



JUSTIN MUSSA MUHINDO

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● WORK EXPERIENCE

05/04/2020 – 22/09/2022 Kigali, Rwanda

IT SYSTEMS ADMINISTRATOR GOODMAN RWANDA LTD

- Troubleshooting
- Identifying hardware and software solutions
- Diagnosing and repairing faults, Resolving network issues.
- Installing and configuring hardware and software.
- Maintenance of Computer hardware and Software.
- Contacting customers through a series of actions and provide assistance.
- Following up with clients to ensure the problem is resolved.
- Supporting the roll-out of new applications.
- Providing support in the form of procedural documentation.
- Testing and evaluating new technologies.
- Conducting electrical safety check on equipment.

06/02/2019 – 01/02/2020 KIGALI, Rwanda

DATABASE AND SYSTEM ADMINISTRATOR CARITAS KIGALI

- Computer Maintenance Hardware and Software Installation.
- Ensuring that all equipment and software are up to date.
- Setting up servers and databases.

09/09/2015 – 07/09/2018 KIGALI, Rwanda

ACCOUNTANT AND SYSTEM ADMINISTRATOR CDFP

- Tracking payments to internal and external stakeholders
- Preparing budget forecasts
- Processing tax payments and returns
- of central license management mainly focusing on Microsoft Client and Server, Cloud.
- Creation and ongoing maintenance of license balance-sheet of installed, acquired and delta.
- compliance checking over and under-coverage.
- Monitoring of license lifecycles.
- Planning and procurement to deployment and de-installation .
- Proactive control and monitoring of the service delivery of the central service providers Plan.
- Control and monitor IT costs and the IT budget Economic evaluation of IT projects System administrator.
- Web development.

● EDUCATION AND TRAINING

01/10/2022 – CURRENT Lodz, Poland

MASTER DEGREE IN COMPUTER SCIENCE University of Lodz

The course encompasses:

- Algorithms analysis
- network programming
- Distributed systems
- Database
- Internet portals
- Artificial intelligence
- Neural networks

- Genetic algorithms

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13/01/2018 – 03/12/2021 Kigali, Rwanda

BACHELOR DEGREE IN COMPUTER SCIENCE University of Kigali

The course focuses on improving computers while exploring topics:

- Database
- Operating systems
- Software engineering,
- Computer security
- Web development
- Numerical methodology
- Programming

Address Kigali, Rwanda

● **LANGUAGE SKILLS**

Mother tongue(s): **KINYARWANDA**

Other language(s):

| | UNDERSTANDING | | SPEAKING | | WRITING |
|----------------|---------------|---------|-------------------|--------------------|---------|
| | Listening | Reading | Spoken production | Spoken interaction | |
| FRENCH | C1 | C1 | B2 | B2 | B2 |
| ENGLISH | C1 | C1 | B2 | B2 | B2 |
| SWAHILI | C2 | C2 | C2 | C2 | B1 |

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Social media | Microsoft office

Organizational skills

Training and teaching | Critical thinking | Problem solving | Multitasking and prioritizing | Time management | Attention to detail | team work-oriented

Programming Skills

Python language | Java programming

● **ADDITIONAL INFORMATION**

CERTIFICATION

01/02/2022 – 10/03/2022

UDEMY

Javascript Programming