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+	St. Cecilia's College - Cebu, Inc. De La Salle Supervised School
	De La Salle Supervised School
7990	SENTOR HIGH SCHOOL DEPARTMENT

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Surname	First Name	Davis	Middle Name	n-li-i	W(8/2))	Chabana
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Name:				Mobile No:		
Surname	First Name	SK.	Middle Name	450000		
Date of Birth: Year:	Month:	Day:	Sex:	Religion:	Status:	
Place of Birth:						
Home Address:			Present Address:			
Previous School Attended:			Previous School Address:			
Father's Name:			Occupation:		ployer:	
Mother's Name:			Occupation:	En	nployer:	
Guardian:			Occupation:		nployer:	
Signature of: Enrolment In-		Reg	Aller or an artist of the second of the seco	Applicant's Signature a	bove Printed Name	
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CONDITION OF PAYMENT A. MODE OF PAYMENT			O.R. #	
	payable in cash in accordance with the follo	owing schedule:	Amount Paid Date	
1 st payment	payable upon enrollment	Summative Test	Cashier Signature	
2 nd payment	payable on or before	First Quarter Exam	-August	
3 rd payment	payable on or before	Summative Test	-September	
4 th payment	payable on or before	Second Quarter Exam	-October	
5 th payment	payable on or before	Summative Test	-November	
6 th payment	payable on or before	Summative Test	-December	
7 th payment	payable on or before	Third Quarter Exam	-January	
8 th payment	payable on or before	Summative Test	-February	
Final Payment	payable on or before	Fourth Quarter Exam	-March	
and the demandable tuition and other s recognize without reservation, the right/ me from further attending classes and ent as the tuition and other school fees are p shall not have any right to require that sp day our child or I was not allowed to enter B. In case of Withdrawal, the Pupil/Studer a. Secure withdrawal from the b. Accomplish withdrawal form c. Accomplish clearance form for d. Submit duly accomplished cl	at has to (Section 66 of MRPS)	edule of payment on instal the parents) or me (in case icial intervention or permis I be solely responsible in ka be given to make up for the classes. Office &Department Head as already paid the pertiner	Iments, we (the parent of the student) from the sion. That our child or I seeping up with the lesson equizzes and /or exam	es) or (in case of student) shall e school or suspend our child or shall be readmitted only as soor ons and assignments missed and inations given during the schoo
	on and other fees due for the year if he/she he second week of the classes regardless o			
registration, laboratory and library fees withdraws anytime after registration (7th	fees in full if he/she withdraws anytime at are paid for the month only on arranger Ed. MRPS. Pa. 137p. 103) Certification m of documentary stamps required by the BIF	ment for a monthly install hay be requested with other	ment, no such fees wi er documents upon pre	Il be refunded when a student sentation of a request from the
Applicant's Signature above Printed Name				
			O.R. # Amount Paid	
CONDITION OF PAYMENT			Date	
A. MODE OF PAYMENT			Cashier Signature	
The tuition and other school fees shall be	payable in cash in accordance with the follo	owing schedule:		
1 st payment	payable upon enrollment	Summative Test	-July	
2 nd payment	payable on or before	First Quarter Exam	-August	
3 rd payment	payable on or before	Summative Test	-September	
4 th payment	payable on or before	Second Quarter Exam	-October	
5 th payment	payable on or before	Summative Test	-November	

6th payment payable on or before **Summative Test** -December payment payable on or before Third Quarter Exam -January 8th payment payable on or before Summative Test -February **Final Payment** payable on or before Fourth Quarter Exam -March

Full payment of tuition account on or before June 30 is entitled a 10% discount on the Tuition Fee Only. In case of failure to pay at least two(2) installments of the due and the demandable tuition and other school fees as indicated in the above schedule of payment on installments, we (the parents) or (in case of student) shall recognize without reservation, the right/ authority of the school to drop our child (the parents) or me (in case of the student) from the school or suspend our child or me from further attending classes and enter the school campus, without need of judicial intervention or permission. That our child or I shall be readmitted only as soon as the tuition and other school fees are paid PROVIDED, however that our child will be solely responsible in keeping up with the lessons and assignments missed and shall not have any right to require that special lessons, quizzes and/or examinations be given to make up for the quizzes and /or examinations given during the school day our child or I was not allowed to enter and attend classes.

B. In case of Withdrawal, the Pupil/Student has to (Section 66 of MRPS)

- a. Secure withdrawal from the Department Head.
- b. Accomplish with drawal forms and submit to the Department $\operatorname{\mathsf{Head}}$
- c. Accomplish clearance form for withdrawal made after two (2) weeks of classes.
- d. Submit duly accomplished clearance forms to finance Office, Registrars Office & Department Head's Office.

In case he/she withdraws within two weeks after the beginning of classes and has already paid the pertinent tuition and other school fees in full or any length longer than one month, such fees may be charged under the following conditions:

- 1. Ten (10) percent of the tuition and other fees due for the year if he/she withdraws within the first week of classes.
- 2. Twenty (20) percent within the second week of the classes regardless of wither or not he/she actually attended classes.

The students may be charged the school fees in full if he/she withdraws anytime after the second week of classes. Where tuition fees together with the entrance or registration, laboratory and library fees are paid for the month only on arrangement for a monthly installment, no such fees will be refunded when a student withdraws anytime after registration (7th Ed. MRPS. Pa. 137p. 103) Certification may be requested with other documents upon presentation of a request from the Registrar's Office and upon presentation of documentary stamps required by the BIR and receipt of payment for said document from the finance office.