

Management/Software Meeting

Easter Week 4

Scribe – Max Holland

Present – Max Holland, Ankita Gangotra, John Caine

Old Business – Action Points from Last Meeting

n/a

New Business

Notes from the development manager on general coding progress:

1. John reports that not all work is being completed on time and this is causing serious delays to the progress of the iteration
2. Often coders are not reporting problems to the development manager/software manager before the iteration deadline, when issues could have been solved before this time thus not delaying the iteration.
3. JIRA tickets are not being updated frequently enough, which makes tracking progress very difficult.
4. Generally, the work completed is of an acceptable standard.

Substantial work missing from iteration 3:

1. VideoHandler not complete
2. XML Parser subclasses need minor tweaking
3. Other modules need further investigation

Discussion of proposed PWS changes – version 0.10:

1. Proposed changes are to tidy up the <textstring> <textbody> elements
2. Agreement that such changes are not strictly necessary to the functionality or conformance of the product
3. Development manager proposes that the changes would cost time and interrupt the next iteration, for no improvement to the product

Discussion of sprint plan for iteration 4:

For the next iteration, the following user stories are proposed:

1. Play/pause slide content
2. Main menu GUI
3. Update recipe ingredients for n guests
4. Create shopping list of missing ingredients
5. Export shopping list as PDF
6. Ability to set multiple cooking timers

Action Points

Notes from the development manager on general coding progress:

- A new internal deadline will be rolled out, which will be 3 days before the official iteration deadline. This will allow for bug fixes and other issues to be solved before the official deadline, and should prevent problems with progress.
- An email will be sent out by the project manager to remind coders of the importance of meeting the deadlines, to raise any issues early to either the development manager or the software manager; and finally to inform them of the new 3 day internal deadline.

Substantial work missing from iteration 3:

1. Roger is still working on the VideoHandler and John is aware of the progress
2. The XML parser changes will be made tomorrow and Max has provided John with an intermediate fix so that he can continue working on the integration whilst these changes are made
3. John will work with Roger to review the rest of the code over the next few days before the next iteration

Discussion of proposed PWS changes – version 0.10:

- If a voting situation arises on whether or not the proposed changes are implemented, Spoon will vote 'no' due to the associated work costs
- This matter will be discussed formally up in an inter-team meeting at the start of the summer term

Discussion of sprint plan for iteration 4:

The following user stories have been assigned as follows:

1. Play/pause slide content – *Removed from iteration*
2. Main menu GUI – *Roger and Sam*
3. Update recipe ingredients for n guests – *James and Zyadd*
4. Create shopping list for missing ingredients – *Max and Ankita*
5. Export shopping list as PDF - *This will become part of 4.*
6. Ability to set multiple cooking timers – *Steve and Paul*

John will serve as the integration oracle for this iteration, and any teams who require assistance in integrating their modules should work with him to achieve this.

Prakruti will be assigned small bug fixes and other as-and-when work due to finance deadlines.

All team members are reminded to check their emails and JIRA regularly for updates.