

Meeting protocol first meeting - 5/9:

Attendance:

All attending.

Secretary: Jakob Erlandsson

Moderator: Anne Keller

Choosing strategies and related KPIs:

Strategy 1: Setting reasonable limits.

How do we decide what points are worth during the KPI which keeps track of changes in requirements?

Once we move something from the product backlog to the sprint backlog this will serve as a “contract” and cannot be removed until after the sprint is completed.

We need to discuss what to place in the sprint backlog with the product owner(Håkan) before each sprint.

We'll switch the name to “communicate expectations”.

Scrum:

We'll try to rotate the roles such as the Scrum Master between the different sprints.

We need to make routines around sprint planning and daily scrums.

We decided to have a daily scrum over the phone or in person two times a week, potentially monday and wednesday.

Mondays 12:30 and wednesday 15:15. In person Mondays and over Slack Wednesdays.

Starting next Wednesday.

Jakob Wall will be scrum master for the first sprint starting Tuesday the 12th.

Future meetings:

We will have a mandatory meeting every Friday 10:00.

Joakim will make sure there is always a study room available for it.

Until next time:

Read up on the API for the MOPED. There's a lot of material and not much scheduled time to read it so make sure to use the friday off to get into it.

Communicate with the other groups to share the MOPEDs, Anton will be responsible for this.

We will sit down tomorrow wednesday 6/9 to write the first draft of the product backlog. The people who doesn't want to go to the math practice might sit today as well.

Look up Trello which we might use for product planning.