

GITA, JOHN NOEL A.

Malolos, Bulacan | 0916 (394) 1335/0976 (367)9057

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EDUCATIONAL ATTAINMENT

Tertiary Centro Escolar University
City of Malolos, Bulacan
Bachelor of Science in Information Technology
Graduate of Magna Cum Laude
2019-2023

- Organization/Awards:
 - President's Lister
 - Dean's Lister

WORK EXPERIENCE

Department of Education

March - July 2023

Malolos, Bulacan

IT Internship Trainee

- Performing Preventive Maintenance for every computer units of the institution
- Organizing and monitoring the inventory of ICT units of the institution
- Re-developing the E-Charter Kiosk Website of the institution
- Developing an inventory portal website to be used by the ICT Services Office of the institution
- Developing a Queuing Management System to be used by the institution to better accommodate their clients.

Centro Escolar University CAVE (Office of the Registrar)

Aug 2022 - Dec 2022

Malolos, Bulacan

- Developing an integrated system wherein companies from around the world can verify whether an applicant is a bonafide alumni of Centro Escolar University. (Manila, Makati, Malolos).
- Main developer of the website system

Shooting Star Services

Nov 2022

Malolos, Bulacan

Part-Time Graphic Designer

BT Construction Company

May 2021

Malolos, Bulacan

Part-Time Graphic Designer

Kirby Duets

May 2021

Malolos, Bulacan

Part-Time Graphic Designer

CERTIFICATES

National Certificate II in Computer System Servicing

Caloocan City, Philippines

Technical Education and Skills Development Authority (TESDA)

Dec 2019 – Dec 2024

SKILLS

- **Front-End:** HTML, Cascading Style Sheet, Javascript, Bootstrap.
- **Back-End:** PHP, OOP
- **Database:** MySQL, MariaDB, MongoDB
- **Graphics and Design:** Adobe Photoshop, Adobe Premiere Pro, Adobe Animate, Adobe Flash.
- **Applications:** MS Office, Cisco Packet Tracer, Visual Studio Code, Sublime Text, Atom, Git Bash.
- **DevOps:** Git, GitHub, GitLab

Character reference will be provided when requested. I hereby certify that the information above is true and correct.

JOHN NOEL A. GITA

Applicant