

# **OPERATIONS DOCUMENT 377**

## **STANDARD OPERATING PROCEDURES FOR AUTONOMOUS MOBILE ROBOT DEPLOYMENT AND MAINTENANCE**

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### **1. PURPOSE AND SCOPE**

1. This Operations Document ("Document") establishes binding operational procedures and protocols for the deployment, maintenance, and decommissioning of Polar Dynamics Robotics, Inc. ("Company") autonomous mobile robots ("AMRs") in temperature-controlled environments.
2. This Document applies to all Company personnel involved in AMR operations, including but not limited to field technicians, deployment specialists, maintenance engineers, and operational supervisors.

### **2. DEFINITIONS**

1. "IceNav System" means the Company's proprietary cold-environment navigation and operation platform.
2. "Critical Operating Temperature" means any ambient temperature below -30 C (-22 F).
3. "Deployment Zone" means any customer facility where Company AMRs are installed and operational.
4. "Thermal Management Protocol" or "TMP" means the Company's standardized procedures for maintaining optimal AMR operating temperatures.

### **3. DEPLOYMENT PROCEDURES**

1. Pre-Deployment Assessment
  - a) Conduct comprehensive site survey of Deployment Zone
  - b) Document all thermal zones and transition areas
  - c) Map facility layout using IceNav mapping protocols

- d) Verify facility power infrastructure compatibility
- e) Assess wireless communication coverage

## 2. Installation Requirements

- a) AMR units must undergo 24-hour cold-soak testing
- b) IceNav calibration must achieve 99.9% accuracy
- c) Emergency stop systems verified at all critical points
- d) Thermal sensors calibrated to 0.5 C accuracy

## 4. MAINTENANCE PROTOCOLS

### 1. Scheduled Maintenance

- a) Weekly diagnostic scans of IceNav system
- b) Monthly actuator performance verification
- c) Quarterly thermal management system inspection
- d) Semi-annual full system calibration

### 2. Preventative Maintenance

- a) Daily automated self-diagnostic routines
- b) Weekly thermal stress analysis
- c) Monthly wear pattern analysis
- d) Quarterly component life prediction assessment

## 5. SAFETY AND COMPLIANCE

### 1. All maintenance activities must comply with:

- a) Company Safety Protocol PS-2024-01
- b) OSHA Standard 1910.184
- c) ISO/TS 15066:2016
- d) Applicable local regulations

### 2. Required Safety Measures

- a) Minimum two-person maintenance team
- b) Continuous temperature monitoring

- c) Emergency shutdown capability
- d) Backup power systems verification

## **6. DOCUMENTATION AND REPORTING**

### **1. Required Documentation**

- a) Deployment checklist completion
- b) Maintenance log updates
- c) Incident reports
- d) Performance metrics tracking

### **2. Reporting Requirements**

- a) Daily operational status reports
- b) Weekly performance summaries
- c) Monthly maintenance reviews
- d) Quarterly compliance audits

## **7. QUALITY CONTROL**

### **1. Performance Standards**

- a) 99.5% uptime in standard conditions
- b) 98% uptime in Critical Operating Temperature
- c) Maximum 0.1% navigation error rate
- d) Zero safety incidents

### **2. Quality Assurance Measures**

- a) Regular firmware validation
- b) Component stress testing
- c) Environmental adaptation verification
- d) System redundancy checks

## **8. PROPRIETARY INFORMATION**

1. This Document contains confidential and proprietary information of Polar Dynamics Robotics, Inc. Unauthorized disclosure, reproduction, or use is strictly prohibited.

## **9. AMENDMENTS AND UPDATES**

1. This Document may be amended or updated by the Company at any time, with notice to relevant personnel.

## **10. EXECUTION**

IN WITNESS WHEREOF, this Operations Document has been approved and executed by the authorized representatives of Polar Dynamics Robotics, Inc.

APPROVED BY:

Dr. Elena Frost

Chief Executive Officer

Date: January 1, 2024

Sarah Nordstrom

Chief Operating Officer

Date: January 1, 2024

Dr. James Barrett

Chief Robotics Officer

Date: January 1, 2024