

Managers' Weekly Report & QA Metrics

Work Beginning: 05/05/2014	Work Summary	Made a brand new GraphicsHandler based on the format of handler that we have been applying. Have integrated it into eCook. It works fine with the playlist with minor changes.
	Issues	Have yet to done DTP and update Jira for iteration 5. Need to update DTP.
Work Beginning: 12/05/2014	Work Plan	Do DTP and update Jira. Update DTP with current features we have.
	Issues	Might not have enough time as exams are close.

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	No
Defects closed	Number of defects closed per week tracked	No
Work items completed	Number of work items completed per week	Yes – view on Jira
Ratio of estimated time to actual time taken per task	Track these values weekly	No - N.A
Integration test results	Report/log results of integration testing	No – N.A
Repeated fails	Log repeated fails and review daily	Yes – VideoHandler can't stop media.
Thorough testing	Check to see whether units have been tested according to the "Test Strategy" documentation	Yes – N.A