

STATEMENT OF WORK

Azure DevOps Implementation Services for CitiBank

Effective Date: January 15, 2024

SOW Reference: SDSI-CITI-2024-ADO-001

This Statement of Work ("SOW") is entered into by and between Summit Digital Solutions, Inc., a Delaware corporation with its principal place of business at 2200 Innovation Way, Boston, MA 02110 ("Service Provider") and CitiBank, N.A. ("Client"), effective as of the date first written above.

1. BACKGROUND AND OBJECTIVES

1 Service Provider specializes in enterprise digital transformation services and has been selected by Client to implement Azure DevOps across Client's North American technology operations.

2 This SOW describes the services, deliverables, and associated terms and conditions under which Service Provider will perform the Azure DevOps implementation project.

2. SCOPE OF SERVICES

1 Service Provider shall provide the following services:

a) Azure DevOps Platform Configuration

- Enterprise-scale Azure DevOps organization setup
- Security and compliance controls implementation
- Integration with existing CI/CD pipelines
- Custom dashboard and reporting configuration

b) Migration Services

- Current state assessment and documentation
- Migration strategy development
- Data and workflow migration execution
- Legacy system decommissioning support

c) Process Implementation

- Agile workflow configuration

- Release management framework setup
- Test automation integration
- Artifact management implementation

3. DELIVERABLES

1 Service Provider shall deliver the following:

a) Documentation

- Detailed implementation plan
- Architecture design documents
- Security compliance documentation
- Standard operating procedures
- Training materials

b) Technical Deliverables

- Configured Azure DevOps environment
- Migrated repositories and workflows
- Automated pipeline templates
- Custom extensions and integrations

c) Training and Support

- Administrator training (40 hours)
- End-user training (80 hours)
- Knowledge transfer sessions
- 90-day post-implementation support

4. TIMELINE AND MILESTONES

1 The project shall be executed according to the following schedule:

- Phase 1: Planning and Design (Weeks 1-4)
- Phase 2: Platform Configuration (Weeks 5-8)
- Phase 3: Migration Execution (Weeks 9-16)
- Phase 4: Training and Stabilization (Weeks 17-20)

5. PRICING AND PAYMENT TERMS

1 Fixed Price Components:

- Platform Configuration: \$450,000
- Migration Services: \$375,000
- Training and Support: \$175,000

Total Fixed Price: \$1,000,000

2 Payment Schedule:

- 30% upon SOW execution
- 30% upon completion of Phase 2
- 30% upon completion of Phase 3
- 10% upon project acceptance

6. PROJECT TEAM

1 Service Provider Key Personnel:

- Project Director: James Henderson
- Technical Lead: Dr. Sarah Chen
- Migration Specialist: Michael Torres
- Training Lead: Rebecca Phillips

2 Client shall designate appropriate personnel for project governance and execution support.

7. ACCEPTANCE CRITERIA

1 The project shall be deemed accepted upon:

- a) Successful configuration of all planned Azure DevOps features
- b) Completion of all migrations with 99.9% data integrity
- c) Execution of all planned training sessions
- d) Resolution of all Priority 1 and 2 issues
- e) Client sign-off on all deliverables

8. ASSUMPTIONS AND PREREQUISITES

1 Client shall provide:

- Necessary access and permissions
- Technical environment documentation
- Subject matter expert availability
- Timely reviews and approvals

9. TERMS AND CONDITIONS

1 This SOW is governed by the Master Services Agreement dated October 1, 2023.

2 Changes to this SOW shall be managed through the Change Control Process defined in the MSA.

10. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Statement of Work as of the Effective Date.

Summit Digital Solutions, Inc.

By:

Name: Dr. Alexandra Reeves

Title: Chief Executive Officer

Date:

CitiBank, N.A.

By:

Name:

Title:

Date: