



ON-THE-JOB TRAINING PLAN

Last Name BUATONA	First Name JOEBANEZAIR	MI BUTON
Host Company ZHIYUAN ENTERPRISE INC	Department Assigned to PROGRAMMING DEPARTMENT	
Name of OJT Supervisor KEVIN HSU	Number of Working Hours 486	

Student trainees from the BS in Information Technology/BS in Computer Science/BS in Information Systems/Information Technology Program (ITP)/Associate in Computer Technology program shall exercise judgment and ability in providing financial and accounting services. Please check the essential duties of the student trainee during the on-the-job training. Essential duties shall include, but not be limited to, the following.

Software Development/Engineering:

- ☐ Program, design, and maintain software applications.
- ☐ Implement technology solutions.
- ☐ Develop new features/functionalities.
- ☐ Maintain and enhance current features/functionalities.

Information Management:

- ☐ Design and implement a physical model.
- ☐ Create working SQL statements for simple and intermediate queries.
- ☐ Analyze how data fragmentation, replication, and allocation affect database performance.
- ☐ Perform major database administration tasks such as creating and managing database users, roles and privileges, backup, and restoring database objects.

Data Analytics:

- ☐ Perform data preprocessing techniques—data cleaning, data integration, data transformation, or data reduction.
- ☐ Use a big data platform to analyze data in an application domain.
- ☐ Create a data analytics dashboard.

Infrastructure:

- ☐ Set up or manage an IT system (hardware or software).
- ☐ Develop or deploy wireless/wired network solutions.
- ☐ Maintain or evaluate the performance of wireless/wired network solutions.

Other Duties and Expected Outputs:

Reviewed by:

Date

KEVIN HSU

15/02/2024

OJT Supervisor Signature