

# Meeting 'Management Meeting'

Week 'm'

Scribe – James Oatley

## Old Business – Action Points from Last Meeting

None

## New Business

People should be working 7 to 12 hours on coding per week.

Lab session have been introduced for people with outstanding JIRA tickets for us all to sit together and discuss problems – 1 person (at least) from software team should be present. 4 to 6 today and tomorrow.

Monday to Friday 1 to 3 workshops for coding – very strongly encouraged.

Coding standards – Coding standards line comments are very important for statements that are even slightly unclear. Refer to the newly update coding standards document.

TDD – Test Driven Development, "Robot Class" can be used to test visual GUI elements, it must be imported something like `awt.robot`. Make a new robot and the "robot" will move mouse etc.

Don't test long running (waiting) tests using JUnit, use Rogers excel document instead.

Weekly reports must be more detailed (in general) check out the Excel document that Max created called

Pair programming, should we have fixed pairs? Next iteration we will try fixed pair programming, people who have already worked well together.

Bug fixes can be done individually or in pairs as desired.

Video Handler – Coming along nicely, some slightly bugs related to audio may need to delay if possible.

AOB:

.html tour of product to give an overview of the groups work, series of pages, covers different aspects of work (meetings, samples of work from all departments) – on the final hand in CD. An hour

## Action Points

Fixed pairs for next iteration.

Html document to be created as described

Bug fixes to pick up individually or in pairs

Lab sessions 4 to 6 today and tomorrow (Wednesday 30<sup>th</sup>)

Lab sessions 1 to 3 next week