 – Price**

The Offeror shall provide a price Quote in accordance with the Government's

requirements. The price Quote shall include Attachment 1 – Price Quote Schedule. A Firm Fixed Price (FFP) Task Order is anticipated. The Contractor price make up shall include a detailed breakdown of labor rates for all labor categories proposed and provide adequate detail in the Price Quote of how the total price was reached (i.e., per task, proposed labor category: proposed hourly price x proposed # hours = subtotal price per task. Total price = sum of subtotals per task) in Microsoft Excel. All prices in the price quote shall be rounded to the nearest cent (e.g., \$6.03), and the offeror shall ensure that rounding issues do not result in summation errors.

The unit prices shall illustrate how well the Offeror understands the requirements by substantiating the validity of its technical approach to performing the PWS requirements.

Offeror is encouraged to include price discounts from its established negotiated GSA Multiple Award Schedule (MAS) rates. Where discounts are offered, the Offeror shall identify the percentage of any price discount and/or reduction.

Submit all (if any) assumptions in Attachment 1 – Price Quote Schedule, include conditions, or exceptions with any of the terms and conditions of this requirement. If not noted in this section of your quote, it will be assumed that the offeror proposes no assumptions for award and agrees to comply with all of the terms and conditions as set forth herein. It is not the responsibility of the Government to seek out and identify assumptions, conditions, or exceptions buried within the offeror's quote. The Government reserves the right to reject any quote that includes any price assumptions, conditions, or exceptions that impact or affect the Government's objectives or requirements.

Summary for additional information:

- The deliverables and delivery schedule
- Technical assumptions (Attachment 1), conditions, or exceptions
- Any additional information the Offeror wishes to bring to the attention of the Government

## **12.1 METHOD OF AWARD**

The Government will award a single Firm-Fixed-Price (FFP) Task Order (TO) which conforms to the solicitation, has no deficiencies, and is advantageous to the Government, cost or price and other factors considered. In determining if the Contractor's quote provides the best value to the Government, an integrated evaluation and assessment of the Quote will be conducted. The evaluation will consist of:

Phase I -

- Factor 1: Prior Experience

## Phase II

- Factor 2: Technical Approach
- Factor 3: Draft Quality Assurance Surveillance Plan (QASP)
- Factor 4: Key Personnel Resumes
- Factor 5: Price

All technical factors are weighted in order of importance, with Factor 1 (Prior Experience) being more important than Factor 2 (Technical Approach), Factor 3, Draft Quality Assurance Surveillance Plan (QASP) and Factor 4 (Key Personnel Resumes), When the Phase II non-priced technical factors are combined, they are more important than Factors 5 (Price).

After evaluation of non-price factors, the Technical Evaluator will assign a single confidence rating for each quote in Phase I and Phase II. The Government will assess its level of confidence that the offering contractor will successfully perform all requirements of the solicitation.

|                            |   |
|----------------------------|---|
| <b>High<br/>Confidence</b> | The Government has High Confidence that the Offeror understands the requirement, proposes a sound approach, and will be successful in performing the contract with <b>little or no</b> Government intervention. |
| <b>Some<br/>Confidence</b> | The Government has Some Confidence that the Offeror understands the requirement, proposes a sound approach, and will be successful in performing the contract with <b>some</b> Government intervention.         |
| <b>Low<br/>Confidence</b>  | The Government has Low Confidence that the Offeror understands the requirement, proposes a sound approach, or will be successful in performing the contract <b>even with</b> Government intervention.           |

A quote receiving a “Low Confidence” rating in one or more criteria may be removed from further consideration for award or continued evaluation.

It is the Government’s intent to award without further inquiries; however, further inquiries may be required with your firm. If further inquiries are needed, they may be written or oral questions. Your initial offer should contain your best terms for this work.

### **The Phase I evaluation will be as follows:**

#### **Phase I - Factor 1 - Prior Experience**

The Government will evaluate the Offeror’s prior experience for its confidence in the Offerors ability to successfully perform the task order requirements based on its Prior

Experience of contracts that are ongoing or completed within 3 years of the date of the solicitation as the Prime Contractor related to the following areas:

- Contractor provides no more than three (3) demonstratable examples of delivering a Cloud Data Warehouse Solution utilizing Amazon Redshift. Include challenges faced, solution, and outcomes achieved as the Prime Contractor.
- Key Personnel Expertise – Contractor provides demonstratable experience with Amazon Redshift or - AWS Advanced / Premier Tier Certification with specialization in Redshift (nice to have).
- Contractor provides an approach to managing a multi-source, high-volume data integration in a complex data environment. Include challenges faced, innovative or best practice solution, and outcomes achieved.
- Contractor provides no more than three (3) demonstratable examples of corporate experience as the Prime Contractor with the administration/support of a Data Platform, to include complex datasets and visualization. Include challenges faced, solution, actionable data insights identified, and outcomes achieved.

**The factors in Phase II of the solicitation will be evaluated as follows:**

**Phase II - Factor 2: Technical Quote – Technical Approach**

The technical approach will be evaluated and assessed based on the following sub-factors (see bullets below) of equal importance:

- The Quote includes a level of understanding of the technical requirements and tasks listed in the SOO and shall have a strong and proven technical approach for performing the requirements.
- Includes a Performance Work Statement (PWS). The PWS Shall:
  - a. Demonstrates clear technical experience and capabilities to successfully manage, perform, and execute the SOO requirements;
  - b. Demonstrates a clear, thorough understanding, and sound approach to meeting the requirements as stated in the Statement of Objectives (SOO) and;
  - c. Provides a viable plan and means for successful completion of all tasks, that meets the SOO deliverables
- Provides a Staffing and Management plan that meets the requirements of this SOO, including the proposed organizational and management structure, Conflict of Interest risk mitigation, and identifying scheduling risks and plans to mitigate

them.

### **Phase II - Factor 3: Draft Quality Assurance Surveillance Plan (QASP)**

The draft Quality Assurance Surveillance Plan (QASP) will be evaluated to determine how well the Quoter demonstrates quality oversight and how quality standards will be achieved and maintained during performance.

### **Phase II - Factor 4: Technical Quote – Key Personnel Resumes**

The Quote includes adequate and appropriate personnel with the qualifications for and experience to perform the requirement. For the purposes of this contract, FMCSA anticipates the following resources are considered Key:

1. Project Manager
2. Database Developer – Senior
3. Quality Assurance Analyst

Resumes will be evaluated to determine the degree to which the resumes provided as an appendix to the quote (highlighting the skills, relative experience and expertise executing the responsibilities of the individual's role, qualifications, experience, and proven track record) meet or exceed the qualifications in the SOO and assure the Government's needs are met and can lead to the successful completion of all requirements. Additional consideration for each individual's resume shall be given to demonstrated work experience in a similar size, scope, magnitude, complexity, and cost of the requirements outlined in the SOO.

### **Phase II - Factor 5: Price Evaluation**

The Government will evaluate the proposed prices to determine if the prices are fair and reasonable for the work proposed, in accordance with the contractor's GSA Multiple Award Schedule (MAS), reflect a clear understanding of the requirements, and are consistent with the methods of performance described in the quotes technical approach.