



## Booking Form For The Singapore WSH Conference 2016

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### A. HOTEL OPTIONS

Hotel	Address	Description	
Village Hotel Bugis (Formerly known as Landmark Village Hotel)	390 Victoria Street Singapore 188061	Situated right in the heart of town, this 393-room hotel offers easy accessibility to business hubs and Central Business District. Bugis MRT Station is just 5 minutes' walk from the hotel.	<u>Directions to Suntec Convention Centre via MRT/Subway:</u> From Bugis Station, take one stop via the Downtown Line to Promenade Station and exit Via Exit C. Suntec Convention Centre is about 5 minutes' walk away.

### B. ROOM RESERVATION

Room rate per night	Room Type
SGD\$175++ per room per night (Single) SGD\$185++ per room per night (Twin) SGD\$185++ per room per night (Twin)	<input type="checkbox"/> Superior Single <input type="checkbox"/> Superior Twin <input type="checkbox"/> Superior Double
Inclusion: The above rate includes unlimited broadband	

**OR**

Room rate per night	Room Type
SGD\$185++ per room per night (Single) SGD\$205++ per room per night (Twin) SGD\$205++ per room per night (Twin)	<input type="checkbox"/> Superior Single <input type="checkbox"/> Superior Twin <input type="checkbox"/> Superior Double
Inclusion: The above rate includes unlimited broadband and daily breakfast	

*All rates quoted are not inclusive of 10% service charge, prevailing government taxes, valid for this event only and in Singapore dollars. Room types are subject to availability upon reservation. The Hotel reserves the right to change without prior notice.*

Arrival date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ E.T.A. \_\_\_\_\_

Departure : \_\_\_\_\_ Flight No. : \_\_\_\_\_ E.T.D. : \_\_\_\_\_

**C. YOUR PARTICULARS**

Given Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City/Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name of guest sharing room with (if applicable)

(Given Name): \_\_\_\_\_ Family Name : \_\_\_\_\_

(Prof, Dr, Mr, Miss, Mrs, Ms)

**D. PAYMENT METHOD** (Please tick one):Visa Card ☐MasterCard Card ☐American Express ☐

Visa / MasterCard / Amex No. : \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**IMPORTANT INFORMATION**

- 1) All room charges and incidental charges will be borne by individual guest and has to be settled upon check out either by cash or credit card.
- 2) The credit card details given will be used as a mode of guarantee for the booking.
- 3) Upon confirmation, total room charges for the whole duration of stay will be imposed for cancellation notice given less than 7 days prior to arrival.
- 4) Should there be a no-show for confirmed reservations; total room charges for the whole duration of stay will be imposed. Guest room for the subsequent nights will be released.
- 5) Standard check-in time at the hotel is 1400 hours. Should the delegates wish to occupy the rooms before 1400 hours, placing reservations for the night before is recommended. The official check-out time is 1200 hours. Late check-out till 1800 hours will be chargeable at 50% of the agreed room rate and a full day rate will be levied for late check-out after 1800 hours.
- 6) Please inform us of any changes of your reservation in writing via email.
- 7) Room rates valid between 21<sup>st</sup> Aug to 28<sup>th</sup> Aug 2016 (Both dates inclusive)
- 8) All room types are subject to availability at time of booking.