

<div> <div>Risk Register.</div> <div> <div>Low</div> / <div>Medium</div> / <div>High</div> </div> </div>					<div> <div>Low</div> / <div>Medium</div> / <div>High</div> </div>			<div> <div>Open</div> / <div>Active</div> / <div>Closed</div> </div>
ID	Date Raised	Risk Description	Likelihood of risk occurring	Impact if the risk occurs	Severity	Owner	Mitigating action	Status
001	22/05/23	Team member taken out with Covid	Medium	Low	Low	Jody	Communicate with affected team member, who can log in from home as symptoms allow.	Open
002	22/05/23	Whole team taken out with Covid	Low	High	High	Jody	Everyone tests if symptomatic or household contact. Put the project on hold until it all goes well again or out of isolation. Catch up by helping each other, ask for extension if required.	Open
003	22/05/23	Not testing code enough during development	Medium	Medium	Medium	Phillip	Have requirements to ensure sufficient testing is done.	Open
004	22/05/23	Shortened Deadline	Low	High	High	Phillip	Sit down with team and re-plan for the new deadline.	Open
005	22/05/23	Not enough staff	Medium	Medium	Medium	Steve	Work with the team and discuss workloads/ what areas of the job need extra staff. Take people to help from other projects.	Open
006	22/05/23	Do not have the right infrastructure to support the app	Medium	High	High	Steve	Look into alternative infrastructure that can support what is needed. More storage space/processing power	Open
007	22/05/23	Project goes into next semester	Low	Medium	Medium	Ian	Team discussion to work out how we can all help each other to reach individual goals.	Open

008	22/05/23	Country does not allow this type of app/website	Medium	High	High	Steve	Modify the app/website to comply with the laws and regulations	Open
009	22/05/23	Potential customers failing to discover website	Low	Medium	Medium	Joe	Check with webhost, work on search optimisation. Register with google ads.	Open
010	22/05/23	App not functioning correctly	Medium	High	High	Steve	Do more testing and find where the error is happening/root cause	Open
011	22/05/23	Not enough funding, investors pulling out	Low	Medium	Medium	Steve	See what areas of the app/site can be put on hold until funding can be found. Find new backers. Increase bank loan	Open
012	22/05/23	One team member drops out, goes AWOL or cannot complete tasks in time.	Low	Medium	Medium	Jody	Meet up as a team 1-2 weeks before deadline and reallocate tasks as necessary.	Open
013	22/05/23	One team member's uncompleted tasks are blocking the rest of the team	High	Medium	Medium	Jody	Meet and work as a team to complete that person's tasks and unblock the project.	Open
014	22/05/23	Website visits not converting to sales	Medium	High	High	Joe	Post a survey/feedback link on website to find out potential customers thoughts.	Open
015	22/05/23	API integration performance issues	Medium	High	Medium	Steve	Monitor the API for usage patterns using API testing tools and application performance monitoring (APM) tools	Open
016	22/05/23	API security issues	Low	High	High	Steve	Implement appropriate security measures, such as authentication, authorization, and encryption	Open

017	22/05/23	Employee Layoffs	Low	High	High	Phillip	Redistribute tasks among remaining team members, reduce scope and remove features not immediately necessary.	Open
018	29/05/23	Stakeholder flees the country with all the company funds	Low	High	High	Jody	Police check and credit rating on CFO and other relevant stakeholders. Two or more stakeholder signatures required on all bank accounts. Funds released incrementally.	Open
019	29/05/23	Extreme weather event takes out phones, internet, servers	Medium	High	High	Mother Nature	Put in robust backup systems. Put project on hold until situation resolved or partially resolved. Communicate with stakeholders ASAP.	Open

Links

GitHub:

<https://github.com/jo3al3x/Agile-Projects>