



APPLICATION FORM

A . P . U
ASIA PACIFIC UNIVERSITY
OF TECHNOLOGY & INNOVATION

Student Number:

For office use only

Programme code:

PHOTO

Affix your recent
passport size
photograph duly
signed by the
candidate.

Please complete and return this form to:

Asia Pacific University of Technology & Innovation (APU)

Technology Park Malaysia, Bukit Jalil, 57000 Kuala Lumpur, Malaysia

Tel: 603-8996 1000 Fax: 603-8996 1001 Email: info@apu.edu.my

Name of Partner Institution:.....

Techspire College

Place:

Kathmandu

Country:

Nepal

PART A : PERSONAL DETAILS

Title: ☐ Mr ☐ Ms ☐ Mrs Other

Gender: ☐ Male ☐ Female

Name (as per the Marks-Card):

Religion:

Passport Number (For International Students only):

Marital status:

Date of birth (dd/mm/yyyy):

Place of birth:

Nationality:

Permanent Address:

Postcode:

City / State:

Country:

Contact number:

Tel

Mobile

Email (Please write clearly):

Parent / Guardian Name:

Parent / Guardian Contact number:

Tel

Mobile

Parent / Guardian Permanent Address

Postcode:

Country:

Parent / Guardian Email (Please write clearly):

Contact person in Case of Emergency

Relationship to the student:

Contact number:

Tel

Mobile

Email (Please write clearly):

PART B : COURSE APPLIED FOR

Course name:

Specialism (if applicable):

Level of study:

Session:

Intake date (mm / yy)

☐ Degree Foundation ☐ Diploma

☐ Degree Level 1 ☐ Degree Level 2 ☐ Degree Level 2

Mode of study: ☐ Part - time

☐ Full - time

PART C : ACADEMIC BACKGROUND (from highest to lowest)

Please list in chronological order all secondary and tertiary studies completed. Please attach copies of your certificates and the transcripts of all results obtained for your highest level of study, plus a certified translation if the originals are not in English.

Qualification:	Name of School / College / University:	Year completed:	Result: Actual	Forecast

PART D : CONDITIONS FOR ENROLMENT AND FEE REFUND POLICY

1. Students must abide by all academic, administrative and examination rules and regulations and policies of APU.
2. Fees for the academic year are as set out in the fee schedule.
3. Fees once paid are not refunded in any circumstances.
4. APU reserves the right to use your personal information in order to carry out its responsibilities in your personal and / or academic interest as a student of APU. The scope of usage of this information may include the publishing of good examination results, the award of a prize or scholarship or otherwise.

PART E : IMPORTANT CHECKLIST

- ☐ Completed all sections of this application form (where applicable).
- ☐ Attached attested copy of SLC / 'O' Level Markscard.
- ☐ Candidate has scored above 60% in Mathematics at SLC Level (only applicable for B.Sc.(IT) students).
- ☐ Attached copy of admit card(s) of qualifying examinations (only applicable for appearing students).
- ☐ Attached attested copy of transcript of +2 / 'A' Level.
- ☐ Attached attested copy of provisional pass certificate of +2 / 'A' Level.
- ☐ Attached attested copy of Transcript of Bachelor's Level. (only applicable for student's applying for Master's Level)
- ☐ Attached attested copy of provisional pass certificate of Bachelor's Level. (only applicable for student's applying for Master's Level)
- ☐ Attached attested copy of citizenship / passport.

PART F : DECLARATION

1. I declare that all the particulars provided in this form are complete and correct. I understand that should any information in this form be found to be inaccurate / incomplete my registration may be terminated by the University.
2. I agree to abide by APU's Professional Code of Conduct, rules, regulations and policies.
3. I hereby agree to give consent to APU to release my academic reports / results and attendance reports to my parents / guardians / sponsors as part of the APU's policies.
4. I have also read and understood that fees once paid are not refunded in any circumstances.
5. I undertake to ensure that all fees are paid by the specified due dates, and failing which I agree to pay any late payment and / or administrative charges incurred after the due dates. If the fees are not received within 21 days from the due date. I understand that I may not be allowed to use the facilities at APU.
6. I hereby give permission to APU for the use of photographs, images and videos in publicity and promotional materials and to release relevant information to our University Partners, Career Center, Alumni and any Government bodies or agencies as required.
7. By providing my personal data I consent to receiving information on courses, programmes and events that may benefit me.

Signature:

Name:

Date:

FOR OFFICE USE ONLY : FEE PAYMENT DETAILS

University Fee:

Mode of Payment:

☐ DD☐ TT☐ Others:

Others:

Payment Detail:

DD / Transaction No.:

Date:

Total Fee Paid

Name of Bank:

Registered by:

Data input in GIMS by:

Registration checked & approved by:

Date:

Date:

Date:

PRIVACY STATEMENT

The purpose of requesting the personal data in this form is to assist us in processing your course or programme application and for statistical and information purposes. If you choose not to complete all the required sections or do not provide all the required information, it may not be possible to process your application. Access to the personal data you provided will be strictly on a need to know basis. By providing the personal data on this form, you give your consent to allow personal data and information to be processed securely and confidentially.