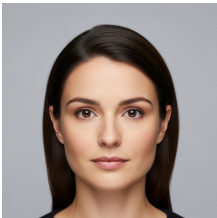


Els Rechts

Project manager



Professional Summary

Highly organized and results-driven Project Manager with 10+ years of experience leading cross-functional teams and delivering complex projects on time and within budget. Proven ability to streamline processes, mitigate risks, and foster strong stakeholder relationships. Adept at leveraging Agile and Waterfall methodologies to achieve strategic business objectives and drive innovation.

Work Experience

Senior Project Manager

March 2018 - Present

Innovate Solutions Group, Austin, TX

- Managed a portfolio of 5-7 concurrent projects, overseeing budgets up to \$5M and teams of 10-15 members.
- Successfully implemented a new CRM system, resulting in a 20% increase in sales efficiency.
- Developed and executed comprehensive project plans, ensuring adherence to scope, schedule, and quality standards.
- Facilitated stakeholder communication and managed expectations through regular updates and review meetings.

Project Manager

July 2013 - February 2018

Global Tech Ventures, Dallas, TX

- Led the development and launch of three major software products, improving market share by 15%.
- Coordinated resources across multiple departments, including engineering, marketing, and sales.
- Implemented Agile Scrum practices, reducing project delivery times by an average of 10%.
- Identified and resolved project roadblocks, ensuring smooth execution and successful outcomes.

Contact

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Skills

Project Management (Agile, Waterfall, Scrum, Kanban), Risk Management, Budget Management, Stakeholder Communication, Team Leadership, Jira, Asana, Microsoft Project, Process Improvement, Strategic Planning, Change Management, Client Relationship Management

Education

Master of Business Administration (MBA)

Capitol Hill University, Austin, TX

Graduated: 2013

Bachelor of Science in Business Administration

State University of Texas, Dallas, TX

Graduated: 2011

Languages

English (Native)
Dutch (Professional Working Proficiency)