

## OMBI LA KUTAKA PASPOTI YA KENYA APPLICATION FOR A KENYA PASSPORT

Majina Kamili / Full Names

**JOB KIMANI NGANGA**

Tafadhali soma maagizo kwa makini kabla ya kujaza fomu  
Please read instructions carefully before completing the form

### Receiving Officer

Name .....  
Signature.....  
Stamp .....

### Indexing Officer

Name .....  
Signature.....  
Stamp .....

### MAAGIZO

- 1. Maelezo:** Tafadhali ufahamu vyema kwamba wale wote wanaomba paspoti ni lazima wajaze Sehemu zote. Sehemu ya 3, ni lazima kujazwa na mwombaji ambaye ni mwanamke aliyeolewa. Baada ya kujaza fomu kwenye mtandao, chapisha nakala nauiwakilishe kwenye ofisi ya paspoti.
- 2. Upendekezi wa ombi.** Baada ya kuchapisha nakala ya fomu uliyojaza, mwombaji lazima apendekezwe katika sehemu ya 7 na mwananchi wa Kenya ambaye anamfahamu mwombaji, lakini asiwe jamaa wakaribu.
- 3. Picha.** Picha tatu zilizopigwa hivi karibuni lazima ziambatane na fomu. Picha hizi lazima ziwe za uso wote, bila kuvaa kofia au kitambaa. Pia picha isiwe ndani ya fremu. Ukubwa wa picha usizidi inchi 2  $\frac{1}{2}$  kwa inchi 2 upana wala usipungue inchi 2 kwa inchi 1  $\frac{1}{2}$ . Ni lazima picha hizi ziwe katika karatasi nyembamba ya kawaida ya picha na wala isiwe inangâ€™ara. Kwa upande wa nyuma wa picha moja, anayependekeza aandike maneneo yafuatayo: Ninathibitisha kwamba picha hii ni sura hasa ya muombaji paspoti, Bw./Bi./Bint. .... Na atie sahihi yake.
- 4.** Ada hivi sasa ya paspoti ya kurasa 32 ni Sh. 4,500, kurasa 48 ni Sh.6,000, kurasa 64 ni Sh. 7500, Diplomatic ni sh. 7,500, paspoti ili- yopotea ni Sh. 12,000, paspoti iliyoharibiwa ni Sh. 10,000 na paspoti ya EA paspoti Sh. 900.
- 5.** Fomu ya maombi ipelekwe na mwenye kuomba binafsi katika Ofisi kuu yapaspoti, Nyayo House, Nairobi, Mombasa (Uhuru na Kazi Building), Kisumu (Reinsurance Plaza), au Eldoret (Public Works), Garissa, Nakuru(Ofisi ya PC), Embu(Ofisi ya PC) katika muda usiopungua siku 20 kabla ya tarehe ya kusafiri.
- 6.** Paspoti haiwezi kutolewa au kuongezwa muda wake hapa nchini kwa niaba ya mtu ambaye tayari yuko nje ya Kenya. Mtu huyo anapaswa kuwasilisha ombi lake kwenye ofisi ya ubalozi wa Kenya uliyo karibui naye, na katika nchi ambako Kenya haina uwakilishi wa kibalozi, katika ofisi ya ubalozi wa Uingereza iliyo karibu naye. Paspoti hazitumiwa nje ya Kenya kwa njia ya Posta.
- 7.** Hati za kuonyesha ni raia wa Kenya ni lazima zitolewe.
- 8.** Fomu zote za maombi ya paspoti ziambatanishwe na paspoti ya awali kama ipo, Kitambulisho cha Kenya aina ya kisasa, cheti cha ku- zaliwa na kopi za kila moja ya hati hizi ambazo zimethibitishwa.
- 9.** Habari zote zitakazotolewa zitahifadhiwa kama siri ya serikali na hazitajulishwa mtu yeyote asiyestahili.
- 10.** Utajulishwa kuhusu maombi yako kwa njia ya ujumbe mfupi na barua pepe.

### INSTRUCTIONS

- 1. Instructions.** Kindly note that all applicants must complete all Sections. Section 3 must be completed where the applicant is married and evidence of the same produced. After filling the application form, you download, print, sign and go with the signed copy to immigration offices.
- 2. Recommendation of application.** Recommendation of application. After downloading and printing the completed application forms, the application must be recommended in Section 7 by a citizen of Kenya, who personally knows the applicant but not an immediate relative.
- 3. Photographs.** A digital copy of a recent photograph of the applicant must be taken full face without hat, and the photographs must not be mounted. The size of the face must not be more than 2  $\frac{1}{2}$  inches by 2 inches or less than 2 inches by 1  $\frac{1}{2}$  inches. The photographs must be printed on normal thin photographic paper and must not be glazed. The recommender is supposed to endorse on the reverse side of one copy of the photograph with the words:â€• I certify that this is a true likeness of the applicant. /Mrs. / Ms ..... and add his/her signature.
- 4.** The current fee for a 32 page passport is Sh. 4,500, 48 page passport is Sh.6,000, 64 page passport is Sh.7,500, Diplomatic Sh. 7,500, Lost passport Sh. 12,000, Mutilated passport Sh. 10,000 and EA pass- port Sh. 900.
- 5.** Application for a passport must be submitted personally by the applicant to the Passport Control Office, Nyayo House, Nairobi, or to the Branch Passport Control Offices,:- Uhuru Na Kazi Building, Mombasa, New PCâ€™s Office Kisumu, Public Works Building, Eldoret, Garissa, Nakuru PCâ€™s office and Embu PCâ€™s office at least 20 days before the scheduled date of travel.
- 6.** A passport cannot be issued or renewed by a Passport Control officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission. Passports are not sent out of Kenya by post.
- 7.** Documentary evidence of Kenya citizenship must be produced.
- 8.** All applications must be accompanied by a previous passport, if any or current national Kenya Identity Card, Birth Certificates plus certified photocopies of each.
- 9.** Information will be treated confidentially and shall not be passed to any unauthorized persons.
- 10.** You will then receive notifications on the progress of your application via sms and email.

Majina Kamili / Full Names

**JOB KIMANI NGANGA**

Mahali pa kuzaliwa Place of birth: <b>NAIROBI</b>	Tarehe ya Kuzaliwa Date of Birth: <b>05 APRIL 1990</b>	Maelezo ju ya muombaji Description of applicant <b>MALE</b>
Nambari ya Kodi Personal Identification Number: <b>A005470428L</b>	Nambari Ya Kitambulisho National ID Number <b>27493114</b>	
Iwapo jina limebadilishwa kwa sababu nyingine mbali na ya ndoa, andika jina lako la zamani If name has been changed other than by marriage, state original name: <b>N/A</b>	Nchi unayoishi Country of residence <b>KENYA</b>	
Anwani ya posta Postal Address: <b>264-0206 KISERIAN</b>	Profession/Occupation Kazi <b>CIVIL SERVANT</b>	
Nambari ya simu / Tel. No.: <b>0711216022</b>	Kimo Height <b>5FEET 06INCH</b>	
Mahali unapoishi/Residential address: a) Eneo la Makazi au Mtaa/Estate /Sublocation: <b>NKOROI</b> b) Nambari ya Ploti/Plot No/ Hse. No./ Kijiji/ Village <b>LEMELEPO</b> c) Nambari ya simu ya Nyumbani Home Tel No: <b>00</b> d) Barua Pepe Email address: <b>JOBKIMANI@GMAIL.COM</b>	Rangi ya Macho Colour of eyes <b>BROWN</b>	
e) Simu ya Mkono Mobile phone Number: <b>0711216022</b>	Alama isiyo ya kawaida: Special peculiarities: <b>N/A</b>	
(2) Mwananchi wa Kenya kwa: Citizen by: <b>KUZALIWA / BIRTH</b>	a) Majina Kamili ya Baba Father's Full Name <b>NIL NIL</b> Nambari ya Kitambulisho Identity Card No. : <b>0</b> Nambari ya Paspoti (au Rno.) Passport No. (or Rno.): <b>00</b> b) Mahali Baba alipozaliwa Place of Father's birth: <b>NIL</b> c) S L P P.O. Box: <b>00</b> d) Nambari ya Simu/Tel: <b>00</b>	
If by Registration or by Naturalization Nambari ya Hati/Certificate No. Tarehe ya Kutolewa/Date of issue	a) Majina Kamili ya Mama Mother's Full Name <b>ANNE MWIHAKI NG'ANG'A</b> Nambari ya Kitambulisho Identity Card No. : <b>5214654</b> Nambari ya Paspoti (au Rno.) Passport No. (or Rno.): <b>A2374321</b> b) Mahali Mama alipozaliwa Place of Mother's birth: <b>LIMURU</b> c) S L P P.O. Box : <b>15545-00503 MBAGATHI</b> d) Nambari ya Simu/Tel: <b>0722840675</b>	
(3) Hali ya Ndoa/Marital Status: <b>HUJAOLEWA / SINGLE</b>		
Majina kamili ya mke/mume Spouse's full names		
Jina la usichana(pale inapohusu) Maiden name		
Tarehe na mahali pa kuoa/kuolewa Date and place of marriage		
(4) Sababu ya kusafiri Reason for travel <b>OFFICIAL</b>		

**(5) Watu wa kupashwa habari dharura jambo linapotokea**

**Particulars of Next of Kin (Persons who may be contacted in case of emergency)**

- a) Majina Kamili Full Names **ANNE MWIHAKI NG'ANG'A** Tarafa/ Division **ONGATA RONGAI** Kata/ Location **NKOROI**  
Uhusiano naye/Relationship **MOTHER**  
Nambari ya Kitambulisho chake /ID No **5214654**  
S.L. P/P.O Box **15545-00503 MBAGATHI** Tel **07228400675** E-Mail **ANNEMNGANGA@GMAIL.COM**
- b) Majina Kamili Full Names **IVY WAMBUI NG'ANG'A** Tarafa/ Division **ONGATA RONGAI** Kata/ Location **NKOROI**  
Uhusiano naye/Relationship **SISTER**  
Nambari ya Kitambulisho chake /ID No **31643793**  
S.L. P/P.O Box **15545-00503** Tel **0728449578** E-Mail **NGANGAIVY@GMAIL.COM**

(6) Watoto wako

Particulars of legitimate /legally adopted child /children

Majina Kamili Full Names	Mahali pa Kuzaliwa Place of Birth	Tarehe ya kuzaliwa Date of Birth	Uhusiano na mwombaji Relationship to applicant	Jinsia Gender
Nil Nil	Nil		Nil	-
Nil Nil	Nil		Nil	-
Nil Nil	Nil		Nil	-
Nil Nil	Nil		Nil	-
Nil Nil	Nil		Nil	-

**(7) MDHAMINI** (Tazama maelezo ya kujaza nambari 2, 3 na 11)

Natoa uhakikisho kwamba anaeomba pasporti ni mtu ninaemfahamu binafsi na kwamba naamini maelezo alioandika hapa ni ya kweli. Mimi ni mwananchi wa Kenya

**RECOMMENDER** (refer to notes no.s 2, 3 and 11)

I certify that the applicant is personally known to me, and that to the best of my knowledge/ belief the facts stated in this form are correct. I am a citizen of Kenya

*Majina Kamili*

Full Names:.....

*Kazi*

Profession/Occupation:.....

*Anwani*

Address P.O. Box:.....

*Sahihi*

Signature: .....

*Nambari ya Kitambulisho*

ID No. (Attach certified copy):.....

Email:.....

Telephone.....

*Tarehe*

Date

.....

**(8) UAMUZI** Mimi niliyetia sahihi yangu hapa naomba nipewe paspoti. Naidhinisha

(a) Kwamba maelezo yaliyotolewa katika fomu hii ya maombi ni ya kweli nijuavyo mimi mwenyewe na kuamini.

(b) Kwamba sijapata uraia wa nchi nyingine.

(c) Kwamba sijawahi kuwa na, au kuomba paspoti yoyote au.

(d) Kwamba pasi zote nilizopewa nimerudisha isipokuwa paspoti au cheti cha kusafiri

No:..... ambayo / ambacho kiko pamoja na fomu hii ya maombi, tena sijapeleka

maombi mengine ya pasi tangu nipewe paspoti au cheti hiki cha kusafiri

(Futa kwenye mstari "C" au "D" yale yasiyokuhusu)

I declare

(a) That the information given in this application is correct to the best of my knowledge and belief.

(b) That I have not acquired citizenship of another country

(c) That I have not previously held or applied for a passport of any description.

(d) That all previous passports granted to me have been surrendered other than passport or travel document No....., which is now

attached, and that I have made no other application for a passport or travel document was issued to me.

(e) I (Emigrant/ Parent/ Gurdian).....of P.O. Box

..... and ID Number..... hereby agree to bind myself to pay the government any

charges and expenses (including expenses of repatriation from overseas of the Emigrant and Dependents, if any) which may be incurred by

the Government of Kenya in respect of myself.

(Delete "C" or "D" whichever is inapplicable")

*Sahihi*

Signature: .....

*Tarehe*

Date: .....

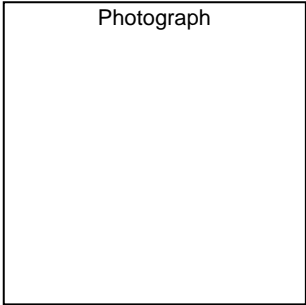
FOR OFFICIAL USE ONLY

Applicant's Birth Certificate and ID	Father's/Mother's Birth Certificate	Grandparent's Birth Certificate	Child(ren)'s Birth Certificate	Marriage Certificate	Other Documents

CATEGORY OF PASSPORT TO BE ISSUED

32 PAGES ORDINARY "A" SERIES

PHOTOGRAPH



Applicant's ID No \_\_\_\_\_

Verified By \_\_\_\_\_

Passport No \_\_\_\_\_

Issued on \_\_\_\_\_

Serial No \_\_\_\_\_

REMARKS

<b>Recommending officer:</b>	<b>Approving officer:</b>	<b>Issuing officer</b>
Name: _____	Name: _____	Name: _____
Signature: _____	Signature _____	Signature: _____
Date: _____	Date _____	Date: _____