## **Agenda Meeting 8**

(30.01.2014) [Thursday]

- 1. Finalise QA Manual
  - 1.1 Finalise Roles and Responsibilities
  - 1.2 Come to a conclusion regarding QA metrics
  - 1.3 Finalise other aspects
- 2. Set deadline for remaining QA hand-ins (preferably Friday)
- 3. Discuss Business Plan