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| |  |  | | --- | --- | | **FORMULIR PENDAFTARAN PERPINDAHAN PENDUDUK** | **F-1.03** | |
| Perhatian:  Harap diisi dengan huruf cetak dan menggunakan tinta hitam   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1. | No KK | | | | | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 2. | Nama Lengkap Pemohon | | | | | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 3. | NIK | | | | | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 4. | Jenis Permohonan | | | | | : |  |  | | D. | SURAT KETERANGAN KEPENDUUDKAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  | Surat Keterangan Pindah | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  | Surat Keterangan Pindah Luar Negeri (SKPLN) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  | Surat Keterangan Tempat Tinggal (SKTT) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  | Bagi Orang Asing Tinggal Terbatas | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 5. | Alamat Asal | | | | | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RT |  |  |  |  | RW |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | a. Desa/Kelurahan | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  | b. kecamatan | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | c. Kabupaten/Kota | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  | d. Provinsi | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | Kode Pos | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 6. | Klasifikasi Kepindahan | | | | | : |  | | Dalam satu desa/kelurahan atau yang disebut dengan nama lain | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Antar desa/kelurahan atau yang disebut dengan nama lain dalam satu kecamatan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Antar kecamatan atau yang disebut dengan nama lain dalam satu kabupaten/kota; | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Antar kabupaten/kota dalam satu provinsi | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Antar provinsi | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 7. | Alamat Pindah | | | | | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RT |  |  |  |  | RW |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | a. Desa/Kelurahan | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  | b. kecamatan | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | c. Kabupaten/Kota | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  | d. Provinsi | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | Kode Pos | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 8. | Alasan Pindah | | | | | : |  | | Pekerjaan | | | | | | | | | | |  | Keamanan | | | | | | | |  | Perumahan | | | | |  |  | Lainnya (sebutkan) | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Pendidikan | | | | | | | | | | |  | Kesehatan | | | | | | | |  | Keluarga | | | | |  |  | ……………………………………………….. | | | | | | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 9. | Jenis Kepindahan | | | | | : |  | | Kepala Keluarga | | | | | | | | | | |  | Kepala Keluarga dan Sebagian Anggota Keluarga | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Kepala Keluarga dan Seluruh Anggota Keluarga | | | | | | | | | | |  | Anggota Keluarga | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 10. | Anggota Keluarga Tidak | | | | |  |  | | Numpang KK | | | | | | |  | Membuat KK Baru | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  | | | | |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | Pindah | | | | |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 11. | Anggota Keluarga Yang | | | | |  |  | | Numpang KK | | | | | | |  | Membuat KK Baru | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  | | | | |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | Pindah | | | | |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  | : |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 12. | Daftar Anggota Keluarga yang Pindah | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | NO. | |  | NIK | | | | | | | | | | | | | | | | | |  | NAMA LENGKAP \*) | | | | | | | | | | | | | | | | | |  | SHDK | | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  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| **PETUNJUK PENGISIAN FORMULIR F-1.03**   1. Nomor KK : Diisi nomor KK sesuai daerah Asal 2. Nama Lengkap Pemohon : Diisi Nama secara lengkap sesuai dengan Akta Kelahiran atau sesuai dengan nama pemberian orang tua 3. NIK : Diisi sesuai dengan Nomor Induk Kependudukan (NIK)/Nomor Identitas Tunggal (NIT) yang berlaku 4. Jenis Permohonan : Diceklist sesuai dengan dokumen kependudukan yang dibutuhkan pemohon beserta alasan pemohonan (dapat dipilih lebih dari satu dokumen kependudukan) 5. Alamat Asal : Diisi nama jalan atau kampung/dusun/dukuh atau yang sejenisnya, dilengkapi dengan nomor rumah (jika ada) serta nomor RT dan RW yang baru 6. Alamat Pindah : Diisi nama jalan atau kampung/dusun/dukuh atau yang sejenisnya, dilengkapi dengan nomor rumah (jika ada) serta nomor RT dan RW yang baru 7. Desa/Kelurahan : Diisi sesuai dengan Desa/Kelurahan dimana pemohon bertempat tinggal 8. Kecamatan : Diisi sesuai dengan Kecamatan dimana pemohon bertempat tinggal 9. Kabupaten/Kota : Diisi sesuai dengan kabupaten/Kota dimana pemohon bertempat tinggal 10. Provinsi : Diisi sesuai dengan provinsi/negara bagian dimana pemohon bertempat tinggal   **Diisi oleh Penduduk yang Mengajukan Permohonan Surat Keterangan Kependudukan**   1. Alasan Pindah : Diceklist sesuai dengan alasan pindah pemohon sebagaimana kolom yang telah tersedia. 2. Jenis Kepindahan : Diceklist sesuai dengan jenis kepindahan pemohon sebagaimana kolom yang telah tersedia 3. Klasifikasi Kepindahan : Diceklist sesuai dengan klasifikasi kepindahan pemohon sebagaimana kolom yang telah tersedia 4. Status KK Bagi yang Tidak Pindah : Diceklist sesuai dengan pilihan anggota keluarga yang tidak pindah 5. Status KK Bagi yang Pindah : Diceklist sesuai dengan pilihan anggota keluarga yang pindah 6. Daftar Anggota Keluarga yg Pindah : Diisi sesuai dengan jumlah dan data anggota keluarga yang pindah.   **Diisi oleh Penduduk (Orang Asing) pemegang ITAS yang Mengajukan SKTT dan OA Pemegang ITAP yang Mengajukan KK/KTP-el/KIA/Surat Keterangan Kependudukan Lainnya**   1. Nama Sponsor : Diisi dengan nama lembaga atau perorangan yang mensponsori kedatangannya di Indonesia 2. Tipe Sponsor : diceklist sesuai dengan tipe sponsor yang mensponsori kedatangannya di Indonesia 3. Alamat Sponsor : Diisi dengan alamat tetap terakhir pemohon. Diisi lengkap dengan nama jalan atau kampungatau dusun atau dukuh atau lingkungan dilengkapi dengan nomor rumah (jika ada) dan RT/RW, Kelurahan/Desa, Kecamatan, Kabupaten/Kota dan Propinsi 4. Nomor dan Tanggal KITAS & KITAP : Diisi sesuai dengan Nomor dan tanggal KITAS dan KITAP yang dimiliki   **Diisi oleh Penduduk yang Mengajukan Surat Keterangan Pindah Luar Negeri**   1. Negara Tujuan : Diisi sesuai dengan Nama Negara tujuan 2. Alamat Negara Tujuan : Diisi sesuai dengan Alamat Lengkap pada Negara Tujuan 3. Penanggung Jawab : Diisi dengan perseorangan atau lembaga yang menaungi dan bertanggung jawab atas kepindahan penduduk tersebut ke luar negeri 4. Rencana Pindah Tanggal : Diisi sesuai dengan tanggal, bulan dan tahun kepindahan |