**SELF-REPRESENTED LITIGANT  
RULE FOR CONTEMPT**

# **WHO SHOULD USE THESE FORMS?**

You should only use these forms if:

* The other party to a case that has already been decided is not following the orders of the court.

# **BEFORE YOU START**

To complete these forms, you need to have the following information readily available, which can be found on the “Judgement” or “Order” that you received for this case:

* The docket number of the case this Rule for Contempt is related to.
* The exact name and address of the other party in this matter that you will need to serve (or the other party’s counsel).

This form is not legal advice and cannot take the place of the advice that a lawyer can give you. When you represent yourself in court, you must follow all the proper procedures and the law. It is your responsibility to see your case through the whole process.

**HOW TO COMPLETE THESE FORMS:  
*Read instructions all the way through before starting.***

1. **Make sure you understand your existing court order.** Before you can claim someone is in contempt of court, you need to understand the specifics of the court order. Make sure you understand exactly what was required by the order and how the other party has failed to comply.
2. **Get your forms ready to file.** Fill in the top part of the form with your case details and all other blanks on all of the pages. You should also collect evidence that clearly shows how the other party is not following the court order. This can be documents, photographs, emails, text messages, or other forms of proof. Be prepared to present this evidence in court.
3. **File your forms with the court and serve the other party.** File the motion with the court that issued the order. If the other party has a lawyer for this case, you’ll need to serve that lawyer. If they don’t, you can serve the other party directly. (Learn more about service of process at [bit.ly/service-of-process](http://www.bit.ly/service-of-process)).
4. **Attend the hearing.** If the judge sets your matter for a hearing, attend and be prepared to present evidence and argue why the other party is in contempt of court.
5. **Get your court order.** If the court agrees that the other party is in contempt, it will issue an order to that effect. The court may also impose penalties or sanctions on the party in contempt.

**All litigants are better off when represented by a licensed attorney. For help finding representation, visit** [www.bit.ly/legal-referrals](http://www.bit.ly/legal-referrals) **or** [www.LSBA.org/goto/FindLegalHelp](http://www.lsba.org/goto/FindLegalHelp). **If you do not understand a legal term, need to have a hearing in open court, or need to clarify the correct response or application to your situation, you may want to seek more information or advice from the following resources:**

Law Library of Louisiana: *lasc.libguides.com/resources-for-self-represented-litigants*

Louisiana Civil Legal Navigator: *www.louisianalegalnavigator.org*

Free Legal Answers: *LA.freelegalanswers.org*

Louisiana Law Help: [*www.louisianalawhelp.org*](http://www.louisianalawhelp.org/)

|  |  |
| --- | --- |
| {% if user\_ask\_role == ‘plaintiff’ %}{{ USER\_NAMES}} {% else %}{{ OTHER\_PARTIES\_NAMES }} {% endif %}  **(PETITIONER)**  **VERSUS**  {% if user\_ask\_role == ‘defendant’ %} {{ USER\_NAMES }}  {% else %} {{ OTHER\_PARTIES\_NAMES }}{% endif %}  **(DEFENDANT)** | {{ judicial\_district }} **JUDICIAL DISTRICT COURT**  **DOCKET NO:** {{ docket\_number }} **DIV.** {{ division }}  {{ NAME }}  **PARISH, STATE OF LOUISIANA** |

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**RULE FOR CONTEMPT**

NOW INTO COURT, comes {{ users[0].name.full() }} (*your* *name*) a person of the full age of majority and domiciled in {{ users[0].address.county }}, State of {{ state\_name }} (*County/parish and state where you permanently reside*), who respectfully represents that a judgment was issued on the {{ date\_of\_order\_day }} day of {{ date\_of\_order\_month }} (*month*), {{ date\_of\_order\_year }} (*year*) in the case titled: {{ USER\_NAMES }}v. {{ OTHER\_PARTIES\_NAMES }}(*case name*) which stated (*describe what the judgment or order said)*: {{ judgment\_information }}.

Furthermore, **{{** who\_violated\_the\_judgment **}}**, (*party violating judgment’s name*) has violated this judgment and is in Contempt of Court for the following reasons (*describe how the other party is not following the court order)*: {{ reasons\_to\_be\_in\_contempt }}

*(Add additional pages if necessary.)*

**WHEREFORE,** the undersigned party moves this court to issue a rule to show cause why the Respondent should not be held in contempt of this Court for violation of the Court's order.

Respectfully submitted,

**{{ users[0].signature }}**

MOVER, Self-Represented *(signature)*

***Print your name and address:***  
{{ users[0].name.full() }}

{{ users[0].address.on\_one\_line() }}

Telephone No. {{ user\_phone\_number }}

Email Address\* **{{ user\_email }}**  
 ***\*(Provide a private and secure email address. You must regularly check this address because you may be served official court documents during the case).***

|  |  |
| --- | --- |
| {% if user\_ask\_role == ‘plaintiff’ %}{{ USER\_NAMES}} {% else %}{{ OTHER\_PARTIES\_NAMES }} {% endif %}  **(PETITIONER)**  **VERSUS**  {% if user\_ask\_role == ‘defendant’ %} {{ USER\_NAMES }}  {% else %} {{ OTHER\_PARTIES\_NAMES }}{% endif %}  **(DEFENDANT)** | {{ judicial\_district }} **JUDICIAL DISTRICT COURT**  **DOCKET NO:** {{ docket\_number }} **DIV.** {{ division }}  {{ NAME }} **PARISH, STATE OF LOUISIANA** |

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**ORDER**

*(Leave blank. The Judge will fill this out if applicable.)*

Considering the foregoing rule, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby ordered to

appear on the \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_ am/pm, to show

cause why s/he should not be held in contempt of court.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Louisiana, this day of \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JUDGE,** {{ judicial\_district }} **Judicial District Court**

**PLEASE SERVE RESPONDENT / RESPONDENT’S COUNSEL:**

{% if plaintiff\_or\_defendant\_attorney == False %}{{ who\_violated\_the\_judgment }} **(**Name){% else %} {{ attorney[0].name.full() }} **(**Attorney’s name){% endif %}

{% if plaintiff\_or\_defendant\_attorney == False %}{{ who\_violated\_the\_judgment.address.on\_one\_line() }} (Address){% else %} {{ attorney[0].address.on\_one\_line() }}(Attorney’s address){% endif %}

{% if plaintiff\_or\_defendant\_attorney == False %}{{ who\_violated\_the\_judgment\_phone\_number }} (Phone Number){% else %} {{ attorney\_phone\_number }} (Attorney’s phone number){% endif %}