
	DREDGING CORPORATION OF INDIA LTD VISAKHAPATNAM		
	S M S CHECKLISTS		
Revision: 0	Date : 01-06-2020	CHECKLIST : GEN – 010	

NON-CONFORMITY REPORT		Ref : CPM Sec 8.4.2		Page 1 of 2	
Ship's Name:		INTERNAL AUDIT / INSPECTION/ <u>OTHER (SPECIFY)</u>			
Port of Audit		ISM CODE Ref.		NCR No.	
Project/ Department:		<u>Manual Section Ref.</u>		Date:	
Major Non-Conformity <input type="checkbox"/> Non-Conformity <input type="checkbox"/> Observation <input type="checkbox"/> Finding <input type="checkbox"/>					
<p style="text-align: center;"><u>Statement</u></p> <p><u>Requirement of the Code/Manual :</u></p> <p><u>Objective Evidence:</u></p> 					
Auditee or Representative		Audit Team Leader		Members (s)	

<u>ROOT CAUSE :</u> (To be filled by Auditee)		
<u>PROPOSED CORRECTIVE ACTION:</u> (To be proposed by Auditor and filled by Auditee)		
<u>Any external assistance required? If yes, details of HOD/PIC to be sought assistance from:</u>		
Auditee	Auditor	Proposed date of completion
D.P's Comments :		

	DREDGING CORPORATION OF INDIA LTD VISAKHAPATNAM S M S CHECKLISTS		
	Revision: 2	Date : 01-06-2020	CHECKLIST : GEN – 010
NON-CONFORMITY REPORT	Ref : CPM Sec 8..4.2		
	<u>Vessel/Project/ Dept:</u>		Page 2 of 2
	NCR No.:		Date:

CORRECTIVE ACTION (To be filled by Auditee)			
<u>PREVENTIVE ACTION</u> (To be filled by Auditee)			
Reasons for exceeding 90 Days for closure (Fill in if applicable)			
Actual Completion Date		Signature of Auditee	

CLEARANCE REPORT (To be filled by Auditor)			
Proposed Completion Date		Signature of Auditor	
Actual completion Date		Date	
Comments : <div style="text-align: center; margin-top: 20px;"> DESIGNATED PERSON </div>			

Note:

1. This checklist (Page 1 of 2) shall be completed by the auditor as soon as any Non-Conformity, Observation or Finding is detected.
2. The original shall be retained with the Auditee and a copy shall be sent to DP.
3. This checklist and copies are to be kept as record for 3 years.