

Meeting 3

Week 4

Things to Do!

Everyone to send **all** QA documents by **12 noon tomorrow!**

Steve will re-write functional spec. considering Stuarts comments

Max to do chart and paragraph of QA

James and Max to review current QA Manual

Everyone - See Prakruti's email about requirements for Finance.

Testing:

Tests must ensure basic functionality at all times – do thinks still work or has the latest update broken the product?

Functional Spec

Graphics?

Are they GUI or what is read in for the slides?

Person who writes recipe must specify where graphics are and what is included in them.

User Stories

We need more user stories, Steve, Jon and Roger to meet?

Finance

See Prakruti's email

Metrics

Software

Management

Marketing

Finance

Utilities

Documentation