Please read all these instructions carefully before beginning.

This questionnaire contains 48 statements. Please read each item carefully and fill in one answer that best corresponds to your agreement or disagreement.

Mark **1= *Strongly Disagree*** if the statement is definitely false or you strongly disagree

Mark **2= *Disagree*** if the statement is mostly false or you disagree

Mark **3= *Neutral*** if the statement is about equally true or false, if you cannot decide, or if you are neutral on this statement

Mark **4= *Agree*** if the statement is mostly true or you agree

Mark **5= *Strongly Agree*** if the statement is definitely true or you strongly agree

There are no right or wrong answers, and you need not be an “expert” to complete this questionnaire. Describe yourself honestly and state your opinions as accurately as possible. Please answer every question.

\_\_\_\_ 1. I’m known for my prudence and common sense.

\_\_\_\_ 2. I don’t take civic duties like voting very seriously.

\_\_\_\_ 3. I keep myself informed and usually make intelligent decisions.

\_\_\_\_ 4. I often come into situations without being fully prepared.

\_\_\_\_ 5. I pride myself on my sound judgment.

\_\_\_\_ 6. I don’t seem to be completely successful at anything.

\_\_\_\_ 7. I’m a very competent person.

\_\_\_\_ 8. I am efficient and effective at my work.

\_\_\_\_ 9. I would rather keep my options open than plan everything in advance.

\_\_\_\_ 10. I keep my belongings neat and clean.

\_\_\_\_ 11. I am not a very methodical person.

\_\_\_\_ 12. I like to keep everything in its place so I know just where it is.

\_\_\_\_ 13. I never seem to be able to get organized.

\_\_\_\_ 14. I tend to be somewhat fastidious or exacting.

\_\_\_\_ 15. I’m not compulsive about cleaning.

\_\_\_\_ 16. I spend a lot of time looking for things I’ve misplaced.

\_\_\_\_ 17. I try to perform all the tasks assigned to me conscientiously.

\_\_\_\_ 18. Sometimes I’m not as dependable or reliable as I should be.

\_\_\_\_ 19. I pay my debts promptly and in full.

\_\_\_\_ 20. Sometimes I cheat when I play solitaire.

\_\_\_\_ 21. When I make a commitment, I can always be counted on to follow through.

\_\_\_\_ 22. I adhere strictly to my ethical principles.

\_\_\_\_ 23. I try to do jobs carefully, so they won’t have to be done again.

\_\_\_\_ 24. I’d really have to be sick before I’d miss a day of work.

\_\_\_\_ 25. I am easy-going and lackadaisical.

\_\_\_\_ 26. I have a clear set of goals and work toward them in an orderly fashion.

\_\_\_\_ 27. When I start a self-improvement program, I usually let it slide after a few days.

\_\_\_\_ 28. I work hard to accomplish my goals.

\_\_\_\_ 29. I don’t feel like I’m driven to get ahead.

\_\_\_\_ 30. I strive to achieve all I can.

\_\_\_\_ 31. I strive for excellence in everything I do.

\_\_\_\_ 32. I’m something of a “workaholic”

\_\_\_\_ 33. I’m pretty good about pacing myself so as to get things done on time.

\_\_\_\_ 34. I waste a lot of time before settling down to do work.

\_\_\_\_ 35. I am a productive person who always gets the job done.

\_\_\_\_ 36. I have trouble making myself do what I should.

\_\_\_\_ 37. Once I start a project, I almost always finish it.

\_\_\_\_ 38. When a project gets too difficult, I’m inclined to start a new one.

\_\_\_\_ 39. There are so many little jobs that need to be done that I sometimes just ignore them all.

\_\_\_\_ 40. I have a lot of self-discipline.

\_\_\_\_ 41. Over the year I’ve done some pretty stupid things.

\_\_\_\_ 42. I think things through before coming to a decision.

\_\_\_\_ 43. Occasionally I act first and think later.

\_\_\_\_ 44. I always consider the consequences before I take action.

\_\_\_\_ 45. I often do things on the spur of the moment.

\_\_\_\_ 46. I rarely make hasty decisions.

\_\_\_\_ 47. I plan ahead carefully when I go on a trip.

\_\_\_\_ 48. I think twice before I answer a question.