



# Sandy Barker

Motivated Student

## PROFILE

Enthusiastic and motivated high school student with strong communication, teamwork, and problem-solving skills. Seeking to apply my abilities in a part-time position where I can contribute to the team and gain valuable work experience.

## EDUCATION

Expected Graduation: June 20XX

**East High School | Denver, CO**

GPA: 3.8/4.0

**Relevant Coursework:** English, Math, Science, Computer Science

## SKILLS

- Tech Savvy
- Microsoft 365 (Word, Excel, PowerPoint)
- Google Workspace (Docs, Sheets, Slides)
- Basic graphic design tools (Canva)
- Data analysis
- Research
- Public speaking
- Communication
- Teamwork
- Time management

## VOLUNTEER EXPERIENCE

*Sep 20XX – Present*

**Library Assistant, Denver Public Library | Denver, CO**

- Assisted library staff with organizing books, maintaining the cleanliness of the reading areas, and helping patrons locate material
- Led a weekly story time session for young children, improving my public speaking and storytelling skills
- Helped design and create displays for seasonal reading programs, contributing to a 20% increase in program participation
- Supported library events such as book fairs and author readings, providing logistical support and welcoming attendees

## EXTRACURRICULAR ACTIVITIES

*Sep 20XX – June 20XX*

**Member of Student Council, East High School | Denver, CO**

- Collaborated with other members to plan and execute school events, including dances, fundraisers, and assemblies
- Participated in leadership workshops and contributed ideas to improve the school environment

*Sep 20XX – June 20XX*

**Captain of the Junior Varsity Soccer Team, East High School | Denver, CO**

- Led team practices and motivated teammates during games, helping the team reach the district semifinals
- Developed strong leadership and teamwork skills through regular practice and competition

## ACHIEVEMENTS

- **Honor Roll**  
Maintained a GPA of 3.8 or higher throughout high school
- **Perfect Attendance Award**  
Recognized for perfect attendance during the 20XX-20XX school year