

Weekly Reports Checklist

Last Updated: 12/06/2014

Term	Week	Ankita	Max	James	Steve	Roger	John	Sam	Paul	Prakruti	Zayyad
Spring	9	✓	✓	✓	formatting	✓	✓	✓	All well	formatting	✓
	10	✓	✓	✓		✓	✓	✓	described but		no work?
	1	✓	✓	✓	duplicates	✓	✓	✓	definitely not	Descriptions	no work?
Easter	2	✓	✓	✓		✓	✓	✓	15 hours of	are fine but	video for 3+ weeks?
	3	✓	✓	✓	mixed up	✓	✓	no specifics	work per	lack of coding	no work?
	4	✓	✓	✓		✓	✓		week. Not in	effort for	
	5	✓	✓	✓		✓	✓	dates?	this/next	15hrs/wk	more detail
	1	✓	✓	✓		✓	✓		week format	✓	detail?
Summer	2	✓	✓	✓		✓	✓	dates?	✓	✓	✓
	3	✓	✓	✓		✓	✓	dates?	✓	4 weeks late	✓
	4	✓	✓	✓		✓	✓	dates?	✓	4 weeks late	✓
	5	✓	✓	✓		✓	✓	dates?	✓	4 weeks late	✓
	6	✓	✓	✓		✓	✓	dates?	✓	4 weeks late	✓
	7	✓	✓	✓		✓	✓	✗	✓	✓	✓

Timesheets Checklist

Last Updated: 12/06/2014

	Week	Ankita	Max	James	Steve	Roger	John	Sam	Paul	Prakruti	Zayyad
Spring	1	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓
	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	7	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	8	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	9	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	10	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Easter	1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Summer	1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	7	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓