

Managers' Weekly Report & QA Metrics

Work Beginning: 28/04/2014	Work Summary	<ul style="list-style-type: none"> • Business Plan Complete • Meeting with Finance team to discuss financial report 3 and the final report on finance • Completed current iteration.
	Issues	<ul style="list-style-type: none"> • Remaining sections of Financial Report need finishing.
Work Beginning: 5/05/2014	Work Plan	<ul style="list-style-type: none"> • Begin new iteration with new coding partner • Complete financial report 3 and begin on the final report. • Begin formatting all the recipes into xml format
	Issues	

Metric	How measured	Achieved (Yes/No with Comments)
Assets turnover.	Sales/Average total assets. Measure the efficiency of the company's use of its money.	Yes
Economic value added.	Net operating profit after taxes – cost. Help determine created value.	n/a
Debt to equity ratio.	Debit/Equity. Limit the ratio to less than 1 helps earn profit.	No –members working overtime caused us to pass our projected labour costs. Other factors may contribute to this figure being reconciled due to less work during week 9 and 10
Return on Investment (ROI).	Optimise the efficiency at each stage.	Yes
Total Cost of Ownership (TCO).	Consider all costs, including energy, training, maintenance, rent etc.	Yes – this is all documented (past and future figures) in the financial report
Finance Deadlines met.	Deliverables submitted as timetabled and recorded.	No deadlines this week.
Financial Business Plan and financial as desired.	Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required.	Yes - now team members have returned we have weekly meetings back in place, additional ones are put in place when a deadline must

		be met that week for the financial team
Contribution towards and Sales and Marketing or the product	Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required.	No – there has been no progress in the marketing side as this is still unnecessary at this stage. Communication hasn't ceased but the main focus is currently coding
Weekly timesheets completed	Number of completed timesheets received / number expected	Yes – the financial plan will reflect this