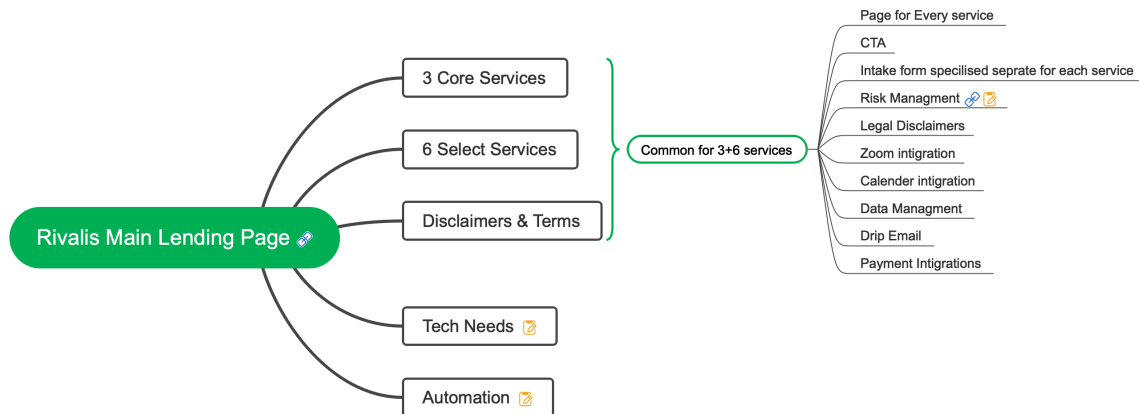


# Rivalis Main Landing Page



[Drive Link](#)

## 1. 3 Core Services

## 2. 6 Select Services

## 3. Disclaimers & Terms

## 4. Common for 3+6 services

### 4.1. Page for Every service

### 4.2. CTA

### 4.3. Intake form specilised seprate for each service

### 4.4. Risk Managment

[Hyperlink1](#)

☐ RIVALIS LAW

Risk Management Procedures & Protocols

Comprehensive Framework for Legal Practice Excellence

## Document Control

Version: 2.0

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### 1. Introduction & Philosophy

#### 1.1 Purpose Statement

This Risk Management Procedures manual establishes the comprehensive framework for identifying, assessing, mitigating, and managing risks inherent in legal practice. These procedures protect clients, preserve firm reputation, ensure regulatory compliance, and maintain the highest standards of professional excellence.

#### 1.2 Core Principles

#### Prevention Over Reaction

- Identify risks before they materialize
- Implement proactive safeguards
- Build risk awareness into daily operations
- Create redundant protection systems

#### **4.5. Legal Disclaimers**

#### **4.6. Zoom integration**

#### **4.7. Calender integration**

#### **4.8. Data Managment**

#### **4.9. Drip Email**

#### **4.10. Payment Intigrations**

### **5. Tech Needs**

Domain & Hosting : Secure premium hosting

SSL Certificate : Implement HTTPS for all forms and secure communications

Email System : Set up [contact@rivalislaw.com](mailto:contact@rivalislaw.com) , deals@, investigations@, etc.

Phone System : Configure with emergency routing

Analytics : Install Google Analytics, Hotjar for user behavior tracking

CRM Integration : Connect intake forms to client management system

### **6. Automation**

Automated Responses : Set up immediate confirmation for all form submissions

Emergency Triage : Implement 4 business hourin during working business day and business operations time response protocol for urgent matters

Conflict Checks : Automated system for immediate conflicts screening

Initial Consult : Standardized 30-minute assessment

call process