Managers' Weekly Report & QA Metrics

Work Beginning: 05/05/2014	Work Summary	Investigated use of Robot() class further, and implemented branching test for ImgaeHandler. Looked at problems with GraphicsHandler. Designed altered menus for GUI with Steve, and created document to reflect this, plus guided Zayyad through changes, ready for implementation. Started iteration 5 on Jira, and updated all tickets appropriately with Steve, before assigning them.
	Issues	Realized GUI design needed clarifying, so had to alter design. Problems getting Java to verify that a particular method has been called with specified parameters, for branching test.
Work Beginning: 12/05/2014	Work Plan	Work on slide duration task, and create logging class for eCook internal errors. Attend lab sessions to provide support for employees.
	Issues	

Metric	How measured	Achieved (Yes/No with Comments)

Defects opened	Number of new defects opened per week tracked	Yes - 2
Defects closed	Number of defects closed per week tracked	Yes - none
Work items completed	Number of work items completed per week	Yes – view on Jira
Ratio of estimated time to actual time taken per task	Track these values weekly	Yes – View burndown charts on Jira
Integration test results	Report/log results of integration testing	YES – view on Jira (attached to relevant tickets)
Repeated fails	Log repeated fails and review daily	Yes – none
Thorough testing	Check to see whether units have been tested according to the "Test Strategy" documentation	NO – Action on to do.