Meeting 1
Week 9

Things to Do!

Jonathan is going to work on the code and then later in the week discuss a quick meeting with the other group to discuss our module for them.

Roger to talk to Rob to see if he can get any info on testing for JavaFX

James and Ankita will review QA manual and discuss actions from meetings

Departments head meeting on Thursday

Monday review sheets start **Today**

James to change things to do to "actions" – more formal

Discussion on Weekly Review Sheets

Management will accept a filled out review sheet every Monday to assess the work of each team.

JIRA

Need to log in to JIRA every time and move things across before you work on them. Also log **all** work on JIRA.

Work Over Easter

Everyone is on 6 hours per week.