

Managers' Weekly Report & QA Metrics

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| Work Beginning: 17/03/2014 | Work Summary | <ul style="list-style-type: none"> Meeting time are organised for more than 1 a week to complete sprint Individual contributions documentation completed GUI prototypes accepted |
| | Issues | <ul style="list-style-type: none"> Low level prototypes (navigation paths) |
| Work Beginning: 24/03/2014 | Work Plan | <ul style="list-style-type: none"> Finish Easter sprint Get user feedback on GUI prototypes Obtain recipes from Jim Dee (Chef) |
| | Issues | <ul style="list-style-type: none"> Work around peoples holiday plans. |

| Metric | How measured | Achieved (Yes/No with Comments) |
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| Assets turnover. | Sales/Average total assets. Measure the efficiency of the company's use of its money. | No sales |
| Economic value added. | Net operating profit after taxes – cost. Help determine created value. | n/a |
| Debt to equity ratio. | Debit/Equity. Limit the ratio to less than 1 helps earn profit. | n/a |
| Return on Investment (ROI). | Optimise the efficiency at each stage. | Yes |
| Total Cost of Ownership (TCO). | Consider all costs, including energy, training, maintenance, rent etc. | Yes – this is all documented (past and future figures) in the financial report |
| Finance Deadlines met. | Deliverables submitted as timetabled and recorded. | Yes |
| Financial Business Plan and financial as desired. | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | Yes – now online using Fuze |
| Contribution towards and Sales and Marketing or the product | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | Yes |

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| Weekly timesheets completed | Number of completed timesheets received / number expected | Yes – reminder to member still in place |
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