

Jamie Youngji Moon

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please inquire via email for further contact information

EDUCATION

University of California, San Diego

La Jolla, CA

Bachelor of Science in Cognitive Science, with a specialization in Human Computer Interaction

Sept 2013 - Present

- Anticipated to graduate June 2017
- **Current GPA:** 3.583 / 4.0

SKILLS & QUALIFICATIONS

- Adobe Photoshop
- Adobe Illustrator
- HTML/CSS
- Prototyping
- Final Cut Pro
- Microsoft Office
- Strong oral and communication skills

UPPER-DIVISION RELATED COURSEWORK

- Usability and Information Architecture
- Critical Design/Intermediate Studio
- Practicum in Professional Web Design

LANGUAGES

- English – fluent
- Korean – moderate

EXPERIENCE

ticketBox Enterprises, LLC

San Diego, CA

Web Graphic Design Intern | 14 hours/week

Sept 2015 – Dec 2015

- Worked with a small design team to discuss user experience and functionalities/purpose of webpages
- Created wireframes with Photoshop and Illustrator
- Took part in creation of sub-brand, Gofobo Local
- Created logo for Gofobo Local

UC San Diego School of Medicine: AntiViral Research Center

Hillcrest, San Diego, CA

Fund Manager Assistant | 13.75 hours/week

Jan 2015 – Present

- Scrip Reconciliation
- Transaction Sampling
- ENPET/EPET
- Ledger Review
- Assist with office needs such as phone bills, copy paper, supplies, etc

House of Potential

Los Angeles, CA

Summer School Teacher | 30 hours/week

June 2013 – Aug 2013

- Taught writing and reading comprehension skills to grades 6-8
- Organized administration work such as registration files, field trip slips, etc.

LEADERSHIP

Redeemer Presbyterian Church College Leadership

Encinitas, CA

Community Group Leader, Connections Team

Sept 2015 – Present

World Mission Church Youth Group

Los Angeles, CA

Youth leader

June 2008 – July 2013

American Red Cross

Los Alamitos & Long Beach, CA

School board member: Project Planner

Sept 2009 – June 2013