

Document Review Criteria	Problem	When it was discussed?	Who is Fixing it?
The goal of the document should be clearly met.	NONE	N/A	N/A
The text should be 12 sized font, easily legible, and either 1.5 or double spaced.	NONE	N/A	N/A
There should be no spelling/english errors in the document.	NONE	N/A	N/A
The document should be read over by the group before final submission.	NONE	N/A	N/A
The document should be named correctly.	NONE	N/A	N/A
The document should be formatted as a .pdf. unless its a diagram .png is fine.	NONE	N/A	N/A
On submission to github the document should be committed correctly.	Incorrect way of submission found.	April 29th 2020 with the Professor.	All of the group now knows how to commit correctly to github.
If using from an outside source make sure to cite it.	NONE	N/A	N/A
Diagrams on documents may be used if deemed necessary to prove a point.	NONE	N/A	N/A
Coding Review Criteria	Problem	When it was discussed?	Who is Fixing it?
Align Code to the left and ensure good use of white space.	N/A	N/A	N/A
Make open and close brackets and blocks of code easily definable.	N/A	N/A	N/A
Code should have proper variable names so its easily understandable. i.e newData	N/A	N/A	N/A
Comments should be stored on a seprate document to reduce clutter.	N/A	N/A	N/A
Comments should be more of the why then the what to help others understand.	N/A	N/A	N/A
Use correct/bugfree pre-coded blocks rather than hardcoding.	N/A	N/A	N/A
The code should be easily testible and re-creatable.	N/A	N/A	N/A