

# Joseph Do

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## EDUCATION

### *California State University, Long Beach*

**Bachelor of Art – Fall 2016**

**Major: Human Development**

**Associate Degree – Spring 2017**

**Software Development**

**Minor: Web Technologies**

**Computer Science Applications**

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## EXPERIENCE

### **Regency Theatres – Floor Staff**

October 2014-Present

- Enforced the rules of the theater to provide a safe and enjoyable experience for customers.
- Provide exceptional customer service individually and as part of a team to create a pleasant experience for the guests.

### **Boys and Girls Club of Garden Grove – Intern**

August 2015-April 2016

- Host activities that promote leadership and character development.
- Tutor youths who struggled during homework hour.
- Stepped into the role of a staff when needed due to staff shortage.

### **Boys and Girls Club of Garden Grove – Youth Development Professional**

August 2014-June 2015

- Provided daily enrichment activities for members that cover a variety of subjects from sciences to personal growth.
- Managed a class of 20+ kids from grade 3-6. Responsible for keeping them on task and assisting them with homework and activities.

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## PROJECTS

### **Gamemaker Project – Spring 2016**

- Designed a game using the Gamemaker software that runs off of scripts and many in game step by step instructions.
- Keep records of high scores and lives for increased difficulties and entertainment.

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## ORGANIZATIONS

### **Alpha Phi Omega – Secretary**

February 2012-May 2015

- Provided service (local, campus, and national), leadership development, and social opportunities for college students.
- Served as the Secretary Fall 2013. Responsible for recording, organizing, and distributing out minutes containing updates in a timely manner. Kept attendance of every member on a weekly basis.

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## TECHNICAL COMPETENCIES

- Microsoft Office: Word, Excel, PowerPoint.
- Typing: Can type on average 70-80 words per minute.
- Others: HTML5, CSS3, Java, C++

**Languages:** English, Vietnamese