



VIMATTHA'S
CONCEPT CUBES Pvt.Ltd.

Patamata, Donka Road, Opp. Vijaya Hospital, VIJAYAWADA.

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Name (First Name) :

(Surname) :

Mail Address :

.....

Tel : Res Cell

Permanent Address :

.....

.....

Personal Profile :

Date of Birth:.....Age:.....Blood Group:.....

PAN No :Driving Licence No:.....

Marital Status : Single ☐ Married ☐

If Married : Wedding Date :

Spouse's Name :

Children Name: Date of Birth:

1.

2.

3.

Qualifications:

Class	Board / University	Year	Percentage
1			
2			
3			
4			

Technical Qualifications :

Previous Job Details :

1.

2.

Official Information :

With reference to your application and the subsequent interview you had with us, the management is pleased to appoint you provisionally asto our.....branch from on the following terms :

(a) **you will be under the Guidance of Mr/Mrs.....** who, as Team Leader, will assume responsibility and gives effective support and guidance for business procurement.

(b) You shall perform and function within the prview and frame work of Company's policies and procedures as may be laid down by the management from time to time. if you are found with any sort of irregularities malpractice, and false commitments to the members,as well as outsiders, you are legally, financially and personally responsible. Beyond the set terms and conditions of the project you are not supposed to promise to any body.

Declaration :

I have read this letter and fully understand the terms and conditions of my Recrutment with the company and I accept the same without any reservation.

Date :

Signature of the Applicant

Business				Recruitment								
Month	E	A	R	Collec	PA	DO	DM	MM	AGM	DGM	GM	REMARKS
APRIL												
MAY												
JUNE												
JULY												
AUG												
SEP												
OCT												
NOV												
DEC												
JAN												
FEB												
MAR												

IF Urgent :

Contact Number :

Relation :

Close Reference :

1

2

3

Land Mark for Address