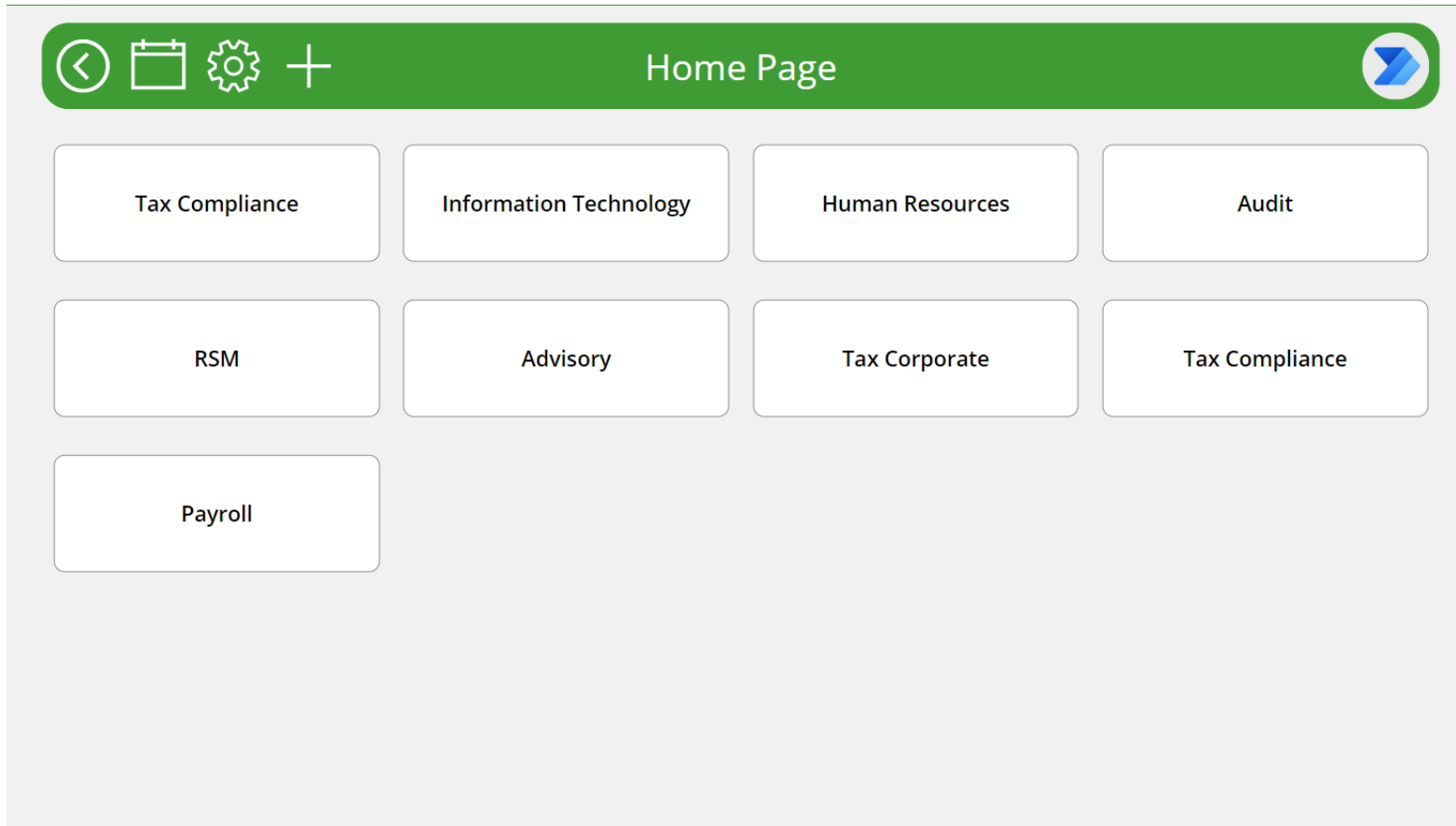


INTERNAL TRAINING APPLICATION

A solution to be used by the RSM staff to get registered for any internal training event by using the Microsoft Power Platform.

(Power Apps, SharePoint, and Power Automate)





The home page has a gallery which shows all the departments. When a department is selected, the app will navigate to display all events for the selected department

The header is a component added to all screens.

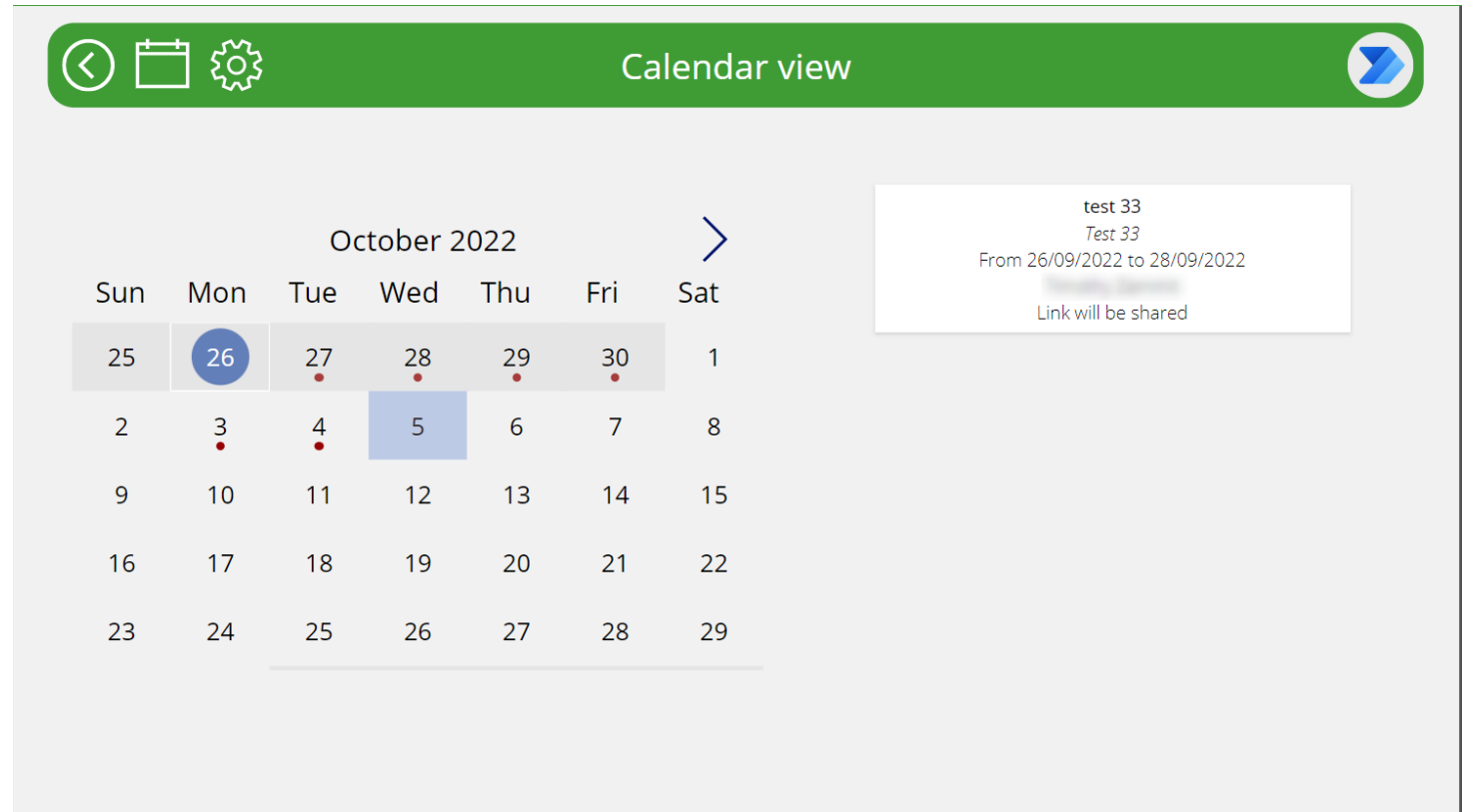
The gallery on the left is filtered by the department selected on the previous screen.

The form on the right will create an item on a SharePoint list which will trigger a flow that uses the Power Automate approval technology to obtain the manager's approval




The 'Events Screen' interface features a blue header with navigation icons (back, calendar, settings) and a user profile icon. Below the header, there are two buttons: 'Audit Day 2' and 'New ICS 2'. To the right, a white card displays event details: 'RPA_User' (with an edit icon), 'New ICS 2' (with a document icon), 'From: 03/10/2022 to 04/10/2022' (with a calendar icon), and 'Boardroom' (with a location pin icon). A '+ Register' button is at the bottom right of the card. A vertical toolbar on the right side of the card contains icons for edit, view, user, calendar, and expand.

The 'Events Screen' interface shows a form for manager approval. The header is identical to the previous screen. The main content area has a title 'Please select a manager to approve your request'. Below the title, there is a text input field with a placeholder 'Please select a manager'. At the bottom right, there are two buttons: 'Submit' (with a person icon) and 'Cancel' (with a circular arrow icon).


The calendar view is to be used by the staff to search for events by month if the date is unknown or forgotten. When an event on the gallery on the right is clicked on the user will be redirected to the previous screen to get registered.



The new/edit events form



Events Form




* Name

Description

* Tutor

* Max Attendees

There is nothing attached.

 Attach file

* Department

* Location

* Type

☐ Online ☐ In-person

* CPE hours

0

* From

05/10/2022

0:0

* To Time invalid

05/10/2022


0:0

* Status

☐ Open ☐ Closed

* Core hours

0

 Submit



Managers Screen



Tutors



Approvals



Invitations



Registration

Manager's hub

The screenshot shows a web application titled "Tutors Screen". At the top, there is a green header bar containing three icons on the left (a back arrow, a calendar, and a gear) and a blue circular logo on the right. Below the header, the main area has a light gray background. On the left side, there is a white rectangular box with a plus sign above it. Inside this box is a list of tutor names separated by horizontal lines: "Johany Navarro", "Johany Navarro Ext" (with a blue pencil icon to its right), "Annalise Cauchi", "Timothy Zammit", and "Aldrin Pineda". To the right of this list, there are two input fields. The first is a dropdown menu with a blue downward arrow. Below it is a label "* Name" followed by a text input field. Underneath that is another label "* Email" followed by a text input field. At the bottom right, there is a rounded button with a person icon and the text "Submit".

The new/edit tutor's form

Approvals Screen

Employee:

Status:

<div>Wills, John Team: Audit Day 1 Team lead: 00000000 Approved by: Jeffrey Pearson</div>	<div>Wills, John Team: Audit Day 1 Team lead: 00000000 Approved by: Jeffrey Pearson</div>	<div>Wills, John Team: Test 20 Team lead: 00000000 Approved by: Vincent LeBlond</div>
<div>Wills, Michael Team: Audit Day 1 Team lead: 00000000 Approved</div>	<div>Wills, John Team: Audit Day 1 Team lead: 00000000 Approved</div>	<div>Wills, John Team: Audit Day 1 Team lead: 00000000 Approved</div>
<div>Jeffrey Pearson Team: Audit Day 1 Team lead: 00000000 Approved</div>	<div>Wills, John Team: Test new attributes Team lead: 11111111 Approved</div>	<div>Vincent LeBlond Team: Audit Day 1 Team lead: 00000000 Approved</div>
<div>Wills, John Team: Test Team lead: 00000000 Approved</div>	<div>Wills, John Team: Testing 00000000 Team lead: 00000000 Pending approval</div>	<div>Wills, John Team: Audit Day 1 Team lead: 00000000 Approved by: Jeffrey Pearson</div>

The approvals screen is to be used to see pending, approved, or rejected request



Invitation Screen



☐ Select all

Event:



Department:



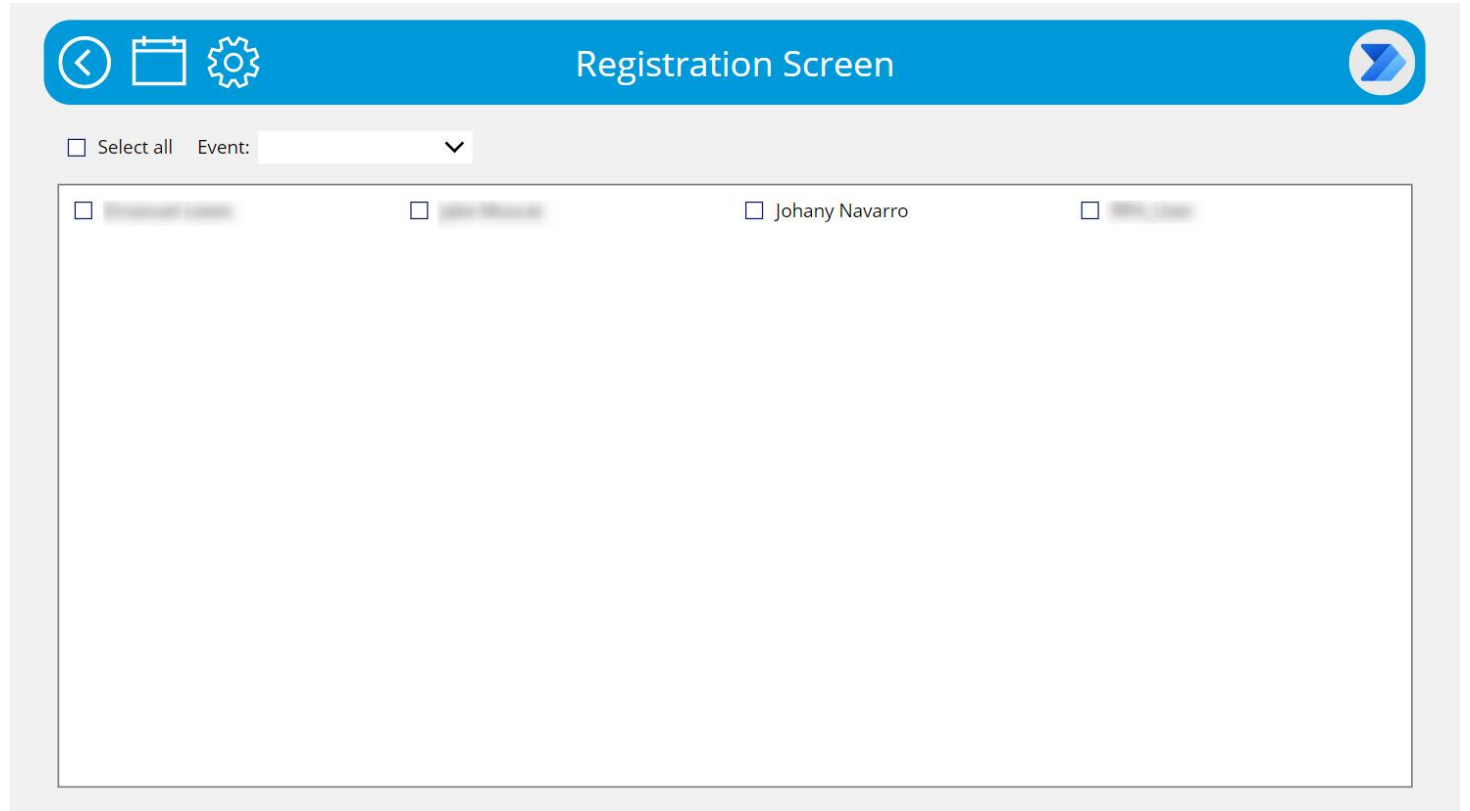
Employee:



<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White
<input type="checkbox"/>	John Doe	<input type="checkbox"/>	Jane Smith	<input type="checkbox"/>	Michael Brown	<input type="checkbox"/>	Alice White

Managers and HR departments can use the list to send an invitation email to the selected people on the list

Managers can use the list to register their own department staff to an event



The image shows a software interface titled "Registration Screen". At the top, there is a blue header bar containing three icons on the left: a back arrow, a calendar, and a gear. The title "Registration Screen" is centered in the header, and a blue circular logo with a white 'X' is on the right. Below the header, there is a light gray bar with a checkbox labeled "Select all" and a dropdown menu labeled "Event:". The main content area is a large white rectangle with a thin gray border. Inside this area, at the top, there are four items, each consisting of a small square checkbox followed by a name: "[] [blurred name]", "[] [blurred name]", "[] Johany Navarro", and "[] [blurred name]". The rest of the content area is empty.