

Managers' Weekly Report & QA Metrics

Work Beginning: 05/05/2014	Work Summary	Fixed the Timer class to resume at the correct place when changing slide, created TimerData class with full set of tests to achieve did. Did various refactoring and commenting to SlideShow, TextHandler, Image Handler and Timer classes. Reviewed the GUI and workflow design with Jon, assigned iteration 5 with Jon.
	Issues	Timer still doesn't look very nice. Require better DTP for the timer as automated tests are very impractical for a class extending task.
Work Beginning: 12/05/2014	Work Plan	Implement pause feature for all media on slide. Write timer DTP, improve the look of the slideshow controls.
	Issues	

Metric	How measured	Achieved (Yes/No with Comments)
Defects opened	Number of new defects opened per week tracked	Yes – 2
Defects closed	Number of defects closed per week tracked	Yes - none
Work items completed	Number of work items completed per week	Yes – view on Jira
Ratio of estimated time to actual time	Track these values weekly	Yes – View burndown charts on Jira

taken per task		
Integration test results	Report/log results of integration testing	YES – view on Jira (attached to relevant tickets)
Repeated fails	Log repeated fails and review daily	Yes – none
Thorough testing	Check to see whether units have been tested according to the “Test Strategy” documentation	NO – Some DTPs have been completed but yet reviewed