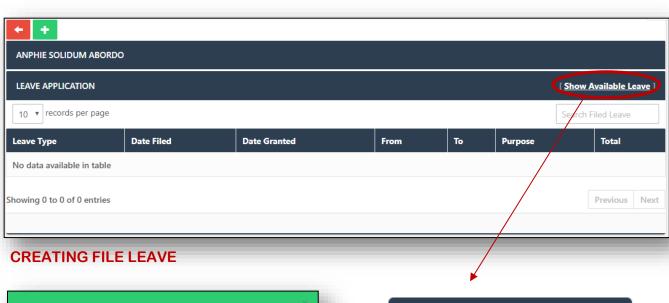


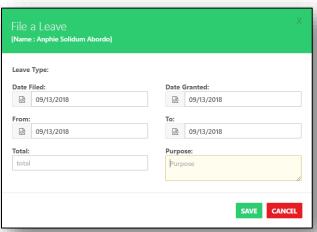
APPLY LEAVE

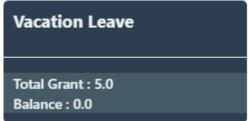
IN THIS MODULE, YOU WILL NOW APPLYING FOR YOUR LEAVE.



TO FILE LEAVE CLICK THE EMPLOYEE THEN CLICK THE APPLY LEAVE ICON







SETUP THE DATE AND TOTAL OF DAYS YOU WILL BE LEAVING.