

# SOFTWARE REVENUE RECOGNITION GUIDELINES

## SOFTWARE REVENUE RECOGNITION GUIDELINES

**NaviFloor Robotics, Inc.**

*Effective Date: January 1, 2024*

*Document Version: 2.0*

### 1. PURPOSE AND SCOPE

1. These Software Revenue Recognition Guidelines (the "Guidelines")
2. These Guidelines apply to all revenue streams related to:

- a) FleetControl(TM) software platform licenses
- b) Terrain-mapping software subscriptions
- c) Navigation algorithm licensing
- d) Custom software development services
- e) Software maintenance and support

## **2. REVENUE RECOGNITION CRITERIA**

1. The Company shall recognize revenue when all of the following criteria are met:
  - a) Existence of a valid contract with commercial substance
  - b) Identification of performance obligations
  - c) Determination of transaction price
  - d) Allocation of transaction price to performance obligations
  - e) Satisfaction of performance obligations

## 2. Contract Requirements

-

Written agreements executed by authorized representatives

-

Payment terms clearly defined

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Collection deemed probable based on customer credit assessment

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Enforceable rights and obligations established

## 3. PERFORMANCE OBLIGATIONS

### 1. Software License Revenue

-

Perpetual licenses recognized upon delivery

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Access credentials provided to customer

-

Technical implementation completed

-

Customer acceptance received, if required

## 2. Subscription-Based Revenue

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Recognized ratably over subscription period

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Pro-rated for partial periods

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Setup fees amortized over expected customer relationship

### 3. Professional Services

-

Revenue recognized as services are performed

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Milestone-based recognition when applicable

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Time and materials billing recognized monthly

## 4. MULTI-ELEMENT ARRANGEMENTS

### 1. Bundled Offerings

-

Separate performance obligations identified

-

Standalone selling price determined for each element

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Relative fair value allocation applied

-

Contingent revenue deferred until uncertainty resolved

## 2. Extended Payment Terms

-

Revenue recognition limited to amounts due within 12 months

-

Interest component separated if material

-

Collectibility assessed quarterly

## 5. SPECIFIC TRANSACTION TYPES

## 1. Proof of Concept Implementations

- 

Revenue deferred until customer acceptance

- 

Non-refundable deposits recognized ratably

- 

Costs capitalized if recoverable

## 2. Custom Development

- 

Percentage of completion method applied

- 

Progress measured using input method

- 

Change orders priced separately

### 3. Maintenance and Support

- 

Recognized ratably over service period

- 

Standalone value established

- 

Renewal options priced at market rates

## **6. DOCUMENTATION REQUIREMENTS**

### 1. Required Documentation

- 

Executed contracts and amendments

- 

Delivery verification records



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Customer acceptance certificates

-

Price lists and discounting approvals

-

Revenue allocation calculations

## 2. Timing of Recognition

-

Revenue recorded in period earned

-

Cut-off procedures enforced

-

Reconciliation to contract terms required

## 7. MODIFICATIONS AND TERMINATIONS

### 1. Contract Modifications

-

Evaluated as separate contract or modification

-

Remaining performance obligations adjusted

-

Pricing updates documented

### 2. Early Terminations

-

Refund obligations assessed

-

Remaining performance obligations reversed

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Termination penalties recognized when earned

## **8. COMPLIANCE AND REVIEW**

### **1. Quarterly Review Process**

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Revenue recognition compliance verified

-

Documentation completeness confirmed

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Exceptions documented and approved

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Adjustments processed if required

## 2. Audit Trail

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Supporting documentation maintained

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System access controls implemented

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Regular compliance training conducted

## 9. AUTHORITY AND AMENDMENTS

1. These Guidelines are approved by the Chief Financial Officer and r

2. Amendments require written approval from:

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Chief Financial Officer

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Corporate Controller

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Revenue Recognition Committee

## **APPROVAL**

APPROVED BY:

James Wilson

Chief Financial Officer

NaviFloor Robotics, Inc.

**Date:** \_

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Corporate Controller

NaviFloor Robotics, Inc.

**Date:** \_

