



94 Inciniba Street  
Extension 3  
Mfuleni  
Cape Town  
7100  
074 292 6283  
misscosmo43@gmail.com

## JODY AMBER BEETON

### OBJECTIVE

Strongly motivated individual looking for any available position at your corporation. Bringing strong communication, multi-tasking and people's skills to exceed the employer's expectations in a challenging environment. To be associated with a progressive organization that will provide me with advancement opportunity as well as knowledge empowerment.

### SKILLS & ABILITIES

I have good communication skills both written and verbal, I pay extra attention to details. I work well under pressure and within the framework of team as well as unsupervised.

I am punctual and reliable, I adapt easily to new environment as I am very outgoing yet focused. I have good telephone etiquette and also possess strong motivational and logical skills and the ability to solve problems effectively.

### PERSONAL DETAILS

First Names	:	Jody Amber
Surname	:	Beeton
Nationality	:	South African
Identity Number	:	9902270207085
Date of Birth	:	27 <sup>th</sup> February 1999
Gender	:	Female
Marital Status	:	Single
Race	:	Coloured
Home Language	:	English
Other Languages	:	Afrikaans & IsiXhosa
Criminal Records	:	None
Health	:	Excellent

### EXPERIENCE

#### **CASUAL ASSISTANT; JORDI B CLOTHING**

December 2017 – March 2018

I packed clothing as well assisted with the label printing for the production floor

## **RETAILERS; CLICKS**

March 2018 – March 2019

I was cashier operating till as well as a floor assist especially in beauty counter

## **CASHIER, WASON CHINESE RESTAURANT**

April – July 2019

I was cashier operating till as well as a book-keeper

## **CALL CENTRE AGENT; TELEPERFORMANCE** August 2019 – September 2020

- Call Centre Agent
- Customer Care service advisor, dealing with all kind of queries accounts as well as placing orders via telephonically

N.B: I work on the N BROWN CAMPAIGN

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### EDUCATION

#### **BELGRAVIA HIGH; GRADE 12**

Subjects:

- English, Mathematics, Geography, Life Sciences, Afrikaans
- History, Life Orientation

### Tertiary Education

#### **LIFE CHOICES CODING ACADEMY**

- 6 Months program
- Web Development, Software development and Machine Learning Exposure to Python, Java Script, HTML, CSS and MySQL

GitHub link for all work projects: [www.github.com/jodybeeton](https://www.github.com/jodybeeton).

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### PERSONAL PROFILE

I am very hardworking person who strives to be the best at anything I set my mind to. I always had a keen interest in customer related service as I am a human resources management student and am prepared to learn as much as I can to succeed in every aspect in life. Extremely organized and meticulous about paying attention to every detail. Success of working within collaborative environments to drive business and sales goals with the ability to work with leadership to optimize workflows and operations.

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### LEADERSHIP

I'm natural born leader as I have assisted on the production floor at Teleperformance with trainees to assist the customers efficiently.

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### REFERENCES

#### **MR. S. MANIRAH**

Manager, Jordi B Clothing 072 991 0022

#### **MR. GHALIED ARENDSE**

Manager, Clicks

062 582 4672

#### **MR DANNY**

Manager, WASON Chinese Restaurant

021 461 0656

#### **MR EMILE JOHNSON**

Team Leader; Teleperformance.

076 238 4119





REPUBLIC OF SOUTH AFRICA

**STATEMENT OF RESULTS / STAAT VAN UITSLAE**  
**NATIONAL SENIOR CERTIFICATE / NASIONAAL SENIOR SERTIFIKAAT**  
 NOVEMBER 2017

JODY AMBER BEETON

EXAMINATION NUMBER / EKSAMENNOMMER: 1170011070014  
 ID NUMBER / ID NOMMER 9902270207005  
 DATE OF BIRTH / GEBOORTEDATUM 19990227  
 CENTRE / SENTRUM: (1001107) BELGRAVIA SEC.

(32) METRO CENTRAL WESTERN CAPE DEPARTMENT OF EDUCATION

Code Kode	Subjects Vakke	Percentage Persentasie	Achievement Level Prestasievlak
ENGHL	English Home Language	60	5
AFRFA	Afrikaans First Additional Language	77	6
MATH	Mathematics	12	1
LIFE	Life Orientation	76	6
GEOG	Geography	55	4
HIST	History	72	6
LFSC	Life Sciences	36	2
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX
XXXXX	XX	XXXXXXXXXX	XXXXXXXXXX

The candidate qualifies for the National Senior Certificate and has met the minimum requirements for admission to bachelors' degree, diploma or higher certificate study as gazetted for admission to higher education.

DIRECTOR : EXAMINATIONS  
 DIREKTEUR : EKSAMENS


DATE / DATUM 2017/12/29

Achievement level Prestasievlak	Achievement Description Prestasiebeskrywing	Marks % Punte %
7	Outstanding achievement / Uitmuntende prestasie	80 - 100
6	Meritorious achievement / Verdienstelike prestasie	70 - 79
5	Substantial achievement / Beduidende prestasie	60 - 69
4	Adequate achievement / Volhoende prestasie	50 - 59
3	Moderate achievement / Matige prestasie	40 - 49
2	Elementary achievement / Basiese prestasie	30 - 39
1	Not achieved / Ontoereikende prestasie	0 - 29


A NATIONAL SENIOR CERTIFICATE WILL BE FORWARDED TO THE SCHOOL.


THE DEPARTMENT RESERVES THE RIGHT TO EFFECT CHANGES TO THIS DOCUMENT IF NECESSARY.  
 INDIEN NODIG BEHOU DIE DEPARTEMENT DIE REG OM WYSIGINGS AAN DIE DOKUMENT AAN TE BRING.




 **REPUBLIC OF SOUTH AFRICA**  
**NATIONAL IDENTITY CARD**

Surname:  
**BEETON**  
Names:  
**JODY AMBER**  
Sex:  
**F**  
Nationality:  
**RSA**  
Identity Number:  
**9902270207085**  
Date of Birth:  
**27 FEB 1999**  
Country of Birth:  
**RSA**  
Status:  
**CITIZEN**



Signature:  




**Conditions:**  
This card has been issued by the  
Department of Home Affairs in terms of the  
Identification Act, Act 68 of 1997  
If found please return to the Department of Home Affairs  
For enquiry or verification purposes contact 0800 60 11 90

**Date of Issue:**  
**14 DEC 2015**



**RSA**

**100917517**







## INCOME TAX

### Notice of Registration

JA BEETON  
17 DOROTHY COURT  
MANENBERG  
7764

Enquiries should be addressed to SARS:

#### Contact Detail

SARS  
Alberton  
1528

Contact Centre Tel: 0800 00 SARS (7277)  
Website: [www.sars.gov.za](http://www.sars.gov.za)

#### Details

Taxpayer Reference No: 0994319234  
Case No: 313233263  
Date: 2019-05-14

Always quote this reference  
number when contacting SARS

Dear Taxpayer

#### NOTICE OF REGISTRATION

The South African Revenue Service (SARS) confirms registration of the following taxpayer:

Name and Surname: JODY AMBER BEETON  
ID number: 9902270207085  
Taxpayer reference number: 0994319234  
Date of Registration: 2018-02-08

#### Your tax obligation

Depending on your circumstances, you may be required to submit an annual income tax return. Should you be a provisional taxpayer, returns and payments will be required every six months. More details can be obtained from the SARS website.

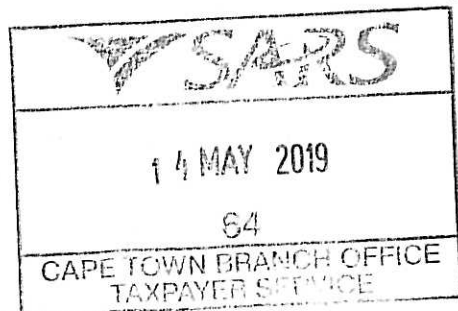
Any person who derives by way of income any amount which does not constitute remuneration or an allowance or advance contemplated in section 8(1) of the Income Tax Act is regarded as a Provisional Taxpayer and may be required to submit provisional returns.

Kindly notify SARS of any change to your registered particulars within 21 business days of such change.

Should you have any queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE



RFDRREG

L engl FV 2016.01.00 SV 1301 CT 03 NO



P

Y 2019

001/001

*TP South Africa Trading (PTY) Ltd  
11 Adderley Street, 2nd Floor  
Cape Town, 8001*

*Tel: (021) 408 0100  
Fax: (021) 408 0709*

*Web: www.teleperformance.co.za*

*Directors: M. Sims (British), K. Wise (British),  
S. S. Zungu (Non-Executive), G. Mtunzi (Non-Executive)*

*Registration Number: 2007/015820/07*

## CERTIFICATE OF SERVICE

Name of Employee : Jody Beeton  
ID no. : 9902270207085  
Employee Number : 3451847  
Dates of Employment : 19 August 2019 - 04 September 2020  
Position Held : Customer Service Advisors  
Basic Salary : R 6500.00

This Certificate of Service was issued without alteration



**Gerritino Philander**  
**HR Administrator**  
**Teleperformance SA**

TP South Africa Trading (Pty) Ltd  
1/a TELEPERFORMANCE  
2nd Floor, eleven ADDERLEY  
Adderley Street, 8001  
Cape Town, South Africa  
T +27 21 408 0100 F + 27 21 408 0709  
VAT Reg No: 4770246728

# Certificate of completion

This is to confirm that

**Jody Beeton**

Completed the

**Momentum Money Shift course**

Provided by Momentum, powered by FinEazy, and supported by Momentum Metropolitan Foundation (NPC)

*We acknowledge and celebrate the completion of the Momentum Money Shift financial literacy course, and verify that the receiver has demonstrated a comprehensive understanding of important concepts, including: payments, saving, lending, budgeting, investing and insurance.*



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Claire Klassen  
Consumer Financial Education Specialist  
Momentum Metropolitan Foundation

03 February 2021

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Date