



HSE DEPARTMENT

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CIRCULAR (HSE 01/2016)

Sub: Reporting of Incidents

Ref: 1. HSE Circular dated 06.07.2010
2. HSE/05/2010 dated 22.09.2010

During the Safety Management Certificate (SMC) Intermediate Audit of one of our vessels, carried out by MMD, one NC was logged for not carrying out analysis of failure of CPP.

When the details of the incident was sought, it was observed that though the problem of CPP was resolved but the particular breakdown was not reported to Designated Person (DP) vide GEN – 004 and the incident could not be analysed.

As per sec. 9.18.2 of Shipboard Operations Manual, any accident, unsafe / hazardous or near-miss incident should first be reported through Checklist GEN – 004 within 48 Hours to DP. Sometimes, the breakdowns are not considered as incidents and not reported to Designated Person through GEN – 004. It may be noted that any incident which involves loss in the form of Man Hours / Operational/ Capital/ Environment Pollution has to be reported to DP without fail.

It must also be noted that incidents of this nature, if allowed to prolong without any remedial measures, may assume abnormal shape and become a danger to the life onboard, the marine environment and the property itself.

The purpose of reporting the incidents is to analyse and prevent its reoccurrence. The same cannot be carried out if the incidents are not reported and this may go un-noticed and un-attended, consequently leading to loss of productive time, property and environment pollution.

To prevent reoccurrence of the above NC, it is re-iterated that compliance to the incident reporting be strictly ensured. The same shall be verified during the internal audits / Half yearly inspections/ periodical superintendent visits.


General Manager (HSE)

To: All Masters / CEOs / PICs / GMP – I / GMP – II / GM (Mat) / GM (T) / HOD (Ops / FS)

Copy for information to: CMD/DOT

ENCLOSURES : CIRCULARS at Reference