

Zoning Variance Application Form

PLANNING AND ZONING DEPARTMENT

Application for Zoning Variance | Form PZ-215

Property Information

Property Address: _____

Parcel Number: _____

Current Zoning: _____

Lot Size: _____ sq ft

Variance Request

Describe the variance being requested (setback reduction, height exception, use variance, etc.):

Justification

Explain why variance is necessary and how strict application of zoning code creates undue hardship:

Application Fee: \$450

Processing time: 60-90 days

Public hearing required for all variance requests

Required Attachments

- Site plan showing existing and proposed conditions
- Survey showing property boundaries
- Photographs of property and adjacent properties
- Written consent from adjacent property owners

Zoning Board of Appeals meets third Thursday of each month.