

NCS PTE LTD

DC Operations Tel: 65566588 / 91529653

Fax No. – 64825017 (Command Centre, BLK B Level 3 NCS Hub)

## REQUEST FOR CHANGE OF OPERATIONS SCHEDULE

REQUEST No. \_\_\_\_\_ (YYMMnnn )

(For Ops Use – To be provided by Ops Shift Leader)

### FOR REQUESTER

To : Ops Shift Leader

Type Of Request : a. EXTENSION of ONLINE System (eg. DB2 etc.)

(Please circle ONE only) b. SHUTDOWN of ONLINE System (eg. DB2 etc.)

c. START-UP of ONLINE System (eg. DB2 etc.)

d. BATCH JOB -- Delay/Hold/Stop/Cancel/Purge/Reschedule etc.

e. SHUTDOWN of System / Sub-system / Server

f. START-UP of System / Sub-system / Server

g. OTHERS

Project Name : \_\_\_LTA VRLS\_\_\_\_\_

Name of System / Resource / Service : \_\_\_VRLS\_\_\_\_\_

Date & Time Required : \_\_\_10\_ / \_\_\_03\_ / \_\_\_21\_\_\_ at \_\_\_02:24\_\_\_ hr

Duration : \_\_\_3\_ Days / \_\_\_\_\_ HR LPAR / SERVER Name : \_\_\_\_\_

dd mm yy (time)

(Delete where appropriate)

Instruction(s) to Operations : To cancel the scheduled job runs of job stream TFP-D-LC-STM-005

Reason(s) For Request : The job stream is to be obsolete. This is to cancel the runs that have been loaded to the scheduler.

Constantine Nguyen

Requester's Name

LTA VRLS

Ministry or Company & Department

84040274

Contact No.

09/03/2021

Signature, Date & Time

Florence Ko

Authorised Officer's Name

Project Director

Designation

6556 6817

Contact No.

09/03/2021

Signature, Date & Time

### FOR APPROVING OFFICER

Approved / Disapproved (delete where appropriate)

Approved / Disapproved (delete where appropriate)

\_\_\_\_\_  
Name of LPAR Mgr / Project Mgr (PM)

\_\_\_\_\_  
Signature, Date & Time

\_\_\_\_\_  
Name of Manager, Data Centre

\_\_\_\_\_  
Signature, Date & Time

### FOR NCS OPERATIONS

Action Taken By :-

Verified By:-

Operator Name

Signature, Date & Time

Ops Shift Leader's Name

Signature, Date & Time