## **CODE OF CONDUCT - LABORATORY OPERATIONS**

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NaviFloor Robotics, Inc.

Effective Date: January 1, 2024

Document Version: 2.0

#### 1. PURPOSE AND SCOPE

1. This Code of Conduct for Laboratory Operations (the "Code") establishes

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2. This Code applies to all employees, contractors, consultants, and vis
2. DEFINITIONS
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1. "Laboratory Facilities" means any Company space designated for re
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2. "Restricted Materials" includes proprietary navigation algorithms, L
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3. "Safety Protocols" refers to the comprehensive set of safety procedu
3. GENERAL CONDUCT REQUIREMENTS

rofessional Standards  ntain professional conduct at all times within laboratory facilitie
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ow established protocols for equipment usage and testing proced
ument all research activities in accordance with Company standa
pect intellectual property rights and confidentiality obligations
afety Compliance
etly adhere to all safety protocols and emergency procedures

3 -
Wear appropriate Personal Protective Equipment (PPE) as required
Report any safety concerns or incidents immediately to Laboratory Supervis
- Maintain current safety certifications as required for specific roles
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4. HANDLING OF PROPRIETARY TECHNOLOGY
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- 1. All personnel must:
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- 1. All personnel must: - Protect confidential information related to terrain-mapping algorithms -
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Follow documented procedures for testing navigation systems

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Maintain proper documentation of all experimental results

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2. Data Security

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Use only approved devices for data collection and analysis

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Follow established protocols for data backup and storage

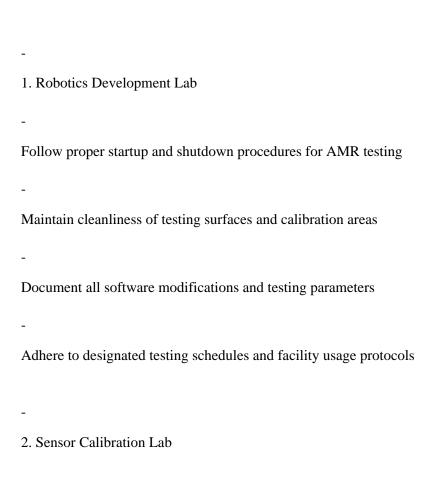
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Implement required encryption for sensitive technical data

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Report any potential data security breaches immediately

#### 5. LABORATORY SPECIFIC PROCEDURES



6 -
Use only approved calibration tools and procedures
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Maintain environmental controls within specified parameters
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Document all calibration activities in the central logging system
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Follow proper handling procedures for sensitive equipment
6. COMPLIANCE AND REPORTING
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1. Compliance Requirements

Complete all required training programs

- 7 Maintain current certifications
Submit regular compliance reports as required
Participate in periodic safety and compliance reviews
2. Reporting Procedures
Report violations through appropriate channels
Document all incidents completely and promptly

Cooperate fully with any investigations

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Maintain confidentiality of reporting procedures

### 7. DISCIPLINARY ACTIONS

1. Violations of this Code may result in:

Verbal or written warnings

Suspension of laboratory access

Termination of employment

Legal action where applicable

# 8. AMENDMENTS AND UPDATES

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1. This Code may be amended or updated by the Company as needed to refle
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Changes in laboratory operations
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New safety requirements
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Regulatory updates
-
Technological advances

## 9. ACKNOWLEDGMENT

I acknowledge that I have read and understand this Code of Conduct for
Laboratory Operations and agree to comply with all provisions contained her
***
Name: _
Title: _
Date: _
Signature: _
10. CONTACT INFORMATION
For questions or concerns regarding this Code, contact:
Laboratory Safety Officer

NaviFlopr Robotics, Inc.

Email: lab.safety@navifloor.com

Emergency Contact: (555) 123-4567

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