Managers' Weekly Report & QA Metrics

Work Beginning: 26/05/2014	Work Summary	Update DTP records. Worked on the GUI. Especially, the CSS file. Improved the appearance of the VideoPlayer as well. Fix a few bugs as well. Helped to do testing for the AudioHandler as well. Worked on the Junit test for the Gui package as well.
	Issues	N.A
Work Beginning: 02/06/2014	Work Plan	Further update DTP once the Timer and N Guest have been integrated. Work on Junit Test to make the testings up to QA standard. Start working on the individual report. Consolidate all the DTP tests being run and ensure all Testing and Integration document are following the QA standards.
	Issues	N.A

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	No
Defects closed	Number of defects closed per week tracked	Yes - view on Jira
Work items completed	Number of work items completed per week	Yes – view on Jira

Ratio of estimated time to actual time taken per task	Track these values weekly	No - N.A
Integration test results	Report/log results of integration testing	Yes – DTP records
Repeated fails	Log repeated fails and review daily	No – N.A
Thorough testing	Check to see whether units have been tested according to the "Test Strategy" documentation	Yes – N.A