Endings: How to End (and Archive) your Digital Project

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Ontology of Digital Editions; or, How to Talk about Your Project

Your first exercise is to describe your project (proposed, in progress, finished, or in remediation).	
NAME: What is the name of your project (if it has one)?	

FOCUS: What is the focus of your project? An author, a work, a body of work, a genre, a language, a community, texts by people with certain characteristics/identities/politics, texts from a place or places, material objects (books, witnesses), types of documents, texts associated with a historical event/phenomenon?

SCOPE: Where are the edges of your project? Answering this question helps you "know your yes" so you can ignore the rest. Some possible parameters include: years (e.g., not before or not after certain dates), genre (e.g., Shakespeare's plays but not his poetry), geography or region, material form (e.g., printed texts but not manuscript). Useful words:

- In [place]
- From
- To
- Except
- Excluding/including
- By [adjective] writers

RESEARCH QUESTION(S): What research questions does your project enable?

TYPE OF EDITION: Where does your project fit on these or other continuums?

Single text ←→ small collection ←→ large anthology

Single witness ←→ multiple witnesses consulted ←→ many witnesses transcribed/encoded

Unannotated ←→ editorial annotations only ←→ editorial + external annotations

Diplomatic ←→ Semi-diplomatic ←→ Modern ←→ Modern critical

Documentary ←→ Eclectic

DIGITAL OBJECTS: What are the components of your project? Check off all that apply.
☐ Digital surrogates
☐ Transcriptions
☐ Modern critical texts
☐ Critical paratexts
☐ Critical apparatus
☐ Prosopographies
☐ Bibliographies
☐ Gazetteers
□ Maps
☐ Images
□ Other:
USEFUL ADJECTIVES: Check off all that apply. Peer reviewed Open access Crowd-sourced In beta Prototype In progress Finished Grant funded Student-driven Pedagogical Scholarly
Now put it all together. If this formula works for your project, use it.

NAME OF PROJECT focuses on FOCUS in/from/to/except/excluding/including/by SCOPE.

To help answer RESEARCH QUESTION(S), NAME OF PROJECT offers TYPE OF EDITION, including DIGITAL OBJECTS. [Add in the useful adjectives where appropriate.]