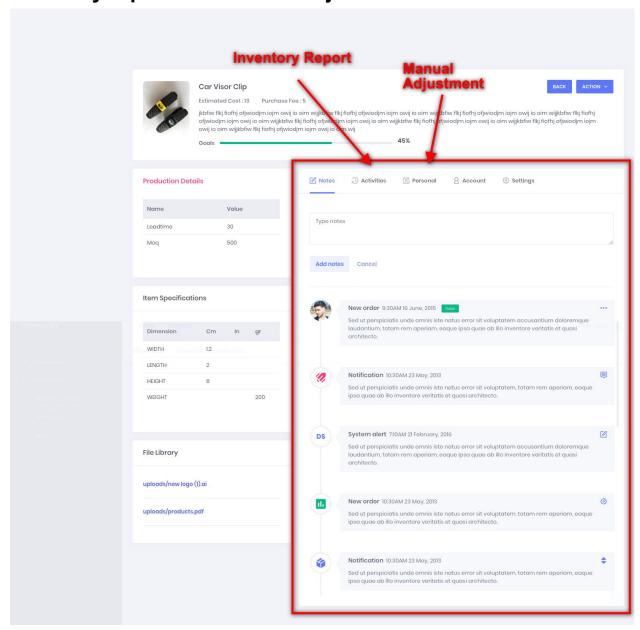
Item Inventory Report

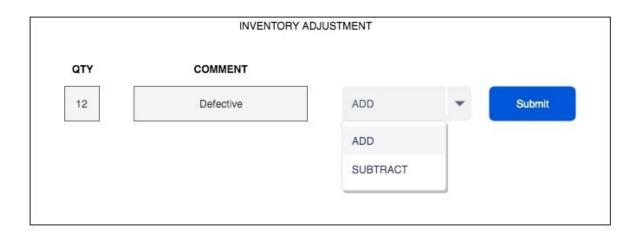
This module is an extension of the item module and it works under the item-view page tabs.

We will change the two tabs showing in the image below to **Inventory report** and **Manual Adjustment**.



Manual Inventory Adjustment

The manual Inventory Adjustment is a function to ADD or Subtract the number of units in stock of the current ITEM, using the form below:



Case use #1 workflow:

- 1. User have 100 units in stock.
- 2. User finds 5 defective units.
- 3. User opens Manual Adjustment Tab.
- 4. User Adds 5 in Quantity Field
- 5. User Add any Comment : "Defectives" in the comment field.
- 6. User Choose Subtract from dropdown
- 7. User click on Submit

Function: 5 units will be subtracted from the **100** units in stock. New stock level will be equal to **95** units.

A new row will be added to the Inventory Report Table:

Date

Transaction Type: Manual Adjustment

Reference: Defectives

Unit Change: 5

Case use #2 workflow:

- 8. User have 91 units in stock.
- 9. User finds 9 Additional units after checking in warehouse.
- 10. User opens Manual Adjustment Tab.
- 11. User Adds 9 in Quantity Field
- 12. User Add any Comment "extra units" in the comment field.
- 13. User Choose "ADD" from dropdown
- 14. User click on Submit

Function: 9 units will be added to the 91 units in stock. New stock level will be equal to 100 units.

A new row will be added to the Inventory Report Table:

Date

Transaction Type: Manual Adjustment

Reference: "extra units"

Unit Change: 9

TOTAL ORDERED

TOTAL BUNDELED

PENDING ORDERS

PROCESSING ORDERS

DATE	TRANSACTION TYPE	REFERENCE	UNIT CHANGE
01/12/2018	Purchase Order	PO-876878-38-BP	500
01/12/2018	Make To Stock	MTS-876878-38-BP	150
01/12/2018	Manual Adjustment	Defectives	7
01/12/2018	Manual Adjustment	any comment	12
01/12/2018	Make To Stock	MTS-876878-38-BP	150
01/12/2018	Manual Adjustment	Defectives	7
01/12/2018	Manual Adjustment	any comment	12
01/12/2018	Make To Stock	MTS-876878-38-BP	150
01/12/2018	Manual Adjustment	Defectives	7
01/12/2018	Manual Adjustment	any comment	12

