

# Managers' Weekly Report & QA Metrics

Work Beginning: 03/03/2014	Work Summary	Created and handed over the ImageHandler module to MoshiMoshi according to their requirements. Starting working on the Testing and Integration plans.
	Issues	Could not finalise the plan as the testing and integration plans have to be coherent with the iterations.
Work Beginning: 10/03/2014	Work Plan	Speak to Head of development and Software Manager to get a rough draft of the upcoming springs and formulate a draft testing plan and hence integration plan.
	Issues	Unsure of how accurate the plan is going to be.

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	Yes – N.A
Defects closed	Number of defects closed per week tracked	Yes – N.A
Work items completed	Number of work items completed per week	Yes – view Kanban board on Jira
Ratio of estimated time to actual time taken per task	Track these values weekly	No - could not really estimate the amount.
Integration test results	Report/log results of integration testing	No – no integrations done so far.
Repeated fails	Log repeated fails and review daily	Yes – N.A
Thorough testing	Check to see whether units have been tested according to the "Test Strategy" documentation	Yes – N.A

