

Managers' Weekly Report & QA Metrics

Work Beginning: 12/05/2014	Work Summary	Finished doing the DTP for graphicshandler and updated Jira. Updated DTP records with new user stories. Fixed exit to mainmenu via ESC key.
	Issues	Might need some help to understand some user stories.
Work Beginning: 19/05/2014	Work Plan	Further update DTP records. Work on Iteration 6.
	Issues	Will only have time to after Thursday.

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	No
Defects closed	Number of defects closed per week tracked	Yes
Work items completed	Number of work items completed per week	Yes – view on Jira
Ratio of estimated time to actual time taken per task	Track these values weekly	No - N.A
Integration test results	Report/log results of integration testing	Yes – DTP records
Repeated fails	Log repeated fails and review daily	Yes – VideoHandler can't stop media.
Thorough testing	Check to see whether units have been tested according to the "Test Strategy" documentation	Yes – N.A