



# Resources for the Blind Inventory System

---

User Manual

**Clarence Carillaga**  
**Pauline Gabrielle De Ocampo**  
**Phil Harvey Burgos**

## Version History

Author	Date	Version
Pauline De Ocampo		1.0

## Table of Contents

SYSTEM DESCRIPTION.....	3
SITE PAGES .....	3
Log In Page .....	3
Getting Started Page .....	4
Index Page.....	5
Customers Page .....	7
Add Customer.....	8
Manage Customers .....	9
Suppliers Page .....	12
Add Supplier .....	13
Manage Suppliers .....	14
Product Inventory Page.....	17
Add Product .....	18
Manage Inventory .....	19
Orders Page .....	22
Add Order .....	23
Manage Orders .....	24
Purchases Page .....	27
Add Purchase Record.....	28
Manage Purchases .....	29
Help Page .....	32
Access Keys .....	32

## SYSTEM DESCRIPTION

The Inventory system monitors the daily transactions of Resources of the Blind, Inc. There is a list of existing products, suppliers and customers for easier order inquiry. The system can be accessed with the use of arrow buttons, tab button, shortcut keys and buttons with labels. In addition to these, it can generate annual transactions and orders to suppliers report.


## SITE PAGES

### Log In Page

RBI Inventory System

LoginGetting Started

Resources for the



B • L • I • N • D  
Inc.

### Login

Please fill out the following fields to login:

**Username**

**Password**

☒ Remember Me

Login

© Asia Pacific College 2015

Powered by Yii Framework


The Log In page of the Resources of the Blind – Inventory System. This will come first before the Index or Home page of the system.

Field	Description
Username	Username (user) of the system
Password	The respective username's password

RBI Inventory System

LoginGetting Started

Resources for the



B • L • I • N • D  
Inc.

## Login

Please fill out the following fields to login:

**Username**

**Password**

☒ Remember Me

Login

© Asia Pacific College 2015

Powered by Yii Framework

The user will have to input the credentials in order to login into the site.

Below are the following user credentials accepted by the system:

Username	Password
<b>rbiadmin</b>	rbiadmin
<b>admin</b>	administrator

After inputting the proper credentials, click the **Login** Button to go to the Index page of the Inventory System.

## Getting Started Page

RBI Inventory System

LoginGetting Started

## Installation

Requirements:

- Browser (Recommended: Google Chrome)  
*Note: On Mozilla Firefox some bugs are not fixed and shortcut keys might not function.*
- Screen Reader (NVDA)  
*\* Click Here to Download NVDA*

### How to Install NVDA

- Click the Skip Donation to download the NVDA software directly, and wait until it's finished.

**Monthly Donation:**

☐ \$5 ☐ \$10 ☐ \$20 ☐ \$50 ☐ Other

SHOW CURRENCY CONVERTER

DONATE AND DOWNLOAD

RBI Inventory System

LoginGetting Started

Skip donation this time

2. Run the NVDA software to start installation

Open File - Security Warning

The publisher could not be verified. Are you sure you want to run this software?

Name: C:\Users\PH\Downloads\nvda\_2015.1.exe

Publisher: Unknown Publisher

Type: Application

From: C:\Users\PH\Downloads\nvda\_2015.1.exe

Run

Cancel


☒ Always ask before opening this file

This file does not have a valid digital signature that verifies its publisher. You should only run software from publishers you trust.

[How can I decide what software to run?](#)

3. Wait until it finishes installation

4. After installing, double click the shortcut icon to launch NVDA Screen Reader.




Back to Login Page

The Getting Started page gives a guide on how to install the recommended screen reader and the sound on click extension. (This is made for visually-impaired users).


## Index Page

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)



Customer



Suppliers



Product Inventory



Orders



Purchases

The Index Page / Home page appears when the user logs in into the system. These are the following graphic icons and links:

- Customer – when clicked, goes to the list of Customers page
- Suppliers - when clicked, goes to the list of Suppliers page
- Product Inventory - when clicked, goes to the list of Products page
- Orders - when clicked, goes to the list of Orders (to Suppliers) page
- Purchases - when clicked, goes to the list of Purchases (of the Customers) page

## Customers Page

**RBI Inventory System**

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add CustomerManage Customers

### Customers Page

Showing 1-2 of 2 items.

Customer Name	Customer Type	Contact Number	City	Email
Test Company	Company	09123456789	Makati	test@company.com
Gideon De Ocampo	Individual	09123789456	Tokyo	gideon@yahoo.co.jp

Back to Home

© Asia Pacific College 2015Powered by Yii Framework

The Customers page shows a table which includes the list of the Customers who can purchase the products of Resources for the Blind.

**Add Customer** button – when clicked, it will go to the Add Customer form

**Manage Customers** button – when clicked, it will go to the Manage Customers page

The Customers page table includes the following columns and its data:

- Customer Name
- Customer Type
- Contact Number
- City
- Email

**Back to Home** button - when clicked, it will go back to the Home page

## Add Customer

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

### Add Customer

Customer Name

Customer Type

Contact Number

Address

House Number

Street

City

In the Add Customer form, the user will have to input the information of the new Customer.

Field	Description
<b>Customer Name*</b>	Name of the Customer (Individual) or Company
<b>Customer Type*</b>	The types of customers: <ul style="list-style-type: none"><li>• Company</li><li>• Individual</li></ul>
<b>Contact Number*</b>	The contact number of the Customer
<b>Home Number*</b>	The home number of the address of the Customer
<b>Street*</b>	The street of the address of the Customer
<b>City*</b>	The city of the address of the Customer
<b>Zip Code</b>	The zip code of the address of the Customer
<b>Country*</b>	The country of the address of the Customer
<b>Email*</b>	The email address of the Customer
<b>Contact Person</b>	This is optional; if the Customer type is Company, this is the name of the Contact Person of the Company

All fields with (\*) are required.

Click **Create** button to save Customer information.

Or Click **Back to Customers Page** to cancel the customer creation.









## Manage Customers

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

### Manage Customers Page

Showing 1-2 of 2 items.

Customer Name	Customer Type	Contact Number	City	Email	
Test Company	Company	09123456789	Makati	test@company.com	  
Gideon De Ocampo	Individual	09123789456	Tokyo	gideon@yahoo.co.jp	  

Back to Customers Page

© Asia Pacific College 2015

Powered by Yii Framework

The user can view, update, and delete customer information in the Manage Customers Page using the icons on the right side (column name is blank):

- Eye icon – views chosen customer information
- Pencil icon – edits chosen customer information
- Trash bin icon – deletes chosen customer information

## Manage Customers – View

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

### Test Company

UpdateDelete

ID	1
Customer Name	Test Company
Customer Type	Company
Contact Number	09123456789
House Number	1234
Street	TestC
City	Makati
Zip Code	123
Country	Philippines
Email	test@company.com
Contact Person	Test Contact
Create Date	2015-04-04 22:27:09

The View function (eye icon) shows the chosen customer information.

You can also [Update](#) and [Delete](#) the information in this page.

You can also go [Back to Manage Customers Page](#) after viewing the information.

### *Manage Customers – Update*

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

### Update Customer: Test Company

**Customer Name**

**Customer Type**

**Contact Number**

**Address**

**House Number**

**Street**

**City**

You can update the customer information by clicking the Pencil icon.

Save the updated information by clicking the [Update](#) button.

You can go back to Customers Page by clicking the [Back to Customers Page](#) button.

### Customers Page – link (Optional Scenario)

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbadmin)

Add CustomerManage Customers

## Customers Page

Showing 1-2 of 2 items.

Customer Name	Customer Type	Contact Number	City	Email
<a href="#">Test Company</a>	Company	09123456789	Makati	test@company.com
Gideon De Ocampo	Individual	09123789456	Tokyo	gideon@yahoo.co.jp

Back to Home

© 2015 RBISoft, Inc. All Rights Reserved.localhost/rbi-isv2/backend/web/index.php?r=customer%2Fview&id=1Powered by Yii Framework

You can also view, update, and delete the Customer information by clicking the link inside the Customer Name column.

### Customers Page – sorting information

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbadmin)

Add CustomerManage Customers

## Customers Page

Showing 1-2 of 2 items.

Customer Name <a href="#">↑↓</a>	Customer Type	Contact Number	City	Email
Gideon De Ocampo	Individual	09123789456	Tokyo	gideon@yahoo.co.jp
Test Company	Company	09123456789	Makati	test@company.com

Back to Home

© 2015 RBISoft, Inc. All Rights Reserved.localhost/rbi-isv2/backend/web/index.php?r=customer%2Findex&sort=-namePowered by Yii Framework

Sort the information presented by clicking on the Column name links. (All column names can be clicked to sort by ascending or descending order).

## Suppliers Page

**RBI Inventory System**[Customer](#)[Suppliers](#)[Product Inventory](#)[Orders](#)[Purchases](#)[Help](#)[Logout \(rbiadmin\)](#)

[Add Supplier](#)[Manage Suppliers](#)

### Suppliers Page

Showing 1-2 of 2 items.

Supplier Name	Contact Number	Contact Person	City	Email
Test Supplier	0987654321	Supplier Contact	Taguig	test@supplier.com
Brailier	1-800-777-3687	Clarence Carillaga	Jensen	sales-usa@brailier.com

[Back to Home](#)

© Asia Pacific College 2015Powered by Yii Framework

The Suppliers page shows a table which includes the list of the Suppliers who supplies the products of Resources for the Blind.

**Add Suppliers** button – when clicked, it will go to the Add Supplier form

**Manage Suppliers** button – when clicked, it will go to the Manage Suppliers page

The Suppliers page table includes the following columns and its data:

- Supplier Name
- Contact Number
- Contact Person
- City
- Email

**Back to Home** button - when clicked, it will go back to the Home page

## Add Supplier

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

### Add Supplier

Supplier Name

Contact Number

Contact Person

Address

House Number

Street

City

In the Add Supplier form, the user will have to input the information of the new Supplier.

Field	Description
<b>Supplier Name*</b>	Name of the Supplier
<b>Contact Number*</b>	The contact number of the Supplier
<b>Contact Person*</b>	The Contact Person of the Supplier or Supplying Company
<b>Home Number*</b>	The home number of the address of the Supplier
<b>Street*</b>	The street of the address of the Supplier
<b>City*</b>	The city of the address of the Supplier
<b>Zip Code</b>	The zip code of the address of the Supplier
<b>Country*</b>	The country of the address of the Supplier
<b>Email*</b>	The email address of the Supplier

All fields with (\*) are required.

Click **Create button** to save Supplier information.







Or Click **Back to Suppliers** to cancel the Supplier creation.

## Manage Suppliers

RBI Inventory System Customer Suppliers Product Inventory Orders Purchases Help Logout (rbiadmin)

### Manage Suppliers Page

Showing 1-2 of 2 items.

Supplier Name	Contact Number	Contact Person	City	Email	
Test Supplier	0987654321	Supplier Contact	Taguig	test@supplier.com	  
Brailier	1-800-777-3687	Clarence Carillaga	Jensen	sales-usa@brailier.com	  

[Back to Suppliers Page](#)

© Asia Pacific College 2015 Powered by Yii Framework

The user can view, update, and delete supplier information in the Manage Suppliers Page using the icons on the right side (column name is blank):

- Eye icon – views chosen supplier information
- Pencil icon – edits chosen supplier information
- Trash bin icon – deletes chosen supplier information

## Manage Suppliers – View

RBI Inventory System Customer Suppliers Product Inventory Orders Purchases Help Logout (rbiadmin)

### Test Supplier

[Update](#) [Delete](#)

ID	1
Supplier Name	Test Supplier
Contact Number	0987654321
Contact Person	Supplier Contact
House Number	4321
Street	Supplier
City	Taguig
Zip Code	321
Country	Philippines
Email	test@supplier.com
Create Date	2015-04-04 22:27:52
Update Date	2015-04-04 22:27:52

The View function (eye icon) shows the chosen supplier information.

You can also [Update](#) and [Delete](#) the information in this page.

You can also go [Back to Manage Suppliers Page](#) after viewing the information.

### *Manage Suppliers – Update*

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

#### Update Manage Supplier: Test Supplier

**Supplier Name**

**Contact Number**

**Contact Person**

**Address**  

**House Number**

**Street**

**City**

You can update the supplier information by clicking the Pencil icon.

Save the updated information by clicking the [Update](#) button.

You can go back to Suppliers Page by clicking the [Back to Suppliers Page](#) button.

### Suppliers Page – link (Optional Scenario)

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add SupplierManage Suppliers

## Suppliers Page

Showing 1-2 of 2 items.

Supplier Name	Contact Number	Contact Person	City	Email
Test Supplier	0987654321	Supplier Contact	Taguig	test@supplier.com
Brailier	1-800-777-3687	Clarence Carillaga	Jensen	sales-usa@brailier.com

Back to Home

© 2015 Brailier Software Solutions  
localhost/rbi-ipv2/backend/web/index.php?r=supplier%2Fview&id=1

Powered by Yii Framework

You can also view, update, and delete the Supplier information by clicking the link inside the Supplier Name column.

### Suppliers Page – sorting information

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add SupplierManage Suppliers

## Suppliers Page

Showing 1-2 of 2 items.

Supplier Name <a href="#">1</a> <a href="#">2</a>	Contact Number	Contact Person	City	Email
Brailier	1-800-777-3687	Clarence Carillaga	Jensen	sales-usa@brailier.com
Test Supplier	0987654321	Supplier Contact	Taguig	test@supplier.com

Back to Home

© 2015 Brailier Software Solutions  
localhost/rbi-ipv2/backend/web/index.php?r=supplier%2Findex&sort=-name

Powered by Yii Framework

Sort the information presented by clicking on the Column name links. (All column names can be clicked to sort by ascending or descending order).



## Product Inventory Page

**RBI Inventory System**[Customer](#)[Suppliers](#)**[Product Inventory](#)**[Orders](#)[Purchases](#)[Help](#)[Logout \(rbiadmin\)](#)

[Add Product](#)[Manage Inventory](#)

### Product Inventory

Showing 1-3 of 3 items.

Product Name	Supplier Name	Quantity on Hand	Items Sold
Test Product	Test Supplier	9999	1000
Braille Book	Brailier	1000	0
test product 3	Test Supplier	999	123

[Back to Home](#)

© Asia Pacific College 2015Powered by Yii Framework

The Product Inventory page shows a table which includes the list of Products that are being sold by Resources of the Blind.

**Add Product** button – when clicked, it will go to the Add Product form

**Manage Inventory** button – when clicked, it will go to the Manage Inventory page

The Product Inventory page table includes the following columns and its data:

- Product Name
- Supplier Name
- Quantity on Hand
- Items Sold

**Back to Home** button - when clicked, it will go back to the Home page

## Add Product

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

### Add Product

Product Name

Description

Quantity on Hand

Items Sold

Price

Status

Supplier Name

In the Add Product form, the user will have to input the information of the new Product.

Field	Description
<b>Product Name*</b>	Name of the Product
<b>Description*</b>	Description of the product
<b>Quantity on Hand*</b>	The maximum quantity of the product
<b>Items Sold*</b>	The confirmed sold purchases of the product
<b>Price*</b>	Unit price of the product
<b>Status*</b>	The status of the product: <ul style="list-style-type: none"><li>• Available</li><li>• Out-of-stock</li></ul>
<b>Supplier Name*</b>	Name of the existing Supplier of the product

All fields with (\*) are required.







Click **Create** to save Product information.

Or Click **Back to Product Inventory** to cancel the Product creation.

## Manage Inventory

### Manage Inventory Page

Showing 1-3 of 3 items.

Supplier Name	Product Name	Quantity on Hand	Items Sold	
Test Supplier	Test Product	9999	1000	  
Brailier	Braille Book	1000	0	  
Test Supplier	test product 3	999	123	  

[Back to Inventory](#)

The user can view, update, and delete product information in the Manage Inventory Page using the icons on the right side (column name is blank):

- Eye icon – views chosen product information
- Pencil icon – edits chosen product information
- Trash bin icon – deletes chosen product information

## Manage Inventory - View

### Test Product

[Update](#) [Delete](#)

ID	1
Product Name	Test Product
Description	This product is for testing purposes only.
Quantity on Hand	9999
Items Sold	1000
Items Remaining	8999
Price	100
Status	Available
Create Date	2015-04-04 22:28:25
Update Date	2015-04-04 22:32:40
Supplier Name	Test Supplier

[Back to Manage Product Inventory](#)

The View function (eye icon) shows the chosen product information.

Additional field: **Items Remaining** – this shows the Quantity on Hand minus (-) the items sold for the particular product.

You can also [Update](#) and [Delete](#) the information in this page.

You can also go [Back to Manage Product Inventory](#) after viewing the information.

### *Manage Inventory - Update*

RBI Inventory System	Customer	Suppliers	Product Inventory	Orders	Purchases	Help	Logout (rbiadmin)
----------------------	----------	-----------	-------------------	--------	-----------	------	-------------------

#### Update Product: Test Product

**Product Name**

**Description**

**Quantity on Hand**

**Items Sold**

**Price**

**Status**

**Supplier Name**

You can update the product information by clicking the Pencil icon.

Save the updated information by clicking the [Update](#) button.

You can go back to Product Inventory Page by clicking the [Back to Product Inventory](#) button.

### Product Inventory Page – link (Optional Scenario)

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add ProductManage Inventory

## Product Inventory

Showing 1-3 of 3 items.

Product Name	Supplier Name	Quantity on Hand	Items Sold
<a href="#">Test Product</a>	Test Supplier	9999	1000
<a href="#">Braille Book</a>	Brallier	1000	0
<a href="#">test product 3</a>	Test Supplier	999	123

Back to Home

You can also view, update, and delete the Product information by clicking the link inside the Product Name column.

### Product Inventory Page – sorting information

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add ProductManage Inventory

## Product Inventory

Showing 1-3 of 3 items.

<a href="#">Product Name</a> ↓↑	Supplier Name	Quantity on Hand	Items Sold
<a href="#">Braille Book</a>	Brallier	1000	0
<a href="#">Test Product</a>	Test Supplier	9999	1000
<a href="#">test product 3</a>	Test Supplier	999	123

Back to Home

Sort the information presented by clicking on the Column name links. (All column names can be clicked to sort by ascending or descending order).

## Orders Page

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add Order

Manage Orders

Orders

Showing 1-2 of 2 items.

ID	Supplier Name	Product Name	Date	Quantity
1	Test Supplier	Test Product	2015-04-04 22:29:48	10000
2	Brailier	Braille Book	2015-04-07 23:57:31	500

Generate Report

Back to Home

© Asia Pacific College 2015

Powered by Yii Framework

The Orders page shows a table which includes the Order of products to the Suppliers.

**Add Order** button – when clicked, it will go to the Add Order form

**Manage Orders** button – when clicked, it will go to the Manage Orders page

The Product Inventory page table includes the following columns and its data:

- Order ID (*This is auto-generated by the system*)
- Product Name
- Date of Order
- Quantity Ordered

**Back to Home** button - when clicked, it will go back to the Home page

**Generate Report** button – This will generate all the Order to Suppliers reports (via PDF)

## Add Order

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbadmin)

### Add Order

Quantity

Price

Supplier Name

Select Supplier

Product Name

Select Product Name

Create

Back to Orders

© Asia Pacific College 2015

Powered by Yii Framework

In the Add Order form, the user will have to input the information of the new Order.

Field	Description
Quantity*	Quantity of the Ordered product
Price	Price of the ordered product
Product Name*	Name of the existing Product
Supplier Name*	Name of the existing Supplier of the product

All fields with (\*) are required.







Click **Create** to save Order information.

Or Click **Back to Orders** to cancel the Order creation.

## Manage Orders

### Manage Orders Page

Showing 1-2 of 2 items.

ID	Supplier Name	Product Name	Date	Quantity	
1	Test Supplier	Test Product	2015-04-04 22:29:48	10000	  
2	Brailier	Braille Book	2015-04-07 23:57:31	500	  

[Back to Orders Page](#)

The user can view, update, and delete order information in the Manage Orders Page using the icons on the right side (column name is blank):

- Eye icon – views chosen order information
- Pencil icon – edits chosen order information
- Trash bin icon – deletes chosen order information

### Manage Orders- View

1

[Update](#) [Delete](#)

ID	1
Date	2015-04-04 22:29:48
Quantity	10000
Price	10000
Supplier Name	Test Supplier
Product Name	Test Product

[Back to Manage Orders](#)

The View function (eye icon) shows the chosen order information.



Additional field: **Date** – this shows the Order date.

You can also [Update](#) and [Delete](#) the information in this page.

You can also go [Back to Manage Orders](#) after viewing the information.

### *Manage Orders– Update*

RBI Inventory System

[Customer](#)[Suppliers](#)[Product Inventory](#)[Orders](#)[Purchases](#)[Help](#)[Logout \(rbiadmin\)](#)

Update Order: 1

Quantity

Price

Supplier Name

Product Name

Update

Back to Orders

© Asia Pacific College 2015

Powered by Yii Framework

You can update the order information by clicking the Pencil icon.

Save the updated information by clicking the [Update](#) button.

You can go back to Orders Page by clicking the [Back to Orders](#) button.

## Orders Page – link (Optional Scenario)

**RBI Inventory System**[Customer](#)[Suppliers](#)[Product Inventory](#)**[Orders](#)**[Purchases](#)[Help](#)[Logout \(rbadmin\)](#)

[Add Order](#)[Manage Orders](#)

### Orders

Showing 1-2 of 2 items.

ID	Supplier Name	Product Name	Date	Quantity
1	Test Supplier	Test Product	2015-04-04 22:29:48	10000
2	Brallier	Braille Book	2015-04-07 23:57:31	500

[Generate Report](#)[Back to Home](#)

localhost/rbi-issv2/backend/web/index.php?r=order%2Fview&id=1&supplier\_id=1...

Powered by Yii Framework

You can also view, update, and delete the Order information by clicking the link inside the Order ID column.


## Orders Page – sorting information

**RBI Inventory System**[Customer](#)[Suppliers](#)[Product Inventory](#)**[Orders](#)**[Purchases](#)[Help](#)[Logout \(rbadmin\)](#)

[Add Order](#)[Manage Orders](#)

### Orders

Showing 1-2 of 2 items.

ID 	Supplier Name	Product Name	Date	Quantity
2	Brallier	Braille Book	2015-04-07 23:57:31	500
1	Test Supplier	Test Product	2015-04-04 22:29:48	10000

[Generate Report](#)[Back to Home](#)

localhost/rbi-issv2/backend/web/index.php?r=order%2Findex&sort=id

Powered by Yii Framework

Sort the information presented by clicking on the Column name links. (All column names can be clicked to sort by ascending or descending order).

## Purchases Page

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Add Purchase Record

Manage Purchases

### Purchases Page

Showing 1-3 of 3 items:

ID	Customer Name	Product Name	Date	Status
1	Test Company	Test Product	2015-04-07 22:14:52	Confirmed
2	Gideon De Ocampo	Braille Book	2015-04-07 23:57:57	Pending
3	Test Company	Test Product	2015-04-08 10:55:15	Confirmed

Generate Report

Back to Home

© Asia Pacific College 2015

Powered by Yii Framework

The Purchases page shows a table which includes the Purchases of the Resources for the Blind's customers.

**Add Purchase Record** button – when clicked, it will go to the Add Purchase Record form

**Manage Purchases** button – when clicked, it will go to the Manage Purchases page

The Purchases page table includes the following columns and its data:

- Purchase ID (*This is auto-generated by the system*)
- Customer Name
- Date of Purchase
- Purchase Status

**Back to Home** button - when clicked, it will go back to the Home page

**Generate Report** button – This will generate all *confirmed* purchases (via PDF)

## Add Purchase Record

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

### Add Purchase Record

Customer Name

Select Customer Name

Product Name

Select Product Name

Number of Items

Status

Select Purchase Status

Create

Back to Purchases Page

© Asia Pacific College 2015

Powered by Yii Framework

In the Add Purchase Record form, the user will have to input the information of the new Purchase.

Field	Description
<b>Customer Name*</b>	Name of the Customer who purchased the product
<b>Product Name*</b>	Name of the Product purchased
<b>Number of Items*</b>	Number of items purchased
<b>Status*</b>	Purchase Status: <ul style="list-style-type: none"><li>Pending</li><li>Confirmed</li><li>Cancelled</li><li>For Replacement</li></ul>

All fields with (\*) are required.

Click **Create** to save Purchase Record information.

Or Click **Back to Purchases Page** to cancel the Purchase Record creation.










## Manage Purchases

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

Manage Purchases Page

Showing 1-3 of 3 items.

ID	Product Name	Customer Name	Date	Status	
1	Test Product	Test Company	2015-04-07 22:14:52	Confirmed	  
2	Braille Book	Gideon De Ocampo	2015-04-07 23:57:57	Pending	  
3	Test Product	Test Company	2015-04-08 10:55:15	Confirmed	  

Back to Purchases Page

The user can view, update, and delete purchase information in the Manage Purchases Page using the icons on the right side (column name is blank):

- Eye icon – views chosen purchase information
- Pencil icon – edits chosen purchase information
- Trash bin icon – deletes chosen purchase information

## Manage Purchases- View

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbiadmin)

1

UpdateDelete

ID	1
Date	2015-04-07 22:14:52
Status	Confirmed
Number of Items	12
Total Amount	1200
Product Name	Test Product
Customer Name	Test Company

Back to Manage Purchases Page

The View function (eye icon) shows the chosen purchase information.

Additional field: **Date** – this shows the Purchase date and the **Total Amount** shows the Purchased Number of Items multiplied by the Product Price.

You can also [Update](#) and [Delete](#) the information in this page.

You can also go [Back to Manage Purchases](#) after viewing the information.

### *Manage Purchase- Update*

RBI Inventory System

[Customer](#) [Suppliers](#) [Product Inventory](#) [Orders](#) [Purchases](#) [Help](#) [Logout \(rbadmin\)](#)

Update Purchase Record: 1

Customer Name

Test Company

Product Name

Test Product

Number of Items

12

Status

Confirmed

Update

Back to Purchases Page

© Asia Pacific College 2015

Powered by Yii Framework

You can update the purchase information by clicking the Pencil icon.

Save the updated information by clicking the [Update](#) button.

You can go back to Purchases Page by clicking the [Back to Purchases Page](#) button.

### Purchases Page – link (Optional Scenario)

RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbadmin)

Add Purchase RecordManage Purchases

## Purchases Page

Showing 1-3 of 3 items.

ID	Customer Name	Product Name	Date	Status
1	Test Company	Test Product	2015-04-07 22:14:52	Confirmed
2	Gideon De Ocampo	Braille Book	2015-04-07 23:57:57	Pending
3	Test Company	Test Product	2015-04-08 10:55:15	Confirmed

Generate ReportBack to Home

© 2015 RBISoft, Inc. All Rights Reserved. 2015localhost/rbi-issv2/backend/web/index.php?r=purchase%2Fview&id=1&customer\_id=1Powered by Yii Framework

You can also view, update, and delete the Purchase information by clicking the link inside the Purchase ID column.

### Purchases Page – sorting information


RBI Inventory System

CustomerSuppliersProduct InventoryOrdersPurchasesHelpLogout (rbadmin)

Add Purchase RecordManage Purchases

## Purchases Page

Showing 1-3 of 3 items.

ID 	Customer Name	Product Name	Date	Status
3	Test Company	Test Product	2015-04-08 10:55:15	Confirmed
2	Gideon De Ocampo	Braille Book	2015-04-07 23:57:57	Pending
1	Test Company	Test Product	2015-04-07 22:14:52	Confirmed

Generate ReportBack to Home

© 2015 RBISoft, Inc. All Rights Reserved. 2015localhost/rbi-issv2/backend/web/index.php?r=purchase%2Findex&sort=idPowered by Yii Framework

Sort the information presented by clicking on the Column name links. (All column names can be clicked to sort by ascending or descending order).

## Help Page

**RBI Inventory System**[Customer](#)[Suppliers](#)[Product Inventory](#)[Orders](#)[Purchases](#)**[Help](#)**[Logout \(rbiadmin\)](#)

### Help




**General Access Keys:**

1. Press Alt + C to Go to Customer Page.
2. Press Alt + S to Go to Supplier Page.
3. Press Alt + I to Go to Product Inventory Page.
4. Press Alt + O to Go to Order Page.
5. Press Alt + P to Go to Purchases Page.
6. Press Alt + L to Go to Help Page.
7. Press Alt + H to Go to Home Page.

**On Page Access Keys:**

1. Press Alt + A to Add Customers, Orders, Suppliers, Purchases and Product.
2. Press Alt + M to go to Manage Customer, Orders, Suppliers, Purchases and Product.
3. Press Alt + B or press the Backspace button to Go Back to previous page.

**Manage Pages:**

-  - Click to View the specific item
-  - Click to Update the specific item
-  - Click to Delete the specific item

© Asia Pacific College 2015

Powered by Yii Framework

The Help Page includes the Instructions on how to navigate using the access keys, to know the functions of the button icons and site creators.

## Access Keys

### General Access Keys:

1. Press Alt + C to Go to Customer Page.
2. Press Alt + S to Go to Supplier Page.
3. Press Alt + I to Go to Product Inventory Page.
4. Press Alt + O to Go to Order Page.
5. Press Alt + P to Go to Purchases Page.
6. Press Alt + L to Go to Help Page.
7. Press Alt + H to Go to Home Page.

### On Page Access Keys:

1. Press Alt + A to Add Customers, Orders, Suppliers, Purchases and Product.
2. Press Alt + M to go to Manage Customer, Orders, Suppliers, Purchases and Product.
3. Press Alt + B or press the Backspace button to Go Back to previous page