

Managers' Weekly Report & QA Metrics

Work Beginning: 5/05/2014	Work Summary	<ul style="list-style-type: none"> Begin new iteration sprint to fix bugs in coding and work out slide duration (see Jira) Finalized and submitted Financial Report 3, complete with business plan Begin compiling content for the final product (text, images and video for recipes and kitchen basics) Begin formatting the received recipes into xml format
	Issues	<ul style="list-style-type: none"> Problems with audio handler tests and stopping the audio playing beyond the first slide transition
Work Beginning: 12/05/2014	Work Plan	<ul style="list-style-type: none"> Complete Iteration 5 Finish outstanding issues in coding. Continue compiling and formatting content for product from Chef (Jim Dee)
	Issues	

Metric	How measured	Achieved (Yes/No with Comments)
Assets turnover.	Sales/Average total assets. Measure the efficiency of the company's use of its money.	Yes
Economic value added.	Net operating profit after taxes – cost. Help determine created value.	n/a
Debt to equity ratio.	Debit/Equity. Limit the ratio to less than 1 helps earn profit.	No – budgeting strategy in place to privied members with the allocated amount of time to complete work to ensure we don't work overtime too much and stay within our loan limit.
Return on Investment (ROI).	Optimise the efficiency at each stage.	Yes

Total Cost of Ownership (TCO).	Consider all costs, including energy, training, maintenance, rent etc.	Yes – see most recent financial report (3)
Finance Deadlines met.	Deliverables submitted as timetabled and recorded.	Yes
Financial Business Plan and financial as desired.	Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required.	Yes – weekly meetings have been arranged and daily coding sessions are in place
Contribution towards and Sales and Marketing or the product	Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required.	No – there has been no progress in the marketing side as this is still unnecessary at this stage. Communication hasn't ceased but the main focus is currently coding
Weekly timesheets completed	Number of completed timesheets received / number expected	Yes – the financial plan will reflect this