

Joe Flanigan

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EDUCATION

University of Massachusetts, Amherst, MA

- Bachelor of Science in Managerial Economics
- Cumulative GPA: 3.74

February 2023-December 2025

Occidental College, Los Angeles, CA

- Cumulative GPA: 3.69

August 2021-December 2022

EXPERIENCE

J.B. Hunt Transport Services, Westfield, MA | Operations Internship

May 2025-Present

- Supported daily transportation operations, including freight planning, asset utilization, DOT compliance, and safety management to ensure efficient and compliant logistics execution.
- Collaborated with drivers and internal teams to enhance customer value delivery, oversee basic driver supervision, and assist with account-specific requirements aligned with client expectations.
- Analyzed logistics processes, monitored operational trends, and contributed to initiatives focused on driver retention, cost control, and overall profit-and-loss performance.

Ace Hardware, Bainbridge Island, WA | Retail Associate

June-August 2022, August 2023, January-August 2024

- Assisted customers in selecting supplies for home repair projects and provided hands-on service
- Managed inventory and placed freight orders for continuous replenishment
- Performed a wide variety of duties, including cashiering, organization, and special projects

Brown University Pre-College Program, Providence, RI | Housing Assistant

June-July 2023

- Managed key inventory, assembled welcome packets, and assisted with the residential rental process
- Staffed check-ins to support the arrival of 6,000 high school students from over seventy countries
- Served on a rotating 24-hour on-call schedule, staffed an on-call office, and assisted with lockouts

EXTRACURRICULAR ACTIVITIES

Habitat For Humanity

February 2023-Present

- Assisted families with the construction of their homes in Pioneer Valley, MA
- Prepared, packed, and distributed meals to community members of Greenfield, MA, via Stone Soup Café

SKILLS AND CERTIFICATIONS

Advanced Excel User Badge, Isenberg School of Management

December 2025

- Recognized for demonstrating expertise in advanced Excel functions, data analysis, and problem-solving.

SQL Essential Training, LinkedIn Learning

February 2025

- Earned 7.40 CPE credits by completing and passing the National Association of State Boards of Accountancy's SQL Essential Training Certification Exam.

Excel Essential Training Microsoft 365, LinkedIn Learning

January 2025

- Earned 5.20 CPE credits by completing and passing the National Association of State Boards of Accountancy's Excel Essential Training Certification Exam.

SBS Careers Winter Skill Building Program, Project Management Module, UMass Amherst

February 2023

- Completed *Project Management Foundations: Small Projects* and *Project Management Tips* on LinkedIn Learning, which focused on the fundamentals of project management. Passed the National Association of State Boards of Accountancy's exam associated with each course, resulting in certificates of completion, 5.80 CPE Credits, and 2.25 PDUs.
- Completed a project management job simulation presented by CBRE on the Forage platform by completing tasks in project planning, executing, and monitoring using Excel, resulting in a certificate of completion from the company.