



**TO: ALL LEN AFFILIATED MEMBER FEDERATIONS  
LEN BUREAU EXECUTIVE  
BUREAU LIAISON TO THE MASTERS COMMITTEE  
ALL MEMBERS OF THE LEN MASTERS COMMITTEE**

9<sup>th</sup> June, 2005

Dear Friends,

In order to clarify and to ease the process of European Record Applications for Masters Swimming (Long & Short Course) we are pleased to send you attached a short guideline in this respect, together with the relevant Record Application Form.

Hope these documents are for some assistance and staying at your disposal in case of any further query you may have.

With kind regards,

LEN Office

**ligue européenne de natation  
Via Cassia 929 - 00189 Roma  
Tel: 39 06 30207127 - 7263 Fax: 39 06 30364038 e-mail: len@lenoffice.it**



## **RECORD APPLICATION FOR LEN EUROPEAN MASTERS RECORDS**

### **In general:**

European Masters Records are recognised for men and women in 50 metre course and 25 metre course in accordance with LEN General Event Rules E 5.

In relays all members of team must be from the same club.

All records must be made in a scratch master competition against time.

The length of each lane of the course must be certified by a surveyor or other qualified official appointed or approved by the National Swimming Federation.

European Masters Records will be accepted only when times are reported by Automatic Officiating Equipment, or Semi Automatic Officiating Equipment or Manual Timing taken by three appointed timekeepers. The timing shall be registered by 1/100 of a second.

Times which are equal to 1/100 of a second will be recognised as equal records and swimmers achieving these equal times will be joint holders. Only the time of the winner of a race may be submitted for a European Masters Record. In the event of a tie in a record setting race, each swimmer who tied shall be considered a winner.

The first swimmer in a relay may apply for a European Masters Record. Should the first swimmer in a relay team complete his distance in a record time in accordance with the provisions of this subsection, his performance shall not be nullified by any subsequent disqualification of his relay team for violation occurring after his distance has been completed.

Applications for an European Masters Record must be made on a LEN Official Record Form (**Annex 1**) by the responsible authority of the organising or management committee of the competition and signed by an authorised representative of the relevant Swimming Federation.

The application shall be forwarded to the appointed LEN Masters Recorder within thirty (30) days after the performance has been achieved.

No fax or E – mail applications will be accepted.

All European Masters Record made during the FINA World Masters Championships and LEN European Masters Championships will be automatically approved.

The updated lists of European Masters Records are published at the end of every month on the LEN web site [www.lenweb.org](http://www.lenweb.org)

## **Procedure of European Masters Record Application**

The European Record Application form shall be filled in completely in accordance with the prescribed columns as follows:

**Stroke and Length of the Event:** complete definition of the stroke and length of the race

**Length of the Course:** the correct length of the pool must be ticked off

**Age Group:** the age group shall be indicated digital

**Gender:** the sex must ticked off

**Name and Age of the Swimmer:** The full name of the swimmer must be identical with ID card or passport (no abbreviations can be used)

**Federation:** official abbreviation to be used

**Club Name:** official club name to be filled in

**Date of Race:** the actual date of the competition day shall be filled in

**Automatic Timing:** the type of timing must be ticked off

**Manual Timing:** In case of manual timekeeping the times taken by three timekeepers must be filled in times to 1/100 second

**Name of the Timing System:** Producers name to be filled in

**Name of the Referee:** Legible name to be filled in and signature is required

**Venue of Race:** The name of the venue must also include the appropriate town

**Organiser of Competition:** Full name of the club and place of the competition must be filled in

**Name of the Federation submitting this application:** Full name of the Federation and responsible official to be filled in

### **Each of the application must be accompanied by:**

- a) A copy of electronic timing report or manual timing report of the event heat
- b) A copy of the Identity Card or Passport – no certificate of birth or others will be accepted
- c) A certificate of the pool measurements, length on each lane, worked out by a surveyor or qualified official appointed or approved by the national swimming federation in the country in which the competition is situated
- d) A relevant part of the result sheet of the meeting

**Applications for a new European Masters Record not being accompanied by the above mentioned documents will not be recognised.**

All European Masters Record Applications – Short Course and Long Course – must be submitted to the official LEN Masters Recorder:

**Mr Frantisek Stochl**  
**Tomanova 4**  
**30101 Plzen**  
**Czech Republic**



# EUROPEAN RECORD APPLICATION MASTERS SWIMMING

<b>Discipline</b> (Stroke and length): _____		
<b>Length of course:</b> ? 25 meters ? 50 meters	<b>Age Group:</b> _____	<b>Sex:</b> ? male ? female
<b>Name and age</b> of the swimmer	_____ born.... / .... / .....	
<b>Name and age</b> of the swimmer(s)	_____ born .... / .... / ..... _____ born .... / .... / ..... _____ born .... / .... / ..... _____ born .... / .... / .....	
<b>Federation</b> to which the swimmers are eligible:	<b>Club Name</b> _____	<b>Date of the race</b> _____
<b>Timing System:</b> ? automatic ? semi-automatic ? manual	1 <sup>st</sup> time: _____ / _____ / _____ 2 <sup>nd</sup> time: _____ / _____ / _____ 3 <sup>rd</sup> time: _____ / _____ / _____	<b>Name of timing system:</b> _____ _____
<b>Name of the Referee:</b> _____		
<b>Venue of race</b> _____		
<b>Organizer of competition</b> _____		
<b>Federation submitting the record application</b> _____		

Signature of the Referee:

Signature of president/secretary:

*For internal use of the Technical Masters Committee:*

Received:	In case of non-approval, state the reasons:
Approved:      ? yes ? no	

The application form to be send to the appropriate recorder (short/long course) within 30 days after the record was set.