

Managers' Weekly Report & QA Metrics

Work Beginning: 21/04/2014	Work Summary	<ul style="list-style-type: none"> ➤ Checked Github and Jira services (that are active almost on daily basis) ➤ Backup copies of the code file done on 24/04/14 and 25/04/14. ➤ Await assistance on Audio-Controller Class with Sam (Sprint 3). ➤ Still to work on Timers Class with Steve (now Sprint 4)
	Issues	Audio-Controller does not stop Audio when new slide is called.
Work Beginning: 28/04/2014	Work Plan	<ul style="list-style-type: none"> ➤ To check Github and Jira services (that are active almost on daily basis) ➤ To Backup copies of the code file(at least twice a week) ➤ To work on Audio-Controller Class with Sam (Sprint 3) ➤ To work on Timers Class with Steve (now Sprint 4) ➤ To prepare Utilities budget report contribution (for week 4)
	Issues	n/a

Metric	How measured	Achieved (Yes/No with Comments)
Tool failures	Keep a record of what failed and restoration time	Yes -Nil reported failures on GitHub and Jira
Company satisfaction	Internal feedback from tools	Yes. Weekending 28/04/14 the tools have been available for company use without disruptions.

