

Joe Kirkup

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Dear Sir/Madam

Desford Road
Enderby
Leicester
LE19 4AT

10 October 2020

RE: Placement Developer at Next,

I am a second-year Computer Science student at Sheffield Hallam University.

When browsing the university's placement partners ahead of applying for my sandwich year position, the opportunity at Next caught my eye as I did not expect to see a fashion retailer looking for computing personnel who have not yet completed a degree.

However, I became pleasantly surprised to learn about the size and importance of Next's IT department, as the modernisation and digitisation of products, services and delivery is something that greatly interests me.

As a repair technician at Team Knowhow, I worked as part of a dynamic team who collaborated with warehouse staff regularly and I think this experience has prepared me for working professionally in practical scenarios at a large organisation such as Next.

As an aspiring and talented computer scientist I believe this placement would give me a chance to take on board industry knowledge whilst contributing to the ongoing projects at Next and I would greatly appreciate you considering me for this role.

Thank you for taking the time to read my letter.

Yours faithfully,

Joe Kirkup

Email:
joedkirkup@gmail.com

Joe Kirkup
linkedin.com/in/joe-kirkup

Mobile:
07504 610921

Personal Profile

I am an undergraduate Computer Science student at Sheffield Hallam University, applying my strong affinity for mathematics and logic, demonstrated by my A in maths and B in further maths, to find solutions when using programming to solve problems. I can communicate well with peers thanks to my experience with Customer Support and Communications at Team Knowhow and First Line Support at St Barnabas Hospice.

Education

2019 – Current

Sheffield Hallam University

BSc Computer Science – BCS Accredited Qualification including:

- Procedural & Object-Oriented **Programming** in C++, Java, and JavaScript
- **Mathematics**, Algorithms and Data Structures
- **Computer Architecture**, Systems & **Database Modelling**
- Group Project Development
- **Software Engineering** Concepts and Methods

2017 – 2019

Lincoln College

Level 3 Extended Diploma in Computing; Achieved Grade DM

2014 – 2016

Lincoln UTC

10 GCSEs A-C including A in Computer Science and Maths, B in Further Maths

Experience

Sept 2019 - St Barnabas Hospice – IT Administrator and Technician

Assisted in general administration of the IMT department and maintenance of company networks, helped configure and deploy new and reused company laptop and desktop computers.

Worked alongside second-line support technician to troubleshoot and provide quick responses and solutions to IT related issues throughout the organisation, across numerous sites.

Researched, developed, tested and documented a formal process for efficiently imaging and reimaging machines whilst providing first line support to company employees and contractors.

Nov 2018 – Jun 2019 - Team Knowhow – Laptop Repair Admin at Newark Repair Centre

Worked under loose supervision to diagnose and remedy hardware and software faults with customer laptops.

Communicated with customers to ascertain further details regarding the fault if necessary, providing coherent and respectful explanations to the customer about any perceived (but not actual) faults.

Ensuring the safety of any devices returned to the customer whether in a repaired or unrepaired state (notably charging devices or laptops with charging/power related faults).

References

Character

Rachel Varley – Family friend, 15+ years
Base Lockwood Lettings and Management,
453 High Street,
Lincoln,
LN5 8JA

Tel: 01522 842550

Email: info@baseletting.co.uk

Professional

Tom Bruton – IMT Department Leader at St Barnabas Hospice
IM&T Department Leader, St Barnabas Hospice
Hawthorn Road,
Lincoln
LN2 4QX

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Steven Colson – IMT Technician at St Barnabas Hospice
IM&T Department, St Barnabas Hospice
Hawthorn Road,
Lincoln
LN2 4QX

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Email: steven.colson@stbarnabashospice.co.uk

Mike Meredith – Course Leader at Sheffield Hallam University
Cantor Building, Room 9321, Sheffield Hallam University
153 Arundel St,
Sheffield
S1 2NU

Tel: 0114 225 6908


Email: m.meredith@shu.ac.uk

Dan Dolby – Manager at Team Knowhow
Student Liaison Manager, Team Knowhow
Long Hollow Way,
Coddington, Newark
NG24 2NH

Tel: 07413 423841

Email: dan.dolby@dixonscarphone.com

Proof of Application

Next Plc Careers - Placement Developer (12 month placement) - Application Received  [Jobs x](#)



nextonlinecareers_no_reply@next.co.uk
to me ▾

Thu, 15 Oct, 17:51   

next
RECRUITMENT

Hi Joe

Re: Placement Developer (12 month placement) - 0063908


Thanks for your application to be a Placement Developer (12 month placement), we will be reviewing this as soon as possible.

Keep an eye on the Junk folder for our response, as sometimes email providers think our emails are spam!

We'll be in touch soon

Trainee Recruitment Team at Head Office.

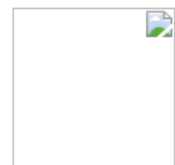
Proof of Invitation to Next Stage

Next Recruitment: your invite to the next stage.  [Jobs x](#)



Arctic Shores <assessments@arcticshores.com>
to me ▾

Wed, 21 Oct, 12:40   



Hi Joe,

Congratulations on passing the first stage of the application process.

Deadline: Please complete with 7 days of this invite

We're excited to invite you to take part in a behavioural-based assessment. We are using this assessment because it provides a fair and objective way to help us understand your suitability for the role alongside other information.

You have been asked to complete the following assessment:

Skyrise City (Personality)

This is a personality assessment so there is no right or wrong way to approach it; simply follow the instructions and react to the scenarios naturally. On average, this assessment takes around 35-45 minutes to complete, but everyone is different and there is no time limit so please complete it at your own pace. We'll even send you a personality report at the end of it.