

Managers' Weekly Report & QA Metrics

Work Beginning: 14/03/2014	Work Summary	Created Integration Guidelines document. Modified MediaControll class to be abstract type, and created VideoMediaControll and AudioMediaControll classes. Added a basic set of JUnit tests for ImageHandler.
	Issues	AudioHandler & VideoHandler do not stop playing media when the slide is progressed forwards/backwards, or the slideshow is exited. Also can't simulate button presses in JUnit tests.
Work Beginning: 21/04/2014	Work Plan	Finish tests for ImageHandler. Look into media stop issues for AudioHandler & VideoHandler. Hopefully review eCook code to company coding standards.
	Issues	Finding a way to stop media playing. Finding a way to simulate button presses during testing.

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	Yes – 2
Defects closed	Number of defects closed per week tracked	Yes - 1

Work items completed	Number of work items completed per week	Yes – view on Jira
Ratio of estimated time to actual time taken per task	Track these values weekly	Yes – View burndown charts on Jira
Integration test results	Report/log results of integration testing	YES – view on Jira (attached to relevant tickets)
Repeated fails	Log repeated fails and review daily	Yes – none
Thorough testing	Check to see whether units have been tested according to the “Test Strategy” documentation	NO – Action on to do.