

Managers' Weekly Report & QA Metrics

Work Beginning: 28/04/2014	Work Summary	<ul style="list-style-type: none"> ➤ Checked Github and Jira services (that are active almost on daily basis) ➤ Backup copies of the code file done on 01/05/14, 03/05/14 and 04/05/14. ➤ Worked on Audio-Controller Class with Sam (Sprint 3 with some help from Steve). ➤ No work was done on Timers Class with Steve (now Sprint 4 file was deleted in error) ➤ Completed on Utilities budget report contribution (for week 3)
	Issues	Audio-Controller stops audio only when the first slide is called and does not stop Audio when further new slides are called.
Work Beginning: 05/05/2014	Work Plan	<ul style="list-style-type: none"> ➤ To check Github and Jira services (that are active almost on daily basis) ➤ To Backup copies of the code file(at least twice a week) ➤ To work on Audio-Controller Class issues with Sam (Sprint 3) ➤ To work on Timers Class with Steve (now Sprint 4)
	Issues	n/a

Metric	How measured	Achieved (Yes/No with Comments)
Tool failures	Keep a record of what failed and restoration time	Yes -Nil reported failures on GitHub and Jira todate.
Company satisfaction	Internal feedback from tools	Yes. Weekending 05/05/14 the tools have been available for company use without disruptions.