ACA_CONFIGS

Description

ACA_CONFIGS

Product

Citizen Access

Type

System Switch

Description

This Standard Choice controls most Citizen Access features.

Table 1. ACA_CONFIGS Standard Choice Values

Standard Choice Values	Value Description	Description
ACA_DEFAULT_ CASHIER_ID	Enter a cashier ID.	Citizen Access assigns the cashier ID to all public users that do not have a Cashier ID in their user profile, and uses the Cashier ID to generate a unique receipt for each payment made by the user.
ACA_DEFAULT_ COUNTRY	Enter a full country name. Default: United States.	GIS uses the country to locate an address on Bing Maps if the public users do not provide a country name with the address they want to locate.
ACA_EDMS_ DISALLOWED_FILE_ TYPES	Enter a list of file extensions, each separated by semicolon, with no space between the semicolon and the extension before or after it. For example: .html;.htm;mht;mhtml.	The list of file extensions include all the disallowed file types when public users upload files to Citizen Access. If the value description is empty or not defined, public users can upload all files types.
ACA_SITE	Enter the URL of the Citizen Access Setup. For example, http://$acaserver$/$acasite$/Admin/Login.aspx.	This value specifies the login URL of your Citizen Access site.
ACA_TERMINAL_ID	Enter the ID name or number that identifies the terminal assigned to the ACA default cashier (ACA_DEFAULT_ CASHIER_ID) to accept payments.	Citizen Access uses this value with ACA_WORKSTATION_ID to generate a unique receipt for each payment made by public users.
ACA_WORKSTATION_ID	Enter the workstation assigned to the ACA default cashier (ACA_DEFAULT_ CASHIER_ID) to accept payments.	Citizen Access uses this value with ACA_TERMINAL_ID to generate a unique receipt for each payment made by public users.

Standard Choice Values	Value Description	Description
ALLOW_CROSS_AGENCY_RECORDS_IN_CART	Yes, No	Use this value to restrict users from adding records from multiple agencies into a single shopping cart transaction. By default, this feature is enabled; that is, users are allowed to add records from multiple agencies into a shopping cart. • *Yes* Allows cross-agency records in a shopping cart. This is the default behavior. • *No* Disallows cross-agency records in a shopping cart. If a Citizen Access user has added cross-agency records in the shopping cart, Citizen Access returns the following message: *The selected item(s) cannot be added to the Pay Now section of the Shopping Cart since the agency limits Shopping Cart transactions to items from a single department. Please arrange the Pay Now section of the Shopping Cart so that all payment items are from a single agency department.*
ALL_USER_SCHEDULE_ INSPECTION_ENABLED	Yes, No NO_ANONYMOUS_ USER	This value provides the types of users that can schedule inspections. • *Yes* enables ALL users, including anonymous users, to schedule an inspection. • *No* only allows owners or licensed professionals for the permit to schedule an inspection. • *NO_ANONYMOUS_USER* allows any registered user, citizen or licensed professional, to schedule an inspection.
ASI_LABEL_WIDTH	Enter a numeric value. Default: 25.	The numeric value controls the number of characters that display per line on an ASI field label. This is particularly useful to control label width for the alternative ASI labels that you choose to use for Citizen Access, to accommodate the ability to ask questions during the application intake process.
AUTO_POPULATE_ STATE	Yes, No	*Yes* displays the licensing state as the default value in the State drop-down list when a user is registering for an account; *No* displays an empty (-Select-) value.
CONTINUE_SHOPPING_ ENABLE	Yes, No	*Yes* displays the Continue Shopping button on the Pay Fees page in the application intake form; *No* hides the button.

Standard Choice Values	Value Description	Description
CREATE_APPLICATION_ MODEL	2, any other value	This value controls whether public users handle payments on the Review Information page or on the Pay Fees page. If the value description is 2, Citizen Access triggers the EMSE event ApplicationSubmitAfter when the Review Information page loads, and public users handle payment on the page. If the value description is any other value, Citizen Access triggers the EMSE event ApplicationSubmitAfter after public users click the Continue Application button on the Review Information page and before the Pay Fees page loads. Public users handle payment on the Pay Fees page.
DEFAULT_CONTACT_ ADDRESS_TYPE	Enter a contact address type.	This value defines the default contact address type for all the Contact Address sections in the Citizen Access website.
DEFER_PAYMENT_ ENABLED	Yes, No	*Yes* displays the Defer Payment button on the payment page (which may be Review Information or Pay Fees page. See CREATE_APPLICATION_MODEL); *No* hides the button.
DESCRIPTION_ REQUIRED_FLAG	Yes, No	*Yes* flags the General Description and Detailed Description fields as required; *No* removes the required flag on the General Description and Detailed Description fields.
DISPLAY_OPTIONAL_ INSPECTIONS	Yes, No	*Yes* displays the optional inspections; *No* hides the optional inspections.
DISPLAY_OWNER_ INFORMATION	Yes, Y No, N	This value allows you to hide owner searches and owner information from Citizen Access. *Yes* or *Y* enables owner searches and displays owner information.*No* or *N* disables public users to do any of the following: • Perform owner searches on the Look Up Property Information page, the GIS Search panel, or the Owner section of an application intake form. Note: The Data Source property for the Owner component in a page flow also determines whether public users can perform owner searches on an application intake form. This Standard Choice setting selectively overrides the Data Source property setting. When this Standard Choice value is set to No but the Data Source property is set to "Reference" or "No Limitation", the Owner section of the application intake form allows public users to add an owner manually but does not display a Search button. • Access owner information associated with property

Standard Choice Values	Value Description	Description
		from various places such as: - The Global Search results - The Parcel Detail, Record Detail, Trust Account Detail, or Enter Work Location page - An expanded address, parcel, or record in the GIS Search result panel or the GIS Contents panel - The window popped up after public users perform the Show Record map command against a GIS object. Note: The Record Detail Section Configuration on the Module Settings page also determines which public user roles can access owner information on the Record Detail page. This setting overrides the Standard Choice setting. For example, if the module settings enable only record creators to access the Owner section of the Record Detail page but this Standard Choice value is set to No, only the record creator can access owner information from the Record Detail page for his or her records. All the other public users have no access to that owner information. - Copy the owner information from the Record Detail page to a new record, if public users cannot access the Owner section of the Record Detail page. - Search for and select an address or a parcel to fill in an application intake form and make the Owner section auto-populated with the owner associated with the address or the parcel. Note: Accela recommends that you manually clear cache data through the GIS Administration site after you change this Standard Choice value. So the change can immediately take affect in the map opened from Citizen Access. Otherwise, the change does not take effect until the GIS Administration site automatically clears the cache every hour.

Standard Choice Values	Value Description	Description
DISPLAY_QUICK_QUERY	Yes, No. Default value is No.	This value defines whether the quickquery dropdown list shows or hides in the My Permit List section on the module Record Home pages. • *Yes* displays the quickquery dropdown list if at least one quickquery for the ACA My Permit List portlet is assigned to the current module in the Global QuickQueries administration portlet. • *No* always hides the quickquery dropdown list.
DISPLAY_REQUEST_ TRADE_LICENSE_ FILTER	Yes, Y No, N	This value allows public users to quickly access the trade license request page from the record page. • *Yes* or *Y* displays the "Request a Trade License" option in the Application Status section on the Module Settings page. If you mark the option of a specific application status, when the application reaches the status, the record page displays the "Trade License/Initial Approval" link under the Action column. The link provides a quick access to trade license request page for public users. • *No* or *N* hides the "Request a Trade License" option from the Application Status section on the Module Settings page.
ENABLE_AUTO_ INVOICE	Yes, No Default value is Yes.	If you do not add the module of the application in the Standard Choice AUTO_INVOICE_MODULE, and set ENABLE_AUTO_INVOICE to No, public users only need to pay the fee items with Auto Invoice as Y. For the fee items with Auto Invoice as N, users must go to Civic Platform to view, invoice or pay.In other configuration scenarios, public users must pay all the fee items regardless of the Auto Invoice setting.
ENABLE_BROWSER_ DETECT	Yes, No Default value is No.	This value defines whether or not public users can see the unsupported browser warning when they first log in to Citizen Access with an unsupported browser or browser version. • *Yes* turns on the unsupported browser warning. • *No* turns off the unsupported browser warning.
ENABLE_ CUSTOMIZATION_ PER_PAGE	Yes, No	Only when the value description is *Yes*, administrators can apply customized CSS style sheet or JavaScript file for a page in the Citizen Access website. By default, the Standard Choice Value is *No*.

Standard Choice Values	Value Description	Description
ENABLE_EXPAND_IN_ REVIEW_PAGE	Yes, Y No, N	This value controls whether administrators can configure the default view of the sections on the Review Information page. • *Yes* enables the Expanded property of the sections (excluding the Record Type section) on the page. Administrators can set the property to True or False (default value). • *No* disables the Expanded property.
ENABLE_LDAP_ AUTHENTICATION	Yes, No	This value controls whether Citizen Access applies LDAP authentication. *Yes* enables LDAP authentication and hides the password-related fields on the Login Information section: Password, Type Password Again, Select a Security Question, and Answer.
GIS_PORTLET_URL	Enter the URL for the GIS server.	This value allows public users to access the GIS viewer.
HIDE_CONTACT_ GENERIC_TEMPLATE_ FOR_CITIZEN_ REGISTRATION	Yes, No. Default value is No.	This value defines whether the Contact Information section in the registration displays the contact generic template fields (including ASI fields and ASI table) that are associated with the contact type that the public user selected. • *Yes* hides the contact generic template fields. • *No* hides the contact generic template fields.
INSPECTION_ CALENDAR_NAME	Enter an inspection calendar name. For example, to use the Civic Platform Inspection Blockout calendar, enter Inspection Blockout.	Citizen Access uses the calendar for scheduling inspections.
LOGIN_ENABLED	Yes, No	• *Yes* displays the Login link on the Home page. • *No* removes it.
NEW_GIS_PORTLET_ URL	Enter the URL to the 7.3.3 AGIS server, for example: http://agis2.accela.com/agis/.	To enable the GIS map integration with the new ACA UX template available in 7.3.3, configure this Standard Choice.
NO_SAVEANDRESUME LATER_ BUTTON_ MODULE	Enter a module name.	This value provides the ability to hide the "Save and Resume" buttons by module.
PA_EMAIL_ VERIFICATION	Yes, No	• *Yes* enables and sends the activation e-mail to the public user. • *No* disables it.
REGISTRATION_ ENABLED	Yes, No	Yes displays the Register for an Account link on the Home page. No removes it. Yes is the default.
V360_WEB_ACTION_ USERNAME	Enter a username from the designated universal user profile for reporting.	V360_WEB_ACTION_USERNAME and V360_WEB_ACTION_PASSWORD link a universal user profile with reporting permissions to Citizen Access, and enable a citizen to successfully run reports.
V360_WEB_ACTION_ PASSWORD	Enter the password from the designated universal user profile for reporting.	

Parent topic: Standard Choices Reference

Version Number	All Versions
Products	Accela Automation