



SUPPLY CHAIN MANAGEMENT

PP65, 2500 University Drive NW

Calgary, AB T2N 1N4

www.ucalgary.ca/finance/scm

Fax: 403.282.8451

Email: uofcsuppliers@ucalgary.ca

ELECTRONIC FUNDS TRANSFER (EFT) FORM (Canadian Suppliers or Individuals ONLY, do not use for USA or Int'l)

Choose one of the following:

I have attached a VOID cheque for the University of Calgary to commence payments via EFT.

I have provided all of my banking information below for the University of Calgary to commence payments via EFT. (All fields must be completed)

I am a University of Calgary Employee?

Yes No

Individual or Company Name (on payment):

Street Address & Suite #:

City, Province & Postal Code

Bank Name:

Bank ID #: (3 digits)

Bank Branch or Transit #: (5 digits)

Bank Account #: (7-12 digits)

My email address for remittance advice: (do not use a ucalgary.ca email)

I hereby verify that the banking information provided is the current account for the above noted individual and/or company.

NAME:

PLEASE PRINT THIS FORM & SIGN
(ELECTRONIC SIGNATURES ACCEPTED)

CONTACT PHONE NUMBER

Please send this signed form with a VOID cheque. Or, this completed form with banking information by any 1 of the following methods:

Attn: Supply Chain Management, University of Calgary

via email: uofcsuppliers@ucalgary.ca

via fax: (403) 282-8451

via mail: PP65, 2500 University Dr NW Calgary, AB T2N 1N4

Please allow 7 business days to activate changes. Once activated all future payments will be EFT.