**Objective: • Looking a part time job**

**HIGHLIGHTS OF QUALIFICATIONS**

* Very Efficient Reliable and etiquette Individual
* Proficient with Microsoft Word, Excel, PowerPoint and All Internet Browsers
* Experience working in fast paced environments and wsorking well with others
* Ability to speak multiple languages

**WORK/ VOLUNTEER EXPERIENCE**

**Rexdale Community Health Centre (Contract-Work) June 2018- Present**

**IT Student Assistant, Toronto ON**

* Deploying computers to the clients' offices/desks.
* Installation of software, password set up, desktop personalization and other setup as per user requirements

**Pizza Hut (Weekend – Work) Nov 2017- Nov 2019**

**Team Member, Toronto ON**

* Serving and preparing customers’ orders
* Customer service duties include taking orders, answering questions, and ringing out customers on the cash register.
* Responsibly for maintaining clean work environment.

**OSL Retail Inc. – Walmart (Contract-Work) April 2018- July 2018**

**Assembly and Merchandising Sales Representative, Vaughn ON**

* Customer service duties include showing different bikes, explaining features, answering questions.
* Assembling, fixing and organizing bikes and cleaning

**Dollar Tree (Part Time - Work) 2015-2016**

**Store Setup Assistant, Toronto ON**

* On call basis employment, maintaining store cleanness
* Organizing store products, cleaning and updating store products

**Toronto Public Library (Volunteer) 2014-2015**

**Display Assistant**

* Assisted with displaying
* Organized books assisted customers

**Foodie Festival Registration Desk Assistant (Volunteer) 2015**

**AWARDS/ ACHIVEMENTS**

**Extra ordinary contribution to Foodie festival** **2015**

**Youth Advisory Group Appreciation Certificate, 2014**

**Challenge the World: Ontario Youth Volunteer Challenge Recognition Award 2014**

**EDUCATION**

**Computer Science, B.Sc.** **2017- Present**

York University, Toronto ON

**Ontario Secondary School Diploma** **2013-2017**  
Thistletown C.I., Toronto, Ontario

**References Available Upon Request**