

Managers' Weekly Report & QA Metrics

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| Work Beginning: 31/03/2014 | Work Summary | <ol style="list-style-type: none"> 1. Work on financial report III 2. Research on constructing the final financial report |
| | Issues | <ol style="list-style-type: none"> 1. Unable to get in contact with Tony Ward about the feedback 2. Unable to get in touch with the members in the finance department |
| Work Beginning: 07/04/2014 | Work Plan | <ol style="list-style-type: none"> 1. Continue constructing financial report 3 2. Get in touch with Tony Ward for more information on the feedback |
| | Issues | |

| Metric | How measured | Achieved (Yes/No with Comments) |
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| Assets turnover. | Sales/Average total assets. Measure the efficiency of the company's use of its money. | Yes |
| Economic value added. | Net operating profit after taxes – cost. Help determine created value. | Yes |
| Debt to equity ratio. | Debit/Equity. Limit the ratio to less than 1 helps earn profit. | The company is not in debt as for now however there are some members in the group working over time but it balances out with the rest of the group members who are not that busy at this current time. |
| Return on Investment (ROI). | Optimise the efficiency at each stage. | Yes |

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| Total Cost of Ownership (TCO). | Consider all costs, including energy, training, maintenance, rent etc. | Yes |
| Finance Deadlines met. | Deliverables submitted as timetabled and recorded. | Yes |
| Financial Business Plan and financial as desired. | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | Yes – However would like more input from other members in the finance department |
| Contribution towards and Sales and Marketing or the product | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | No, this week we did not have any contact although we both knew what work we had to get on with. |
| Weekly timesheets completed | Number of completed timesheets received / number expected | Yes, - Some member (in software team are working overtime during Easter week 1 and 2, however the budget still balances out with the other team member's workload at this moment in time. |